

Napa County Resource Conservation District



Special Meeting of the Board of Directors

AGENDA

Thursday, April 16, 2026 at 8:00 A.M.

JoAnn Busenbark Board Room, Napa Valley Transit Authority (NVTA), 625 Burnell St, Napa, CA

GENERAL INFORMATION

The Napa County Resource Conservation District (“Napa RCD” or “District”) will hold a special meeting of its Board of Directors in-person at the location noted above. All materials relating to the agenda are available for public inspection at the District office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays. The agenda is available online at: <http://naparcd.org/>

The public should attend Board meetings in-person to ensure the ability to observe and participate. Remote teleconference access is provided for the public’s convenience and in the event that a Director requests remote participation due to just cause pursuant to Government Code section 54953.8.3 or the Board of Directors conducts a teleconference meeting pursuant to Government Code Sections 54953.8 and 54953.8.2 during an emergency. Please be advised that if a Director is not participating in the meeting remotely for just cause or the Board of Directors is not conducting a teleconference meeting during an emergency, remote participation for members of the public is provided for convenience only, and in the event that the Zoom teleconference connection malfunctions for any reason, the Board of Directors reserves the right to conduct the meeting without remote access and take action on any agenda item. The public may participate telephonically or electronically via the methods below:

Via videoconference at:

<https://us02web.zoom.us/j/86774601951?pwd=FletJfb3ATY0qeJ1Fly5rw539hVUaX.1&from=addon>

Meeting ID: 867 7460 1951, Password: 759723

Via teleconference at: Call 669-900-9128 and enter: Meeting ID: 867 7460 1951, Password: 759723

Members of the public may comment on any subject over which the District has jurisdiction that is not on the meeting agenda during the general Public Comment item of the agenda. Under the Brown Act, Directors may not deliberate or take action on items not on the agenda, and generally may only listen to comments made during the general Public Comment. Comments related to a specific item on the agenda must be reserved until the time the agenda item is considered and the Chair invites public comment. Per District policy, each speaker is allotted 3-5 minutes for comment on each agenda item.

Members of the public may submit a public comment in writing by emailing Tatia@NapaRCD.org by 4:00 P.M. on the day prior to the meeting with “Public Comment” as the subject line (for comments related to an agenda item, please include the item number). All written comments should be 500 words or less and will be entered into the record but not read out loud.

Requests for disability related modifications or accommodations, aids, or services must be made to Tatia Wieland, District Secretary, at 707-690-3110 or Tatia@NapaRCD.org during regular business hours at least 48 hours prior to the time of the meeting.

AGENDA

1. CALL TO ORDER

- A. Call to Order and Roll Call:** The meeting is to be called to order by the Chair at 8:00 A.M.
- B. Approval of the Agenda:** The Board will consider approval of the agenda for this meeting.

2. PUBLIC COMMENT

Members of the public may comment on any subject over which the District has jurisdiction that is not on the meeting agenda at this time. Comments related to a specific item on the agenda must be reserved until the time the agenda item is considered and the Chair invites public comment. While members of the public are welcome to address the Board of Directors, under the Brown Act, Directors may not deliberate or take action on items not on the agenda, and generally may only listen.

3. CONSENT AGENDA

All items on the consent calendar are considered ministerial or non-substantive and are approved by a single motion. With the concurrence of the Chair, a Director may request discussion of an item on the consent calendar.

A. Minutes from the March 12, 2026 Regular Meeting.

Recommendation: Approve the minutes from the March 12, 2026 Regular Meeting.

B. Minutes from the March 18, 2026 Special Meeting.

Recommendation: Approve the minutes from the March 18, 2026 Special Meeting.

C. Bills Approved by the Executive Director.

Recommendation: Ratify bills approved by the Executive Director.

D. Regular District Bills from March 2026.

Recommendation: Approve District Bills from March 2026.

E. Reappointment of Associate Directors.

Napa RCD's Board of Directors is asked to reconfirm the appointments of Associate Directors whose two-year terms of office have expired or are nearing expiration. Per District Policy 4050, Associate Directors serve as non-voting advisory resources to the Board, contributing across a range of capacities including committee service and technical consultation. The Board of Directors is required by policy to annually review the contributions provided by Associate Directors and may reconfirm their appointments for a new two-year term. John Henshaw and Joe Nordlinger were appointed on January 18, 2024, and Ernie Schlobohm was appointed on April 11, 2024. Each has actively supported the District during their respective terms, and staff recommends their reconfirmation to ensure continuity of expertise and advisory support to the Board.

Recommendation: Move to reconfirm the appointments of John Henshaw, Joe Nordlinger, and Ernie Schlobohm as Associate Directors for a new two-year term.

F. Authorization for Executive Director to Execute Amendment No. 2 to City of Napa Agreement No. C2021-089 for Park Project Consultation, Design, Bidding, and Inspection Services.

Napa RCD's Board of Directors is asked to authorize the Executive Director to execute Amendment No. 2 to City of Napa Agreement No. C2021-089 for Park Project Consultation, Design, Bidding, and Inspection Services. The District entered into the original agreement with the City of Napa on May 13, 2021, for an amount not to exceed \$75,000, to provide professional services related to natural resource conservation and park improvement projects, including community outreach, technical assistance, and grant development and management. Amendment No. 1, effective July 17, 2023, expanded the scope of services to include implementation of the Cal Fire 2021/2022 Urban & Community Forestry Grant for the City of Napa Urban Forest Management Plan, as well as writing, administering, and applying for other grants related to Parks and Urban Forestry management. Amendment No. 2 increases the not-to-exceed compensation by \$50,000, bringing the cumulative maximum contract value to \$125,000. Staff recommends approval to ensure continuity of services to the City and to support ongoing park and urban forestry improvement efforts.

Recommendation: Move to authorize the Executive Director to execute Amendment No. 2 to City of Napa Agreement No. C2021-089 for Park Project Consultation, Design, Bidding, and Inspection Services, increasing the not-to-exceed amount by \$50,000 for a cumulative contract total not to exceed \$125,000.

4. REGULAR AGENDA

A. Huichica Creek Riparian and Salt Marsh Restoration Project: Project Update and Appointment of Public Members to the Advisory Committee

Presenter: Aaron Fairbrook, Program Manager. **Duration:** 25 Minutes (15 min presentation / 10 min discussion)

Description: This item updates the Board on the Huichica Creek Riparian and Salt Marsh Restoration Project, a multi-benefit initiative aimed at restoring approximately 70 acres of tidal marsh, estuarine, and freshwater habitat in Southwest Napa County. Central to the project's input process is the Huichica Creek Preserve Advisory Committee, which serves as a crucial forum for providing input on restoration design, public access, and long-term site management. Per Resolution No. 2024-04, the Committee is comprised of District Directors, Associate Directors, and up to five public members with relevant expertise. There are currently three vacancies for public members. The Board will review the current roster of applicants and discuss the appointment of individuals who can contribute technical knowledge or community perspective to advance the project's goals of ecological resilience and sustainable agriculture demonstration.

Recommendation: Review the progress update for the Huichica Creek Riparian and Salt Marsh Restoration Project and appoint up to three public members to the Huichica Creek Preserve Advisory Committee.

B. Development of the Inner Coast Regional Priority Plan for Regional Forest and Fire Capacity Building: Goals, Process, and Regional Collaboration

Presenter: Alison Blodorn, Program Director. **Duration:** 25 Minutes (15 min presentation / 10 min discussion)

Description: This item provides an orientation on the development of the Regional Priority Plan (RPP), a core product of the Inner Coast Collaborative (ICC), a regional partnership focused on improving forest health and fire resilience across 5,500 square miles spanning Colusa, Lake, Napa, Solano, Sonoma, and Yolo Counties. Napa RCD serves as the coordinating and

administering organization for the ICC, which is funded through California's Regional Forest and Fire Capacity (RFFC) Program.

The RPP will establish a shared regional vision grounded in current conditions and local knowledge, develop a prioritized list of forest health and wildfire resilience projects based on partner and community input, and identify resources needed to implement those projects. As the District and its ICC partners scale forestry and wildfire programming across the region, the RPP will serve as the roadmap for cross-jurisdictional collaboration and will directly influence local and regional funding opportunities. The presentation will orient the Board to how the RPP is being developed, including how the District, as the Napa County lead partner, will engage local and regional partners to ensure local conditions and knowledge are incorporated.

This session is intended to ensure the Board and staff share a common understanding of what the RPP is, how it will be developed through the ICC, and how it will shape the District's regional forest and fire capacity building work.

Recommendation: Receive the presentation on the Inner Coast Regional Priority Plan and provide feedback on the proposed approach and regional alignment goals.

5. REPORTS AND ANNOUNCEMENTS

A. Funding & Visibility Committee Report

Presenter: Lucas Patzek, Executive Director & Bruce Barge, Board President. **Duration:** 10 Minutes.

B. USDA NRCS Report

Presenter: Erika Valek, Soil Conservationist. **Duration:** 5 Minutes.

C. Executive Director's Report

Presenter: Lucas Patzek, Executive Director. **Duration:** 5 Minutes.

D. Directors' Reports

Presenter: Any Director. **Duration:** 5 Minutes.

6. ADJOURNMENT

Napa County Resource Conservation District



Regular Meeting of the Board of Directors

MINUTES

Thursday, March 12, 2026 at 8:00 A.M.

JoAnn Busenbark Board Room, Napa Valley Transit Authority (NVTA), 625 Burnell St, Napa, CA

AGENDA

1. CALL TO ORDER

A regular meeting of the Napa County Resource Conservation District was called to order at 8:00 A.M. on Thursday, March 12, 2026 by President Bruce Barge.

A. Call to Order and Roll Call

Directors present included Bruce Barge, Paul Asmuth, Allison Day, and Karen Turjanis. Associate Directors Patrick Gorman, Joseph Nordlinger, and Bryan Parker were present online. Napa RCD staff present included Lucas Patzek, Frances Knapczyk, Alison Blodorn, and Tatia Wieland.

B. Approval of the Agenda

Approved the agenda for this meeting.

MOTION: Day; SECOND: Turjanis; AYES: Barge, Asmuth, Day, Turjanis. NOES: None; ABSENT: Lincoln, Putnam, Stranzl McCann; ABSTENSIONS: None. Motion carried.

2. PUBLIC COMMENT

No comments from the public.

3. CONSENT AGENDA

Approved the consent agenda.

MOTION: Turjanis; SECOND: Asmuth; AYES: Barge, Asmuth, Day, Turjanis. NOES: None; ABSENT: Lincoln, Putnam, Stranzl McCann; ABSTENSIONS: None. Motion carried.

A. Minutes from February 12, 2026 Regular Meeting.

Approved the minutes from the February 12, 2026 Regular Meeting of the Board of Directors

B. Bills Approved by the Executive Director.

Approved the bills approved by the Executive Director

C. Regular District Bills from February 2026.

Approved the regular District bills from February 2026

D. Submission of Suspension Request for Fuels Reduction Project located on City of Napa Lake Hennessey and Snowden Vineyard properties.

Authorized Executive Director to submit a suspension request for the Fuels Reduction Project

E. Letter of Support for AB1891 – Beneficial Fire Capacity Act.

Approved the letter of support for AB1891 – Beneficial Fire Capacity Act

4. REGULAR AGENDA

A. Board Governance: Annual Brown Act and Open Meeting Requirements Training

Sabrina Wolfson, District Counsel conducted the training.

B. Strategic Environmental Scan: Navigating Year 3 of the 2024-2029 Strategic Plan

Lucas Patzek, Executive Director presented the report.

Discussion was turned over to the Board. Brief individual comments ensued.

5. REPORTS AND ANNOUNCEMENTS

A. Funding & Visibility Committee Report

Program Director Frances Knapczyk provided the report.

B. USDA NRCS Report

Soil Conservationist Erika Valek provided the report.

C. Executive Director’s Report

Executive Director Lucas Patzek provided the report.

D. Directors’ Reports

Director Day reported on Good Things Done Right supporting CARCD.

6. ADJOURNMENT

The meeting was adjourned at 9:36 A.M.

Napa County Resource Conservation District



Regular Meeting of the Board of Directors

MINUTES

Wednesday, March 18, 2026 at 9:00 A.M.

1731 Community Room, Napa Valley College McCarthy Library, 2277 Napa Vallejo Hwy, Napa, CA

AGENDA

1. CALL TO ORDER

A special meeting of the Napa County Resource Conservation District was called to order at 9:00 A.M. on Wednesday, March 18, 2026 by President Bruce Barge.

A. Call to Order and Roll Call

Directors present included Bruce Barge, Paul Asmuth, Allison Day, Jim Lincoln, Jennifer Putnam, Gretchen Stranzl McCann, and Karen Turjanis. Associate Directors present included Alexandrina (Andrina) Carlsen, Bryan Parker, Ernie Schlobohm, John Henshaw, Joseph Nordlinger, María Villagómez, and Pat Gorman. District staff present included Lucas Patzek, Frances Knapczyk, Alison Blodorn, and Tatia Wieland.

B. Approval of the Agenda

Approved the agenda for this meeting.

MOTION: Day; SECOND: Turjanis; AYES: Barge, Asmuth, Day, Turjanis. NOES: None; ABSENT: Lincoln, Putnam, Stranzl McCann; ABSTENSIONS: None. Motion carried.

2. PUBLIC COMMENT

No comments from the public.

3. REGULAR AGENDA

A. Director & Associate Director Engagement & Advocacy Training

Bruce Barge, Board President conducted the training.

4. ADJOURNMENT

The meeting was adjourned at 10:36 A.M.

Summary of Expenditures for March 2026

Ratify Regular

\$140,081.20

Total Expenditures

\$140,081.20

Bills Report April Meeting/March Bills											
Check Date	Check #	Vendor #	Vendor Name	Object	PL Project	Activity	Subcategory	Amount	Invoice	Line Description	
3/10/2026	1133338	102611	Grace Dougan Consult	52125	RCD	ADMIN	RCD	\$7.00	10266	Remote invoicing support Feb '26	
3/10/2026	1133338	102611	Grace Dougan Consult	52490	RCD2021036	ADMIN	ProjAdmin	\$997.50	10266	Quart admin supp Oct-Dec '25	
3/10/2026	1133309	100520	Canon Financial Serv	52600	RCD	ADMIN	RCD	\$107.66	42779936	Color Copier 2/20 - 3/19/26	
3/24/2026	42889	101469	Gallagher Benefit Se	52100	RCD	ADMIN	RCD	\$2,361.25	INV2534231	HR Support Services Feb 2026	
3/24/2026	42890	101469	Gallagher Benefit Se	52100	RCD	ADMIN	RCD	\$2,500.00	INV2534561	HR Support Services March 2026	
3/24/2026	1134534	102357	Topo Collective Bene	52490	RCD2021036	Capacity	CmtyEngage	\$3,678.75	867	Outreach Video Support - PBA	
3/24/2026	1134533	102357	Topo Collective Bene	52490	RCD	ADMIN	RCD	\$2,406.25	869	Donor Campaign Development	
3/24/2026	1134535	102357	Topo Collective Bene	52490	RCD	ADMIN	RCD	\$2,493.75	868	Communication Materials Design	
3/24/2026	1134537	102611	Grace Dougan Consult	52490	RCD2021036	ADMIN	ProjAdmin	\$157.50	10337	Quart admin supp Oct-Dec '25	
3/24/2026	1134539	102645	Hana Resources, Inc	52490	RCD2025010	1PRJMGMT	ProjAdmin	\$633.00	H000622	DesignSvc Huichica Rest Feb'26	
3/24/2026	1134539	102645	Hana Resources, Inc	52490	RCD2025010	2OUTREACH	CmtyEngage	\$726.37	H000622	DesignSvc Huichica Rest Feb'26	
3/24/2026	1134539	102645	Hana Resources, Inc	52490	RCD2025010	3CONDREP	Planning	\$13,589.28	H000622	DesignSvc Huichica Rest Feb'26	
3/24/2026	1134539	102645	Hana Resources, Inc	52490	RCD2025010	4DATACOLL	Planning	\$8,211.60	H000622	DesignSvc Huichica Rest Feb'26	
3/24/2026	1134539	102645	Hana Resources, Inc	52490	RCD2025010	7PERMIT	Planning	\$1,980.00	H000622	DesignSvc Huichica Rest Feb'26	
3/24/2026	1134527	101980	Anchor Engineering	52490	RCD2024017	3 SULPHUR	Implement	\$14,240.00	24-009-5163	Sulphur Creek CM Svc Jan 26	
3/24/2026	1134528	102050	Pumping Efficiency T	52490	RCD2023025	TA	Planning	\$4,800.00	1388	Pump Eff. Test Oct 25	
3/24/2026	1134494	40363	Wra, Inc.	52490	RCD2024017	3 SULPHUR	Implement	\$12,387.50	30144-59754	SulphurCrk FishPass Feb 2026	
3/24/2026	42877	40176	Endsight	52130	RCD	ADMIN	RCD	\$341.25	10054425	IT End User Support Feb 2026	
3/24/2026	1134525	101980	Anchor Engineering	52490	RCD2024017	3 SULPHUR	Implement	\$23,480.00	24-009-5155	Sulphur Creek CM Wage Corr 25	
3/24/2026	1134526	101980	Anchor Engineering	52490	RCD2024017	3 SULPHUR	Implement	\$21,420.50	24-009-5159	Sulphur Creek CM Svc Dec 25	
3/24/2026	42851	29405	Kaiser Permanente	21205	RCD	ADMIN	RCD	\$824.65	134133661982	Kaiser Insur Apr '26 plan 33	
3/24/2026	42850	29405	Kaiser Permanente	21205	RCD	ADMIN	RCD	\$15,315.76	620300833623	Kaiser Insur Apr '26 plan 57	
3/24/2026	42866	35310	Theodore L. Edwards,	52605	RCD	ADMIN	RCD	\$6,184.00	April 2026 TE	Office Lease 1303 Jeff Apr 26	
3/26/2026	1134799	101689	Principal Life Insur	51400	RCD	ADMIN	RCD	\$1,237.63	3/18/26	Principal Dental Prem April '26	
								\$140,081.20			

Summary of Expenditures for March 2026

Regular

\$144,425.57

Total Expenditures

\$ 144,425.57

Bills Report April Meeting/March Bills

Vendor #	Vendor Name	Object	PL Project	Activity	Subcategory	Invoice Date	Invoice	Amount	Line Description
101550	Dixon Resource Conservation District	54800	RCD2023025	Admin	ProjAdmin	1/1/2026	2026-0017	\$2,354.50	Dixon RCD WETA Inv 9 Dec 2025
41613	Lake County Resource Conservation District	54800	RCD2023025	Admin	ProjAdmin	1/15/2026	2526-046	\$4,071.73	Lake RCD WETA Inv 9 Dec 2025
36628	Sonoma County Resource Conservation District	54800	RCD2023025	Admin	ProjAdmin	12/31/2025	WETA-008	\$21,860.63	SonomaRCD WETA Inv 9 Dec 2025
892	Napa County Farm Bureau	53120	RCD	ADMIN	RCD	3/15/2026	224612	\$750.00	Ann Memb 2026 Napa Business Ag
101980	Anchor Engineering	52490	RCD2024017	3 SULPHUR	Implement	3/5/2026	24-009-5169	\$5,743.50	Sulphur Creek CM Svc Feb 26
40176	Endsight	52130	RCD	ADMIN	RCD	3/19/2026	10053989	\$2,168.26	Network Support - Mar 2026
22871	Environmental Science Associates	52490	RCD2021036	ADMIN	ProjAdmin	3/17/2026	217308	\$27,555.54	RPP Prof Svcs February 2026
101469	Gallagher Benefit Services	52100	RCD	ADMIN	RCD	3/18/2026	INV2534925	\$2,500.00	HR Support Services March 2026
15880	High Sierra Electronics	53400	RCD2025010	3CONDREP	Planning	3/17/2026	INV109212	\$9,115.87	Gaging station upgrade equip
4067	US Bank	21105	RCD	Admin	RCD	3/23/2026	03.26CALCARD	\$8,941.48	CalCard Credit Card Mar 2026
102611	Grace Dougan Consulting Inc	52490	RCD2021036	ADMIN	ProjAdmin	3/15/2026	10387	\$17.50	Quart admin supp Oct-Dec '25
102611	Grace Dougan Consulting Inc	52125	RCD	ADMIN	RCD	3/15/2026	10387	\$35.00	Remote invoicing support
101469	Gallagher Benefit Services	52100	RCD	ADMIN	RCD	3/25/2026	INV2535211	\$1,875.00	HR Support Services March 2026
102737	Megan Sabato	52490	RCD2023016	WSARE_ISVS	CmtyEngage	2/18/2026	46071	\$471.25	GrazingGuide edits/format svcs
999991	Steven Payan	54805	RCD2021036	ADMIN	ProjAdmin	1/8/2026	SP Stipend 1	\$900.00	GBLA Tribal Training stipend
2076	Napa Valley Unified School District	52490	RCD2022017	Watershed	Planning	3/30/2026	INV26-00681	\$305.80	Sub Teach Mar 26 Valley Oak HS
101804	Shute, Mihaly & Weinberger LLP	52140	RCD2021036	Planning	Planning	3/24/2026	296147	\$1,060.30	Legal Support Feb 2026
35310	Theodore L. Edwards, LLC.	52605	RCD	ADMIN	RCD	4/15/2026	May 2026 TE	\$6,184.00	Office Lease 1303 Jeff May 26
101469	Gallagher Benefit Services	52100	RCD	ADMIN	RCD	4/1/2026	INV2535572	\$2,736.25	HR Support Services March 2026
100520	Canon Financial Services, Inc.	52600	RCD	ADMIN	RCD	3/31/2026	42957770	\$107.66	Color Copier 3/20 - 4/19/26
17990	Special District Risk Management Auth	52705	RCD	ADMIN	RCD	4/1/2026	79700	\$526.10	Property/Liability Interim '26
32576	Prunuske Chatham, Inc	52490	RCD2024017	1 PICKLE	Planning	3/9/2026	2026053	\$18,646.53	Fish Passage Design Feb 2026
32576	Prunuske Chatham, Inc	52490	RCD2024017	2 SODA	Planning	3/9/2026	2026053	\$3,277.30	Fish Passage Design Feb 2026
40176	Endsight	52130	RCD	ADMIN	RCD	3/31/2026	10055263	\$563.75	IT End User Support March 2026
40176	Endsight	52130	RCD	ADMIN	RCD	3/31/2026	10055002	\$675.00	Setup new laptop AB
34020	Hanford ARC	52490	RCD2024017	3 SULPHUR	Implement	4/3/2026	4132502.09	\$9,313.62	SulphurCrk FishPass March 2026
102781	Gina Bartlett	52490	RCD2021036	ADMIN	ProjAdmin	4/6/2026	1061	\$795.00	InnerCoast Collab Training/Con
102781	Gina Bartlett	52490	RCD2025017	ADMIN	ProjAdmin	4/6/2026	1062	\$596.25	Coaching/Fac sup Watershed mgnt
101469	Gallagher Benefit Services	52100	RCD	ADMIN	RCD	4/8/2026	INV2535956	\$2,125.00	HR Support Services March 2026
102645	HANA Resources, Inc.	52490	RCD2025010	1PRJMGMT	ProjAdmin	4/8/2026	H000630	\$990.00	DesignSvc Huichica Rest Mar'26
102645	HANA Resources, Inc.	52490	RCD2025010	3CONDREP	Planning	4/8/2026	H000630	\$4,179.50	DesignSvc Huichica Rest Mar'26
102645	HANA Resources, Inc.	52490	RCD2025010	4DATACOLL	Planning	4/8/2026	H000630	\$224.00	DesignSvc Huichica Rest Mar'26
102645	HANA Resources, Inc.	52490	RCD2025010	7PERMIT	Planning	4/8/2026	H000630	\$1,815.00	DesignSvc Huichica Rest Mar'26
40363	WRA, Inc.	52490	RCD2024017	3 SULPHUR	Implement	4/9/2026	30144-59993	\$1,944.25	SulphurCrk FishPass Mar 2026
								\$144,425.57	

Napa County Resource Conservation District

POLICY MANUAL

POLICY TITLE: Associate Directors
POLICY NUMBER: 4050

Revised: August 12, 2021

Mission: The District's mission is to empower the community to voluntarily conserve, protect, and restore natural resources in a landscape that supports agriculture, urban areas, and wild spaces. To this end, the District provides technical assistance, educational programs, monitoring programs and funding sources to help land managers improve their conservation practices.

4050.1 To help fulfill the District's mission and round out its professional needs, Directors solicit assistance from agencies, organizations, and individuals. Individuals may assist the District by participating in District programs, volunteering with the District, serving on a standing or ad-hoc advisory committee, and/or becoming an Associate Director. An Associate Director functions as a non-voting advisory resource to the Board and may assist Directors and/or staff in a range of ways.

The Board of Directors may appoint Associate Directors under the following procedures and conditions:

4050.2 Application: Any person 16 years of age or older is eligible to serve as an Associate Director by appointment of the Board of Directors. To be appointed, the individual must have a sincere interest in resource conservation and be willing to commit the time needed to perform assigned duties or tasks (generally less than 2 hours per month is required). Appointment as an Associate Director is also encouraged for those eligible registered voters who wish to become full Directors. The Board may also seek Associate Directors to fulfill specific tasks.

4050.3 Appointment: A notification of appointment will be adopted and included in the minutes of the appropriate Board of Directors meeting after review of the applicant's qualifications. Associate Directors serve at the will and pleasure of the Board.

4050.4 Term of Office: The appointment as Associate Director is for a period of two years. Associate Directors who are not able to provide significant support to the Board or staff in a manner described in this policy are expected to reconsider their commitment and inform the Board of their intentions. The Board of Directors will annually review the assistance provided and may reconfirm appointment. An Associate Director may resign at any time.

4050.5 Duties and Expectations: Associate Directors are expected to believe in and enthusiastically support the District's Mission and Guiding Principles. The Board of Directors values the assistance of Associate Directors and understands that it may come in a variety of forms. Duties or tasks to be accomplished by Associate Directors

should complement and reinforce the Long Range Plan and Annual Work Plan, as directed and approved by the Board of Directors. The following are some recommendations for how Associate Directors can support and advise the District:

- Attend District meetings as feasible, including annual and long-range planning meetings.
- Participate in the development of strategic and annual plans.
- Serve on standing and ad hoc committees (e.g., Finance Committee, Governance Committee, Huichica Creek Sustainable Vineyard & Orchard Advisory Committee).
- Contribute to District and District-affiliated events, such as: California Association of Resource Conservation Districts (CARCD) Annual Conference, CARCD Bay-Delta Regional Meetings, annual celebration events, and project tours.
- Cultivate and use linkages within the community and region to support fund development.
- Assist the Executive Director and other staff through consultation or meeting attendance. This assistance may be related to, but is not limited to, the following subjects: public/political outreach, technical and educational programs, finances, personnel, administrative business, and vineyard management.

4050.6 Reimbursement: Reimbursement for travel, fees, etc. will be paid by the District when approved by an official quorum of the Board of Directors. Reimbursement will relate to activities and functions specifically requested of the Associate Director by the Board of Directors. This provision applies to full Directors as well as Associate Directors.

4050.7 Orientation: New Associate Directors are encouraged to attend a California Association of Resource Conservation Districts (CARCD) led orientation workshop. Local orientation will be provided by Directors, Associate Directors, Executive Director and staff.

SERVICES AGREEMENT (PROFESSIONAL SERVICES)
Park Projects Consultation, Design, Bidding and Inspection Services

City Agreement No. C2021-089

City Budget Code: ___45211-53201, 45214-53201

This Services Agreement (Professional Services) for Park Consultation, Design, Bidding and Inspections Services ("**Agreement**") by and between the City of Napa, a California charter city ("**City**"), and Napa County Resource Conservation District ("**Consultant**"), is effective on the Effective Date identified on the signature page.

RECITALS

A. The City desires to obtain the services more particularly described in this Agreement and Exhibit "A," and generally including but not limited to support of park related improvement projects including design, planning, bidding and construction inspections observations.

NOW, THEREFORE, the City and the Consultant, for the mutual consideration described herein, agree as follows:

1. SCOPE OF SERVICES.

1.1. Services. Consultant, acting in its capacity as a Park related project consultant licensed and in good standing under California law, will perform the services described in the *Scope of Services and Schedule of Performance*, attached hereto as **Exhibit "A"** and incorporated herein by reference ("**Services**"), in accordance with the terms and conditions of this Agreement and to the satisfaction of the City's authorized representative, Parks and Urban Forestry Manager ("**City's Authorized Representative**").

1.2. Standard of Care. In performing the Services, Consultant will meet or exceed the applicable standard of care for and exercise the degree of skill and diligence ordinarily used by reputable professionals within the greater San Francisco Bay Area who provide the same or similar type of professional services as the Services required under this Agreement. Consultant will require and ensure that all of its employees, subconsultants, or agents performing or contributing to the Services will comply with the requirements of this Agreement.

1.3. Independent Contractor. Consultant will control the manner and means for performing the Services, acting as an independent contractor and not as an employee of the City. Consultant will not be entitled to any of the benefits that the City provides to its employees, including, but not limited to, health or retirement benefits.

1.4. Subcontracting. If Consultant subcontracts with a subconsultant to perform any of the Services, the City is deemed an intended beneficiary of that subcontract and the subconsultant will owe a duty of due care to the City. City reserves the right to approve or reject any proposed subconsultant, based on the subconsultant's qualifications, relevant experience, or reputation.

1.5. Third Party Beneficiaries. Except to the extent expressly stated herein, this Agreement will not be construed to create any rights in third parties.

1.6. Time for Performance. Time is of the essence for the performance of all Services and duties under this Agreement. Consultant will commence and complete all Services by the date and within any timeframes set forth in Exhibit "A." Services for which times for performance are not specified in this Agreement will be commenced and completed by Consultant in a reasonably prompt and timely manner based upon the circumstances and direction from the City's Authorized Representative. Consultant will

submit all requests for extensions of time to the City in writing no later than ten days after the start of the circumstances or events giving rise to the delay, and no later than the time by which performance is due. The City's approval of any extension of time for performance of the Services will not operate to waive the City's rights or remedies with respect to damages caused by Consultant's delay.

1.7. Errors and Omissions. Consultant is solely responsible for costs arising from its errors and omissions, including increased construction costs or delay costs. Upon City's request, Consultant will promptly correct its errors and omissions, at no cost to the City.

1.8. Unsatisfactory Services. Upon written notice from the City that any of the Services are unsatisfactory or fail to comply with the requirements of this Agreement (collectively, "**Unsatisfactory Services**"), Consultant will promptly correct or cure any such Unsatisfactory Services as specified in the City's written notice. Consultant will not be entitled to any additional compensation or extension of time to correct or cure the Unsatisfactory Services. Consultant's correction or cure of Unsatisfactory Services will not operate to waive the City's rights or remedies with respect to any damages caused by the Unsatisfactory Services, the cost of which may be recovered by the City as an offset from payment otherwise due or to become due to Consultant.

2. COMPENSATION.

2.1. Payment. The City will pay Consultant for Consultant's time and authorized expenses necessary to perform the Services, at the rates and charges set forth in the *Compensation Rates and Charges* attached hereto as **Exhibit "B"** and incorporated herein by reference, as compensation in full for Services satisfactorily performed in compliance with this Agreement. Consultant's total compensation for performing the Services may not exceed \$75,000 without prior written authorization from the City. If the City authorizes Consultant to perform services in addition to the Scope of Services set forth in Exhibit "A," Consultant will be compensated in accordance with the rates and charges in Exhibit "B." Consultant will not be entitled to any compensation for additional services performed without the City's prior written consent, or which exceed the scope of the City's written consent.

2.2. Invoices. Consultant will submit a monthly itemized invoice to the City's Authorized Representative for the Services provided during the preceding month. At a minimum, the invoice will identify the Services performed, the hours spent performing the Services, the applicable hourly rate(s), and any authorized expenses based on the rates and charges authorized in Exhibit "B." The City will pay the Consultant within 30 days after approval of each invoice, with the exception of any disputed amounts.

3. AUTHORIZED REPRESENTATIVE. Consultant hereby assigns The Executive Director to serve as the Consultant's authorized representative ("**Consultant's Authorized Representative**"), to personally participate in and manage the Services provided under this Agreement, and to serve as the primary point of contact for all matters pertaining to this Agreement.

3.1. Substitutions. As a material inducement to entering into this Agreement, the City has relied upon Consultant's representations regarding Consultant's qualifications (including the qualifications of Consultant's Authorized Representative, its personnel, and its subconsultants, if any, as identified on Exhibits "A" and "B"). Consultant will not replace Consultant's Authorized Representative (or any of its personnel or its subconsultants, if any, as identified on Exhibits "A" and "B") without the City's prior written consent.

4. NOTICES. All notices or requests required or contemplated by this Agreement will be in writing and delivered to the other party's Authorized Representative by personal delivery, U.S. Mail, nationwide overnight delivery service, email, or as otherwise specified herein. Delivery is deemed effective upon the first to occur of: (a) actual receipt by a party's Authorized Representative, (b) actual receipt at the address identified below, or (c) three business days following deposit in the U.S. Mail of registered or certified mail sent to the address identified below. A party's contact information, below, may be changed by providing written notice of any change to the other party.

TO CITY:

Jeff Gittings
Parks and Urban Forestry Manager
CITY OF NAPA
P.O. Box 660
NAPA, CA 94559-0660
jgittings@cityofnapa.org

TO CONSULTANT:

Lucas Patzek
Executive Director
Napa County Resource Conservation District
1303 Jefferson St., Suite 500B
Napa, CA 94559
lucas@naparcd.org

5. TERM. The term of this Agreement begins on the date it is signed by the City Clerk, below, attesting full execution of the Agreement by both parties ("**Effective Date**"), and ends upon Consultant's completion of the Services required by this Agreement, unless terminated earlier as provided herein. The following provisions will survive expiration or termination of this Agreement: Section 7.2 (Dispute Resolution), Section 8.1 (Confidentiality), Section 8.4 (Records of Performance), Section 10 (Indemnification), Section 11.4 (Professional Liability), Section 13.3 (Taxes), and Section 14 (General Provisions).

6. CITY'S RIGHT TO TERMINATE. The City may terminate this Agreement for convenience (with or without cause) by providing written notice of termination to Consultant, effective upon the date stated in the notice. If the City terminates the Agreement it will pay Consultant for all Services satisfactorily performed up to and including the effective date of the termination, subject to the provisions of Sections 2 and 8.2.

7. DEFAULT AND DISPUTE RESOLUTION.

7.1. Default. Consultant will be deemed in default of this Agreement if Consultant is not complying with the terms of this Agreement, or the City has reason to believe that Consultant's ability to perform the Services has been or will be impaired. If either of these circumstances exist, the City may give written notice of default to Consultant and demand that the default be cured or corrected within ten days of the notice, unless the City determines that additional time is reasonably necessary to cure the default. If Consultant fails to cure the default within of the time specified in the notice, and the Consultant fails to give adequate written assurance of due performance within the specified time, then the City may terminate this Agreement in accordance with Section 6, or the City may pursue dispute resolution in accordance with Section 7.2.

7.2. Dispute Resolution. If any dispute arises between the parties in relation to this Agreement, the Authorized Representatives for each party will meet, in person, as soon as practicable, to engage in a good faith effort to resolve the dispute informally. If the parties are unable to resolve the dispute, in whole or in part, through informal discussions, the parties agree to participate in mediation. Notwithstanding the existence of a dispute, the Consultant will continue providing the Services during the course of any dispute, unless otherwise directed by the City.

7.2.1. Either party may give written notice to the other party of a request to submit a dispute to mediation, and a mediation session will take place within 60 days of the date that such notice is given, or sooner if reasonably practicable. The parties will jointly appoint a mutually acceptable mediator. The parties will share equally the costs of the mediator; however, each party will pay its own costs of preparing for and participating in the mediation, including any legal costs.

7.2.2. Good faith participation in mediation pursuant to this Section is a condition precedent to either party commencing litigation in relation to the dispute. In addition, any claims by Consultant arising from or related to this Agreement, are subject to the claim presentment requirements in the Government Claims Act (Government Code section 900 et seq.).

8. INFORMATION AND RECORDS.

8.1. Confidentiality. Consultant will not disclose any information or records related to the performance of this Agreement, including information and records received from the City, as well as information and records created by the Consultant, to any person other than a City employee, unless and only to the extent that the City provides the Consultant with prior written consent to make a disclosure. Consultant will notify the City's Authorized Representative of any request for disclosure of information, or any actual or potential disclosure of information, under this Agreement. Consultant's obligations under this section will survive the termination of this Agreement.

8.2. Title to Records. All original documents or records ("**work product**"), whether paper or electronic, required by this Agreement to be prepared by Consultant (including its employees and subconsultants), whether complete or in progress, are the property of the City. Consultant will promptly deliver all such work product to the City at the completion of the Services, upon termination, or upon demand by the City. However, Consultant may make and keep copies of the work product.

8.3. Contract Cost Disclosure. For any document or report prepared in whole or in part by Consultant pursuant to this Agreement, Consultant will include the numbers and dollar amounts of related contracts or subcontracts as further specified by Government Code Section 7550.

8.4. Records of Performance. Consultant will maintain adequate records of performance under this Agreement (including Services provided, invoices for payment, and payments received) and make these records available to the City for inspection, audit, and copying, during the term of this Agreement and until four years after the Agreement has expired or been terminated.

8.5. Electronic Communications. Consultant will use reasonable good faith efforts to avoid transmitting electronic viruses or other damaging coding, and will promptly advise the City if Consultant discovers that an electronic virus or similar destructive coding may have been transmitted to the City.

8.6. Copyrights/Patents. In performing the Services under this Agreement, Consultant will not unlawfully infringe on any copyrighted or patented work. Consultant is solely responsible for the cost of any authorizations necessary to use any copyrighted or patented work.

9. ACCIDENT REPORT. If any death, personal injury, or property damage occurs in connection with the performance of the Services, Consultant will promptly submit to the City Clerk's Office a written notice of the incident of damage with the following information:

9.1. A description of the damage including date, time, and location, and whether any City property was involved;

9.2. Name and contact information of any witness;

9.3. Name and address of the injured or deceased person(s); and

9.4. Name and address of Consultant's insurance company.

10. INDEMNIFICATION. To the full extent permitted by law, Consultant will indemnify, hold harmless, release, and defend the City (including its officers, elected or appointed officials, employees, volunteers, and agents) from and against any and all liability or claims (including actions, demands, damages, injuries, settlements, losses, or costs [including legal costs and attorney's fees]) (collectively, "**Liability**") of any nature, arising out of, pertaining to, or relating to Consultant's negligence, recklessness, or willful misconduct in the performance of this Agreement. Consistent with Civil Code Section 2782, Consultant will not be obligated to indemnify City for the proportionate share of the Liability caused by the City's active negligence, sole negligence, or willful misconduct. To the extent that Services are "design professional services," as defined by Civil Code Section 2782.8, the cost to defend charged to the Consultant will not exceed the Consultant's proportionate percentage of fault. Consultant's indemnification obligations under this Agreement are not limited by any limitations of any insurance held by Consultant, including, but not

limited to, workers' compensation insurance.

11. **INSURANCE**. Without limiting Consultant's indemnification obligations in section 10, Consultant will procure and maintain throughout the period of this Agreement, the following policies of insurance and endorsements from insurers (if other than the State Compensation Fund) with a current A.M. Best rating of no less than A:VII or its equivalent against injury/death to persons or damage to property which may arise from or in connection with the activities hereunder of Consultant, its agents, employees or subcontractors:

11.1. **General Liability Policy**. Comprehensive or Commercial General Liability Insurance ("**CGL**") at least as broad as Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001), in an amount of \$1,000,000 per occurrence. If the Services involve explosive, underground or collapse risks, XCU will be included. If a general aggregate limit is used, either the general aggregate limit will apply separately to this Agreement or the general aggregate will be twice the required occurrence limit.

11.2. **Automobile Liability Policy**. Automobile liability insurance with coverage at least as broad as ISO Form numbers CA 0001 06 92, Code 1 (any auto), for vehicles used in the performance of this Agreement with minimum coverage of not less than \$1,000,000 per accident, combined single limit.

11.3. **Workers' Compensation**. Workers' Compensation insurance meeting statutory limits of the Labor Code. The workers' compensation policy will contain or be endorsed to contain a waiver of subrogation against the City, its officials, officers, agents, and employees.

11.4. **Professional Liability**. Professional liability insurance insuring against Consultant's errors and omissions in performing the Services, with a policy limit of at least \$1,000,000. The professional liability insurance will include prior acts coverage sufficient to cover all Services provided by Consultant, and which will remain in effect for four years following expiration or termination of this Agreement.

11.5. **Endorsements**. The CGL and automotive liability policies will contain or be endorsed with the following provisions:

11.5.1. The City, its officers, elected or appointed officials, employees, volunteers, and agents, are covered as additional insureds for liability arising out of the operations performed by or on behalf of Consultant. The coverage will contain no special limitations on the scope of protection afforded to the City, its officers, officials, employees, volunteers, and agents.

11.5.2. The Consultant's insurance is primary and no insurance held by the City will be called upon to contribute to a loss.

11.5.3. The inclusion of more than one insured will not operate to impair or limit the rights of one insured against another, and the coverage will apply as though separate policies have been issued to each insured.

11.6. **All Policies**.

11.6.1. For all insurance policies required under this Agreement, prior to the City's execution of this Agreement, Consultant will furnish the City with certificates and original endorsements effecting the required coverage. Each certificate of insurance will state that the coverage afforded by the policy or policies will not be reduced, cancelled, or allowed to expire without at least 30 days written notice to City, unless due to non-payment of premiums, in which case at least 10 days written notice is required. Notice required under this subsection will be sent by certified mail. Each required policy will include an endorsement providing that the insurer agrees to waive any right of subrogation it may have against the City. The endorsements will be on forms provided by City or as approved by City's Risk Manager.

11.6.2. Any deductible or self-insured retention of \$100,000 or more will be disclosed to the City prior to the City's execution of this Agreement and is subject to approval by the City.

11.6.3. If Consultant does not keep all required insurance policies in full force and effect, the City may, in addition to other remedies under this Agreement, terminate or suspend this Agreement.

12. CONFLICTS OF INTEREST. Consultant warrants that as of the Effective Date of this Agreement it has no interest and will not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of the Services. Consultant further warrants that in the performance of the Services, Consultant will not employ or enter into a subcontract with any person or entity having any such conflict of interest.

12.1. Financial Interest. Consultant will not make or participate in making or in any way attempt to use Consultant's position to influence a City decision in which Consultant knows, or has reason to know, Consultant has a financial interest other than the compensation promised by this Agreement. Consultant represents that it has diligently conducted a search and inventory of its financial interests, as defined in the regulations promulgated by the Fair Political Practices Commission, and has determined that Consultant does not, to the best of Consultant's knowledge, have a financial interest that would conflict with Consultant's duties under this Agreement. Consultant will immediately notify the City in writing if Consultant learns of a financial interest that may conflict with Consultant's obligations under this Agreement.

12.2. Covenant Against Contingent Fees. Consultant warrants that it has not employed, retained, or entered into a contract with any person or entity, other than a bona fide employee working for the Consultant, to solicit or secure this Agreement; and that it has not paid or agreed to pay any person or entity, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration, contingent upon or resulting from the making of this Agreement. For breach or violation of this warranty, the City may void this Agreement without liability or any further obligation to Consultant, or, alternatively, may elect to deduct from payments due or to become due to Consultant, the full amount of such fee, commission, percentage, brokerage fee, gift, or other consideration.

12.3. Statement of Economic Interest. If the City determines Consultant (or any of its employees or subconsultants) is subject to disclosure requirements under the Political Reform Act (Government Code section 87100 et seq.), Consultant (including any required employees or subconsultants) will complete and file a "Statement of Economic Interest" (Form 700) with the City Clerk's Office disclosing Consultant's financial interests.

13. COMPLIANCE WITH LAW.

13.1. Legal and Licensing Compliance. Consultant will comply with all applicable federal, state and local laws, rules, and regulations related to the Services under this Agreement. Consultant represents and warrants to City that Consultant has and will keep in effect during the term of this Agreement all licenses (including, but not limited to, the City of Napa business license), permits, qualifications, and approvals of whatsoever nature which are legally required for Consultant to practice Consultant's profession or perform the Services.

13.2. Nondiscrimination. At all times during the term of this Agreement, Consultant will comply with all applicable federal, state, and local laws, rules, and regulations prohibiting discrimination based on race, ethnicity, color, national origin, religion, marital status, age, sex, sexual orientation, disability (including any physical or mental impairment that substantially limits a major life activity), medical condition, or any protected class.

13.3. Taxes. Consultant will file tax returns as required by law and pay all applicable taxes on amounts paid pursuant to this Agreement. Consultant will be solely liable and responsible to pay such taxes and other obligations, including, but not limited to, state and federal income and FICA taxes.

13.4. Provisions Deemed Inserted. Every provision of law required to be inserted or referenced in this Agreement will be deemed to be inserted or referenced.

14. GENERAL PROVISIONS.

14.1. Headings. The heading titles for each section of this Agreement are included only as a guide to the contents and are not to be considered as controlling, enlarging, or restricting the interpretation of the Agreement.

14.2. Severability. If any term of this Agreement (including any phrase, provision, covenant, or condition) is held by a court of competent jurisdiction to be invalid or unenforceable, the Agreement will be construed as not containing that term, and the remainder of this Agreement will remain in full force and effect; provided, however, this section will not be applied to the extent that it would result in a frustration of the parties' intent under this Agreement.

14.3. Governing Law, Jurisdiction, and Venue. The interpretation, validity, and enforcement of this Agreement will be governed and interpreted in accordance with the laws of the State of California. Any suit, claim, or legal proceeding of any kind related to this Agreement will be filed and heard in a court of competent jurisdiction in the County of Napa.

14.4. Attorney's Fees. If any litigation is commenced to enforce or interpret this Agreement, the prevailing party is entitled to reasonable attorney's fees, costs, and expenses incurred.

14.5. Assignment and Delegation. This Agreement will not be assigned or transferred in whole or in part, nor will any of the Consultant's duties be delegated, without the City's prior written consent. Any attempt to assign, transfer, or delegate this Agreement, in whole or any part, without the City's prior written consent will be void and of no force or effect. Any consent by the City to one assignment, transfer, or delegation will not be deemed to be consent to any subsequent assignment, transfer, or delegation.

14.6. Modifications. This Agreement may not be amended or modified orally. No amendment or modification of this Agreement is binding unless it is in a writing signed by both parties.

14.7. Waivers. No waiver of a breach, default, or duty under this Agreement will be effective unless it is in writing and signed by the party waiving the breach, default, or duty. Waiver of a breach, default, or duty under this Agreement will not constitute a continuing waiver or a waiver of any subsequent breach, default, or duty under this Agreement.

14.8. Entire Agreement. This Agreement, including all documents incorporated herein by reference, comprises the entire integrated understanding between the parties concerning the Services. This Agreement supersedes all prior negotiations, agreements, and understandings regarding this matter, whether written or oral. The documents incorporated by reference into this Agreement are complementary; what is called for in one is binding as if called for in all. If any provision in any document attached or incorporated into this Agreement conflicts or is inconsistent with a provision in the body of this Agreement, the provisions in the body of this Agreement will control over any such conflicting or inconsistent provisions.

14.9. Interpretation. Each party to this Agreement has had an opportunity to review the Agreement, and to consult with its respective legal counsel regarding the meaning of the Agreement. Accordingly, Civil Code Section 1654 will not apply to interpret any uncertainty in the meaning of the Agreement.

15. SIGNATURES.

15.1. Counterparts. This Agreement may be executed in counterparts, each one of which is deemed an original, but all of which together constitute a single instrument.

15.2. Signatures. The individuals executing this Agreement represent and warrant that they have the right, power, legal capacity, and authority to enter into and to execute this Agreement on behalf of the respective legal entities of the Consultant and the City.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement to be effective on the Effective

Date set forth below.

CITY:
CITY OF NAPA, a California charter city

By: 
Vin Smith, Community Development Director

CONSULTANT:
NAPA COUNTY RESOURCE CONSERVATION
DISTRICT, a political subdivision of the State of
California

By: 
Lucas Patzek, Executive Director

ATTEST:

By: 
Tiffany Cartagza, City Clerk

By: 
Anna Mattinson, Secretary of the Board

Date: 5/13/2021
("Effective Date")

COUNTERSIGNED:


Joy Riesenber, City Auditor

APPROVED AS TO FORM:


Michael W. Barrett, City Attorney

EXHIBIT "A"

SCOPE OF SERVICES AND SCHEDULE OF PERFORMANCE

1.0. SCOPE OF SERVICES. In general, the Consultant will provide professional services to the City related to natural resource conservation and park improvement projects. Consultant will perform the Services described in this Exhibit "A," in accordance with the terms of the Agreement.

- Support community outreach and education activities. Tasks may include, but are not limited to:
 - Coordination of planting, weed maintenance, trail maintenance and other park related work events for volunteers.
 - Coordination of in-person and online workshops and events, including identification of and communication with speakers, scheduling of topical presentations, marketing and promotion, and facilitation.
 - Development and installation of educational signs.
 - Development of supporting online content and social media.
- Provide technical assistance to park improvement projects. Tasks may include, but are not limited to:
 - Analysis, interpretation, and synthesis of a variety of geographic data, including aerial photography, topographic maps, and GIS products.
 - Environmental monitoring and assessment, including for water quality and biological resources.
 - Assisting with erosion control projects, including assessing erosion sources, developing improvement plans, drafting and supporting bidding processes, overseeing implementation and operation of heavy equipment, and conducting project monitoring.
- Support grant development and management related to natural resource enhancement projects.

2.0. SCHEDULE OF PERFORMANCE.

2.1. REQUESTS FOR SERVICES. Upon request by City, Consultant will provide the Services described above, beginning on "**Effective Date**" and ending on June 30, 2023. The Services will be provided for a variety of individual matters, as required by the City. Upon request by the City's Authorized Representative for Consultant to perform Services for a particular matter, Consultant will provide a written estimate of the time within which Services for the matter will be completed, and the estimated cost for providing the requested Services. Following written authorization from the City's Authorized Representative, Consultant will perform and complete the Services as specified in the written authorization. Consultant is not entitled to payment for any Services performed without a written authorization, or for Services that exceed the scope of a written authorization. For purposes of this Section, the written estimate and written authorization may be provided on paper or in an electronic form.

EXHIBIT "B"

COMPENSATION RATES AND CHARGES

1. AUTHORIZED HOURLY RATES:

Subject to the not-to-exceed limit in Section 2.1 of the Agreement, Consultant will be compensated for time reasonably necessary to provide the Services based on the then- current fully burdened hourly rate for the Consultant employee providing the Services.

Consultant adjusts its billable rates annually on July 1 and whenever there is a change in an employee's underlying direct pay rate. Whenever there is a change to any of these rates, or if additional positions are added, Consultant will notify City immediately, and with the approval of City's Authorized Representative, Consultant may implement such adjusted rates, subject to the not-to-exceed limit in Section 2.1 of the Agreement.

Consultant's current hourly rates are listed below.

Position Classification	Hourly Rate
Assistant	\$47.63
Environmental Scientist II	\$74.19
Environmental Scientist III	\$97.88
Executive Director	\$105.03
Forestry Program Manager II	\$81.13
Office Manager II	\$83.30
Program Director	\$101.23
Program Manager, Conservation	\$102.21
Project Manager, Conservation	\$72.70
Project Manager, Education	\$75.43
Project Manager, Volunteer & Outreach	\$72.70
Sustainable Agriculture Program Manager II	\$76.12

2. AUTHORIZED EXPENSES AND RATES:

Consultant will be reimbursed for costs incurred to provide the Services only as follows and subject to the not-to-exceed limit in Section 2.1 of the Agreement:

<u>Expense:</u>	<u>Reimbursement Rate:</u>	<u>Maximum Total:</u>
Vehicle Mileage	current IRS rate	N/A
Advertising	actual cost	N/A
Signage/Printing	actual cost	N/A
Miscellaneous Supplies	actual cost	N/A

AMENDMENT NO. 1 TO AGREEMENT NO. C2021-089
Park Project Consultation, Design, Bidding and Inspection Services

City Budget Code: 10050200, 10050206

This Amendment No. 1 (“**Amendment**”) to City Agreement No. C2021-089, entitled Park Projects Consultation, Design, Bidding and Inspection Services (“**Agreement**”), by and between the City of Napa, a California charter city (“**City**”), and Napa County Resource Conservation District (“**Consultant**”), is effective on the date last signed by the City, which is identified on the signature page as the “Effective Date.”

RECITALS

A. City and Consultant entered into the Agreement, effective May 13, 2021, for an amount not to exceed \$75,000.00, pursuant to which Consultant agreed to perform certain services described in the Agreement (“**Services**”), generally including but not limited to support of park related improvements projects including, design, planning, bidding, and construction inspection observation.

B. City has determined that additional Services (“**Additional Services**”) are required to continue, modify, or expand the Services performed under the Agreement, as set forth in the *Scope of Additional Services and Schedule of Performance*, attached hereto as **Exhibit “A”** and incorporated herein by reference.

NOW, THEREFORE, the City and the Consultant, for the mutual consideration described herein, agree as follows:

1. **INCORPORATION BY REFERENCE.** Unless otherwise specified, all subsequent references to the Agreement are deemed to mean the original Agreement as modified by any amendments preceding this Amendment, if any. This Amendment incorporates the Agreement by reference, except and only to the extent that any terms or conditions of the Agreement are specifically modified by this Amendment. All terms and conditions in the Agreement that are not specifically modified by this Amendment remain in full force and effect.

2. **SCOPE OF ADDITIONAL SERVICES.** Consultant will perform the Additional Services described in Exhibit “A” in accordance with the terms and conditions of this Amendment.

3. **ENTIRE AGREEMENT.** The Agreement, as modified by this Amendment, constitutes the entire integrated understanding between the parties concerning the Additional Services. This Amendment supersedes all prior negotiations, agreements and understandings regarding the Additional Services, whether written or oral. The documents incorporated by reference into this Amendment are complementary; what is called for in one is binding as if called for in all, except and only to the extent otherwise specified. If any provision in an exhibit to this Amendment conflicts with or is inconsistent with a provision in the body of this Amendment, the provisions in the body of this Amendment will control over any such conflicting or inconsistent provisions.

4. **SIGNATURES; ELECTRONIC SIGNATURES.** The individuals executing this Amendment represent and warrant that they have the right, power, legal capacity, and authority to enter into and to execute this Amendment on behalf of the respective legal entities of Consultant and City. The parties agree that this Amendment may be executed and transmitted electronically and that electronic signatures shall have the same force and effect as original signatures in accordance with the Electronic Signatures in Global and National Commerce Act, 15 U.S.C. 7001 et seq.; the California Uniform Electronic Transactions Act, Civil Code Section 1633.1 et seq. and California Government Code Section 16.5. This Amendment shall inure to the benefit of and be binding upon the parties hereto and their respective successors and authorized assigns.

IN WITNESS WHEREOF, the Parties have executed this Amendment to be effective on the Effective Date set forth below.

CITY:

CITY OF NAPA, a California charter city

DocuSigned by:
Breyana Brandt
By: _____
DB2818B81F0E4EC...
Breyana, Brandt, Parks and Recreation Services Director

CONSULTANT:

Napa County Resource Conservation District, a political subdivision of the State of California

DocuSigned by:
Lucas Patzek
By: _____
0477C4FDDDB7455...
Lucas Patzek, Executive Director

By: _____
DocuSigned by:
B B
A9EE03218E664DE...
Bruce Barge, President of the Board of Directors

Date: July 17, 2023 | 8:55:30 AM PDT

("Effective Date")

COUNTERSIGNED:

DocuSigned by:
Joy Rosenberg
By: _____
191E12371B1E...
JOY RIESENBERG
City Auditor

APPROVED AS TO FORM:

DocuSigned by:
Michael Barrett
By: _____
14C01321657106...
Michael Barrett
City Attorney

EXHIBIT "A"

SCOPE OF ADDITIONAL SERVICES AND SCHEDULE OF PERFORMANCE

The Consultant will perform the Additional Services described below, within the specified times:

1.0. SCOPE OF SERVICES. In addition to the Services described in Exhibit "A" of the Agreement, , the Consultant will provide professional services to the City related to implementation of the Cal Fire 2021/2022 Urban & Community Forestry Grant for the City of Napa Urban Forest Management Plan as well as provide services related to writing, administering and applying for other grants related to Parks and Urban forestry management in accordance with the terms of the Agreement.

2.0. SCHEDULE OF PERFORMANCE.

2.1. REQUESTS FOR SERVICES. Upon request by City, Consultant will provide the Services described above, beginning on the **Effective Date and** ending upon City's termination of the Agreement pursuant to Section 6 (City's Right To Terminate) of the Agreement. The Services will be provided for a variety of individual matters, as required by the City. Upon request by the City's Authorized Representative for Consultant to perform Services for a particular matter, Consultant will provide a written estimate of the time within which Services for the matter will be completed, and the estimated cost for providing the requested Services. Following written authorization from the City's Authorized Representative, Consultant will perform and complete the Services as specified in the written authorization. Consultant is not entitled to payment for any Services performed without a written authorization, or for Services that exceed the scope of a written authorization. For purposes of this Section, the written estimate and written authorization may be provided on paper or in an electronic form.

AMENDMENT NO. 2 TO AGREEMENT NO. C2021-089

Park Project Consultation, Design, Bidding and Inspection Services

City Budget Code: Various Accounts

This Amendment No. 2 (“**Amendment**”) to City Agreement No. C2021-089, entitled Park Project Consultation (“**Agreement**”), by and between the City of Napa, a California charter city (“**City**”), and the Napa County Resource Conservation District, a California special district (“**Consultant**”), is effective on the date last signed by the City, which is identified on the signature page as the “Effective Date.”

RECITALS

A. City and Consultant entered into the Agreement, effective May 13, 2021 for an amount not to exceed \$75,000, pursuant to which Consultant agreed to perform certain services described in the Agreement (“**Services**”), generally including but not limited to support of park related improvements projects including, design, planning, bidding and construction inspections observation. Services also include the additional services described in Amendment 1 of this agreement. City and Consultant previously entered into Amendment No. 1 to the Agreement, effective July 17, 2023.

B. City has determined that additional Services (“**Additional Services**”) are required to continue, modify, or expand the Services performed under the Agreement, as set forth in the *Scope of Additional Services and Schedule of Performance*, attached hereto as **Exhibit “A”** and incorporated herein by reference.

NOW, THEREFORE, the City and the Consultant, for the mutual consideration described herein, agree as follows:

1. **INCORPORATION BY REFERENCE.** Unless otherwise specified, all subsequent references to the Agreement are deemed to mean the original Agreement as modified by any amendments preceding this Amendment, if any. This Amendment incorporates the Agreement by reference, except and only to the extent that any terms or conditions of the Agreement are specifically modified by this Amendment. All terms and conditions in the Agreement that are not specifically modified by this Amendment remain in full force and effect.

2. **SCOPE OF ADDITIONAL SERVICES.** Consultant will perform the Additional Services described in Exhibit “A” in accordance with the terms and conditions of this Amendment.

3. **PAYMENT.** City will compensate Consultant for satisfactory performance of the Additional Services in an amount not to exceed \$50,000. The cumulative total compensation payable to the Consultant will not exceed \$125,000 without prior written authorization from the City (based on \$75,000 for the original Agreement and any prior amendments thereto, plus \$50,000 for this Amendment).

4. **ENTIRE AGREEMENT.** The Agreement, as modified by this Amendment, constitutes the entire integrated understanding between the parties concerning the Additional Services. This Amendment supersedes all prior negotiations, agreements and understandings regarding the Additional Services, whether written or oral. The documents incorporated by reference into this Amendment are complementary; what is called for in one is binding as if called for in all, except and only to the extent otherwise specified. If any provision in an exhibit to this Amendment conflicts with or is inconsistent with a provision in the body of this Amendment, the provisions in the body of this Amendment will control over any such conflicting or inconsistent provisions.

5. **SIGNATURES; ELECTRONIC SIGNATURES.** The individuals executing this Amendment represent and warrant that they have the right, power, legal capacity, and authority to enter into and to execute this Amendment on behalf of the respective legal entities of Consultant and City. The parties agree that this Amendment may be executed and transmitted electronically and that electronic signatures shall have the same force and effect as original signatures in accordance with the Electronic Signatures in Global and

National Commerce Act, 15 U.S.C. 7001 et seq.; the California Uniform Electronic Transactions Act, Civil Code Section 1633.1 et seq. and California Government Code Section 16.5. This Amendment shall inure to the benefit of and be binding upon the parties hereto and their respective successors and authorized assigns.

IN WITNESS WHEREOF, the Parties have executed this Amendment to be effective on the Effective Date set forth below.

CITY:
CITY OF NAPA, a California charter city

CONSULTANT:
Napa County Resource Conservation District, a political subdivision of the State of California

By: _____
Steve Potter, City Manager

By: _____
Lucas Patzek, Executive Director

Date: _____
("Effective Date")

COUNTERSIGNED:

Erika Leahy, City Auditor

APPROVED AS TO FORM:

Attorney First Name and Last Name, Interim City Attorney

EXHIBIT "A"

SCOPE OF ADDITIONAL SERVICES AND SCHEDULE OF PERFORMANCE

The Consultant will perform the Services described in the original agreement and additional services described in Amendment 1 of this agreement.



Subject: Appointment of Public Members to the Huichica Creek Preserve Advisory Committee
To: Board of Directors, Napa County Resource Conservation District
From: Aaron Fairbrook, Program Manager
Date: April 16, 2026

Summary

This item provides the Board of Directors with a progress update on the Huichica Creek Riparian and Salt Marsh Restoration Project and facilitates the appointment of public members to the Huichica Creek Preserve Advisory Committee. Per Resolution No. 2024-04, this committee serves as a critical advisory body for the restoration of approximately 70 acres in the Los Carneros area. Prior to this meeting, Directors were asked to independently score each candidate using a standardized weighted rubric; staff has compiled those rankings and presents a summary below to inform the Board’s discussion and appointment decision.

Background

On November 14, 2024, the Board adopted Resolution No. 2024-04, which officially transitioned the former "Huichica Creek Sustainable Vineyard & Orchard Advisory Committee" into the Huichica Creek Preserve Advisory Committee. This shift follows a visioning process that determined the property's best future use is a complete restoration of native habitat while maintaining public access, outreach, and research opportunities. The project aims to restore tidal marsh, estuarine habitat, freshwater wetlands, and riparian zones within the Napa River watershed.

Advisory Committee Composition & Roster

Per Resolution No. 2024-04, the Committee is composed of members appointed by the Board every two years in January of odd-numbered years. The current roster is as follows:

Category	Current Appointees
Directors (Up to 3)	Gretchen Stranzl McCann, Karen Turjanis, Jim Lincoln
Associate Directors	Alexandrina (Andrina) Carlsen, Bryan Parker, Pat Gorman
Public Members (Up to 5)	Bill Pramuk, Rainer Hoenicke

There are currently three vacancies for public members.

Public Member Recruitment

Napa RCD is actively seeking community members with expertise in conservation, ecology, biology, or community engagement to fill the three remaining public vacancies. Recruitment efforts began in December via the District newsletter, social media, and website. In February, staff conducted targeted outreach to key organizations and leaders throughout Napa County to further promote the opportunity.

- **Responsibilities:** Members provide vital input on restoration planning, permitting, and design, as well as long-term maintenance, monitoring, public access, and research programming.
- **Meeting Requirements:** Meetings are "Special Meetings" held under the Brown Act, typically occurring in the afternoon for one to three hours, either in person or via Zoom.
- **Commitment:** Members serve a two-year term, or until the planning and permitting phase of the project is complete.
- **Status:** The application deadline was Friday, March 20, 2026, and 6 applications were received by that date. Prior to this meeting, Directors were asked to independently score each candidate using a weighted evaluation rubric. Staff compiled those scores and prepared a ranked summary for presentation at this meeting. The rubric considered the following eight criteria:
 - Relevant expertise in restoration, land management, or related fields
 - Stakeholder representation (e.g., community, Tribal, landowner, or partner perspectives)
 - Ability to contribute constructively in a collaborative setting
 - Influence and network value
 - Commitment and availability
 - Lived and on-the-ground experience
 - Motivation and alignment with project goals
 - Communication and ability to bridge perspectives

To recruit for this role widely, Napa RCD communicated the vacancies through its newsletter, social media accounts, and website beginning in December. A follow-up round of emails to key organizations and leaders throughout Napa County notifying them of the vacancy and requesting them to promote this through their social networks was performed in February.

Staff Recommendation

Staff recommends that the Board discuss and appoint up to three public members to the Huichica Creek Preserve Advisory Committee from the current applicant pool. A summary of compiled Director scores will be presented at the meeting. Based on both the Director rankings and a staff review of the candidates' experience and skills, the staff recommendation for appointment is:

- Regina Brinker
- Jonathan Koehler
- Richard Seiferheld

Napa County Resource Conservation District

1303 Jefferson St., Ste. 500B, Napa, California 94559

(707) 690-3110, NapaRCD.org

While numerical scoring informed the evaluation, final recommendations were based on assembling a balanced and effective advisory group – one that collectively represents technical expertise, community perspectives, and stakeholder diversity – rather than selecting candidates based solely on total score.

Given that all six applicants have expressed a genuine interest in supporting Napa RCD's conservation goals, staff also recommends that the Board and staff consider other meaningful ways to engage those who are not appointed to this Committee. Specifically, staff suggests gauging each applicant's interest in serving as a Napa RCD Associate Director, or in joining the Technical and Cultural Work Group for the Napa River Watershed Fish Passage Restoration Program, where their expertise and commitment could continue to benefit the District's work.



November 14, 2024

RESOLUTION NO. 2024-04

RESOLUTION OF THE BOARD OF DIRECTORS OF THE NAPA COUNTY RESOURCE CONSERVATION DISTRICT ESTABLISHING A HUICHICA CREEK PRESERVE ADVISORY COMMITTEE

WHEREAS, the Napa County Resource Conservation District (NCRCD) is authorized by Public Resource Code 9420 to appoint advisory committees to assist in coordinating conservation programs and activities, and to share information relating to the functions or purposes of the district; and

WHEREAS, NCRCD established the Huichica Creek Sustainable Vineyard & Orchard Advisory Committee by Resolution No. 2016-07 on November 10, 2016 for the purpose of providing input to the operation and long-term goals of NCRCD's Huichica Creek Sustainable Vineyard & Orchard Demonstration property; and

WHEREAS, NCRCD has determined, following a visioning and public solicitation process (i.e., Request for Ideas), that the best use of its property going forward is a complete restoration of native habitat, continued public access, and continued opportunities for outreach, education, and research.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. NCRCD's Board of Directors establishes a Huichica Creek Preserve Advisory Committee to provide input related to restoration planning, implementation, maintenance and monitoring, public access, community engagement and research programming, and other aspects of its property.
2. The Committee shall be composed of members appointed by NCRCD's Board of Directors every two years on the January of the odd-numbered year, or following an unexpected vacancy, as follows:
 - a. No more than three NCRCD Directors;
 - b. Interested NCRCD Associate Directors; and
 - c. Up to five members of the public with the knowledge and expertise needed to advance the goals of this property.
3. A quorum of the Committee shall be at least one (1) member from group (a) and two (2) members from groups (a) through (c) of Paragraph 2, above.



Napa County Resource Conservation District

1303 Jefferson St., Ste. 500B, Napa, California 94559

(707) 690-3110, NapaRCD.org

- 4. The Committee shall be a standing committee for purposes of the Brown Act (Government Code 54950 et seq.) due to its continuing subject matter jurisdiction, but due to nature of the subject matter, all meetings of the Huichica Creek Preserve Advisory Committee shall be "Special Meetings," as defined and regulated by the Brown Act.
- 5. This Resolution replaces Resolution No. 2016-07 in its entirety.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Board of Directors of the Napa County Resource Conservation District at its regular meeting held on the 14th day of November 2024, by the following vote:

AYES:	Paul Asmuth, Bruce Barge, Rainer Hoenicke, Bill Pramuk, Gretchen Stranzl McCann, Karen Turjanis
NOES:	None
ABSENT:	Jim Lincoln
ABSTAIN:	None
SIGNED:	Nov 15, 2024
	<i>Bruce Barge</i>
	BRUCE BARGE, President Board of Directors

Huichica Creek Preserve Advisory Committee Public Member Application

Contact Information

First and Last Name: Kristin Belair

Occupation: Dir. Winegrowing & Sustainability - Honig Vineyard and Winery

Phone: 707-738-1090

Email: kristin@honigwine.com

Motivation & Perspectives

What motivates you to serve as a Committee Member, and what perspectives or contributions would you bring?

I am a long time Napa Valley resident and wine industry member who believes that agriculture and habitat conservation and restoration can work together to create a more vibrant, sustainable and resilient system. A native plant nerd in the making, I am looking for ways to continue learning and contributing to building a better planet.

Experiences & Skills

Please share any experiences, skills, or education that demonstrate your interest in conservation, restoration, or community engagement. How do you see these experiences helping you contribute as a Committee Member?

In 1981, I graduated from UC Davis with a degree in enology and have been working in the Napa Valley wine industry ever since. I have kept current with many continuing education opportunities in both wine and viticulture and in biodiversity in farming. In 2024 I completed the Pollinator Steward Certificate Program with Pollinator.org. I attended the CNPS conference in Riverside, CA this year and regularly volunteer with the local CNPS Chapter. My home yard has been converted into a combination native plant habitat and edible garden. It was part of the climate smart garden tour. In 2024 I started a native plant installation around the solar panels at Honig and have been instrumental in a 1500 ft. hedgerow development in conjunction with the Rutherford Reach restoration project. Honig has been a collaborator with a number of academic research projects related to biodiversity.

Skills & Areas of Experience

(Check all that apply)

Natural Resources & Land

- Farming / Ranching
- Environmental & Natural Resource Science (e.g., Conservation Biology, Forestry, Horticulture)
- Land Use Planning / Land Management
- Outdoor Recreation & Stewardship

Community & Education

- Environmental or Community Education
- Diversity, Equity, Inclusion, and Justice (DEIJ)
- Marketing / Communications

Organizational Leadership

- Financial Management / Accounting
- Legal
- Human Resources / Staff Development
- Strategic Planning
- Fundraising
- Grant Writing / Program Development
- Public Policy / Government Relations
- Other: _____

Licenses / Certifications

Current professional license(s) or certification(s), if applicable (e.g., Registered Professional Forester, Professional Engineer, CPA, Teaching Credential):

Board & Committee Service

Please list any nonprofit boards, public agencies, councils, commissions, or committees on which you currently serve or have previously served:

served on the board of the Napa Valley Wine Technical group, applying to serve on the local CNPS board. member Napa Bee Keepers Association, member CNPS, member California Native Bee Society, member Land Trust of Napa County

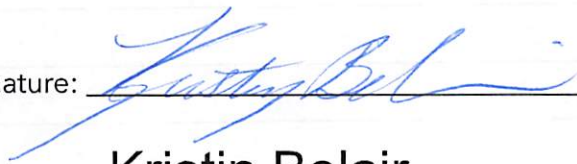
Conflict of Interest & Availability

- Do you, your employer, or your family members have any current contracts, financial interests, or partnerships with Napa RCD or the Huichica Creek Restoration Project?
 - No
 - Yes (please describe): _____

- Are you able to commit to attending Committee meetings (anticipated 3-4 per year) for the next two years?
 - Yes
 - No

By signing below, I acknowledge that I have read and understand Napa RCD's Resolution 2024-04 establishing the role and purpose of the Huichica Creek Preserve Advisory Committee, and I hereby apply for appointment as a public member of Napa RCD's Huichica Creek Preserve Advisory Committee.

Signature: _____



Print Name: _____

Kristin Belair

Date: _____

3/11/2025

Phone Number: _____

707-738-1090

Huichica Creek Preserve Advisory Committee

Public Member Application

Contact Information

First and Last Name: Regina Brinker

Occupation: Science teacher, STEM Coordinator, retired

Phone: 925-628-9121

Email: brinker.science@gmail.com

Motivation & Perspectives

What motivates you to serve as a Committee Member, and what perspectives or contributions would you bring?

My motivation to serve as a Committee Member is to contribute to the work of preserving, conserving, and educating about Huichica Creek Preserve. The project aligns well with other work I've done. My experiences would be of value to the committee. I am also interested in research programming and have experience in field research. My perspective is that climate change is the biggest threat we face. To get people to care more about the global impacts of climate change they first need to become familiar with and care about local issues, including restoration of Huichica. Huichica Creek offers an opportunity to make local connections to climate.

Experiences & Skills

Please share any experiences, skills, or education that demonstrate your interest in conservation, restoration, or community engagement. How do you see these experiences helping you contribute as a Committee Member?

As a member of the Springtown Wetlands Preserve working group in Livermore, we partnered with the city to increase both awareness and protection of the Preserve. My environmental science students prompted a plant census that ultimately ended with the Livermore tarplant, *Deinandra bacigalupii*, becoming listed as an endangered plant. I also served on the education advisory group for the proposed Alameda Creek Wetlands education center. I have experience with field research and communicating science to the general population through the NSF-funded PolarTREC program.

Skills & Areas of Experience

(Check all that apply)

Natural Resources & Land

- Farming / Ranching
- Environmental & Natural Resource Science (e.g., Conservation Biology, Forestry, Horticulture)
- Land Use Planning / Land Management
- Outdoor Recreation & Stewardship

Community & Education

- Environmental or Community Education
- Diversity, Equity, Inclusion, and Justice (DEIJ)
- Marketing / Communications

Organizational Leadership

- Financial Management / Accounting
 - Legal
 - Human Resources / Staff Development
 - Strategic Planning
 - Fundraising
 - Grant Writing / Program Development
 - Public Policy / Government Relations
 - Other: Science education
-

Licenses / Certifications

Current professional license(s) or certification(s), if applicable (e.g., Registered Professional Forester, Professional Engineer, CPA, Teaching Credential):

California single subject teaching credential, science, with a biology emphasis.

Board & Committee Service

Please list any nonprofit boards, public agencies, councils, commissions, or committees on which you currently serve or have previously served:

Napa Solano Audubon; Napa Co Bicycle Coalition; Napa Co Landmarks com.; Quest Science Center Advis.Com; Alameda Watershed Ed. Advisory Com.; FriendsSpringtown

Conflict of Interest & Availability

- Do you, your employer, or your family members have any current contracts, financial interests, or partnerships with Napa RCD or the Huichica Creek Restoration Project?
 - No
 - Yes (please describe): _____

- Are you able to commit to attending Committee meetings (anticipated 3-4 per year) for the next two years?
 - Yes
 - No

By signing below, I acknowledge that I have read and understand Napa RCD's Resolution 2024-04 establishing the role and purpose of the Huichica Creek Preserve Advisory Committee, and I hereby apply for appointment as a public member of Napa RCD's Huichica Creek Preserve Advisory Committee.

Signature: _____



Print Name: Regina Brinker

Date: March 9, 2026

Phone Number: 925-628-9121

Regina Brinker, M.S.
4328 Malaga Court, Napa, CA 94558
C: 925-628-9121 brinker.science@gmail.com

EXPERIENCE

After a 15-year career with the Livermore Valley Joint Unified School District (LVJUSD) , I retired in 2020.

2015 - 2020: STEM Coordinator. As part of LVJUSD's Curriculum Department, I supported science, engineering, and technical education programs across grades 1 - 12. Responsibilities included presenting professional development training to support Next Generation Science Standards implementation, supporting Project Lead the Way programs and grants, organization of textbook review and adoption, organization of Science Odyssey, a district-wide science and engineering fair, support of the Gifted and Talented Education program, supported district-wide *Girls Who Code* clubs in conjunction with Lawrence Livermore National Laboratory, and created the city-wide *Science and Engineering Month* program, successfully obtained grant funding to support STEM programs, and other projects.

2005 - 2015: Science Teacher

I taught middle school life, earth, and environmental sciences and Project Lead the Way STEM engineering classes. I developed curriculum for the environmental science elective class. Student achievements include prompting and participating in a plant census that led to the classification of the Livermore tarplant, *Deinandra bacigalupii*, as an endangered plant. I was the initial PLTW teacher and secured multiple grants to support the program.

Publications

- *Using Place-based Education to Teach About Climate Change and Connect to the Arctic*; Chapter Four - [Polar and Climate Change Education](#); G. Arruda, Editor, 2024, Routledge.
- *Using Proxy Data to Understand Climate History*; National Science Teachers Association *Science Scope*, May/June 2023, Volume 46, Number 5.
- Curriculum Writer: Wrote a series of NGSS-aligned middle school lessons for the [Green Ninja](#) curriculum.
- Wrote and narrated [Phenology and Nature's Shifting Rhythms](#), TED-Ed, 2013.

Professional Presentations

Presentations focus on climate change, polar science, environmental stewardship, citizen science, Next Generation Science Standards, and collaborative efforts for science education.

- Polar2018. Davos, Switzerland, presenter.
- Science Friday panel presenter [*Bringing Climate Science into the Classroom*](#)
- North American Association of Environmental Educators international meeting, presenter
- American Geophysical Union international meetings, San Francisco, poster presentations and roundtable discussion coordinator
- National Science Teachers Association national meetings, Boston, San Francisco, Nashville, presenter
- Science Friday Education Panel Participant, *Teaching Climate Change Science in the Classroom*, March 18, 2016
- Project Lead the Way California meetings, Sacramento and Riverside, presenter
- International Polar Year, Oslo, Norway, 2010 presenter

Professional Awards and Recognitions

- Toshiba/NSTA TOMODACHI STEM Academy, Tokyo 2015.
- PolarTREC field experience: [*Arctic Sunlight and Microbial Interactions*](#), Toolik Field Station, Alaska, 2014
- Teacher of the Year, Alameda County, October, 2013
- Teacher of the Year, Livermore Valley Joint Unified School District, 2013
- *Sandia National Laboratory's Excellence in Teaching Award*, December, 2011
- Fulbright Japan [*Education for Sustainable Development*](#) participant, 2011
- My teaching is featured in the book *Who's Afraid of Marie Curie?*

Committee and Board Service

Napa Solano Audubon Board, Communications and Outreach - current
Napa County Bicycle Coalition Working Group - current
Napa County Landmarks Scholarship Committee - current
Quest Science Center Education Advisory Committee
Friends of Springtown Preserve Working Group
Alameda County Watershed Education Advisory Committee
Livermore Adopt-a-Creek Spot Planning and Education Committee

Huichica Creek Preserve Advisory Committee Public Member Application

Contact Information

First and Last Name: Josh Harrington

Occupation: Manufacturing CEO / Financial Advisor

Phone: 917-301-4846

Email: jwha4a@gmail.com

Motivation & Perspectives

What motivates you to serve as a Committee Member, and what perspectives or contributions would you bring?

I'm passionate about land conservation and restoration, and personally motivated to learn more about RCD work. I'd be honored to be apart of the continued progress of Napa River watershed restoration. I'm an avid hobby fisherman in the Napa River and have witnessed first-hand in real-time the improving condition of the river with closing of salt-fields.

Experiences & Skills

Please share any experiences, skills, or education that demonstrate your interest in conservation, restoration, or community engagement. How do you see these experiences helping you contribute as a Committee Member?

I have six years of demonstrated conservation involvement with the Napa Land Trust Board of Trustees, including time on both the finance and audit committee (Chair). I've volunteered as a site captain in local RCD Coastal Cleanup and Land Trust restoration / invasive removal projects.

Skills & Areas of Experience

(Check all that apply)

Natural Resources & Land

- Farming / Ranching
- Environmental & Natural Resource Science (e.g., Conservation Biology, Forestry, Horticulture)
- Land Use Planning / Land Management
- Outdoor Recreation & Stewardship

Community & Education

- Environmental or Community Education
- Diversity, Equity, Inclusion, and Justice (DEIJ)
- Marketing / Communications

Organizational Leadership

- Financial Management / Accounting
- Legal
- Human Resources / Staff Development
- Strategic Planning
- Fundraising
- Grant Writing / Program Development
- Public Policy / Government Relations
- Other: _____

Licenses / Certifications

Current professional license(s) or certification(s), if applicable (e.g., Registered Professional Forester, Professional Engineer, CPA, Teaching Credential):

CFA Charterholder

Board & Committee Service

Please list any nonprofit boards, public agencies, councils, commissions, or committees on which you currently serve or have previously served:

Napa Land Trust Board of Trustees - 2019-2025

Destiny Arts Center (Oakland) Board Member (Treasurer) 2011-2017

Conflict of Interest & Availability

- Do you, your employer, or your family members have any current contracts, financial interests, or partnerships with Napa RCD or the Huichica Creek Restoration Project?
 No
 Yes (please describe): _____
- Are you able to commit to attending Committee meetings (anticipated 3-4 per year) for the next two years?
 Yes
 No

By signing below, I acknowledge that I have read and understand Napa RCD's Resolution 2024-04 establishing the role and purpose of the Huichica Creek Preserve Advisory Committee, and I hereby apply for appointment as a public member of Napa RCD's Huichica Creek Preserve Advisory Committee.

Signature: Josh Harrington

Print Name: Josh Harrington

Date: 1/12/2026

Phone Number: 917-301-4846

JOSHUA W. HARRINGTON, CFA

2125 Big Ranch Rd, Napa, CA 94558
jwha4a@gmail.com | (917) 301-4846

Attentive and results-oriented business executive with 20+ years of experience in opportunity identification and risk assessment. Demonstrated success in collaborative policymaking and relationship building. Respected for bringing unique insights, questioning the status quo, acting with honesty and integrity. Qualified to serve as audit committee financial expert.

RELEVANT STRENGTHS

- Manufacturing and Financial Services experience
- Board level leadership & communication
- Policy development proficiency
- Process improvement
- Risk management
- Business analysis and investments acumen
- Exceptional commitment and follow-through
- Governance and oversight background
- ESG – Environmental, Social, Governance acumen
- HR / Compensation policy

CAREER EXPERIENCE

Eldex Corporation - Napa, CA **President & CEO**

2020-Present

Eldex Corporation is a manufacturer of scientific instrumentation and chemical metering pumps used in life science, energy and general industrial applications for a global customer base.

- Spearheaded acquisition of privately held business, including target identification, relationship-building, due-diligence, financing, new corporate entity creation, negotiation of purchase agreement, and management transition.
- Assumed sales and marketing leadership, digital marketing strategy and SEO.
- Led HR infrastructure revamp and implementation, including employment policy manual revision. Defined and established corporate culture of respect, authenticity, and continuous improvement.
- Directed strategic planning and product development functions. Collaborated with manufacturing team to exceed customer expectations.

RBO & Co, LLC - St. Helena, CA **Director of Research**

2012-Present

RBO & Co is a \$600M value-oriented investment manager serving individuals, family offices, and institutions. The firm invests in equity stakes of public companies with competitive advantages, strong management, and that are meaningfully undervalued. The firm maintains an audited track-record of long-term outperformance.

- Led investment research efforts for a concentrated all-cap value strategy, including all fundamental analysis, valuation work, and financial modeling. Built consensus among investment committee to reshape portfolio holdings over time.
- Established and maintained relationships with executive leadership of portfolio holdings and peer network.
- Developed RBO investment philosophy and process materials for marketing presentations. Delivered compelling presentations to 50-60 at annual client conferences.
- Streamlined quarterly billing and client communication processes to reduce labor hours by 20%.
- Successfully built client relationships through 1x1 personal interactions, leading to a 50% increase in client accounts and >2x increase in AUM and firm revenues.

Analytical Research Partners - San Francisco, CA **Principal**

2010-2012

ARP provided investment research and analytical support on a contract basis to mutual fund, hedge-fund, and private equity clients. Representative projects include:

Headlands Capital

Over a multi-year project engagement, collaborated with fund PMs on idea generation, thesis development, financial modeling, and identification of value-creation initiatives for a concentrated public/private portfolio. Fund delivered out-performance with +15% absolute return and 50% increase in AUM during engagement.

- Executed a small-cap, constructive activist investment process in a start-up hedge-fund environment.
- Investigated over 40 North American Oil and Gas E&P companies for fit with investment criteria. Analyzed well economics, management quality, and financial capacity to gain buy conviction on a 5% fund position.
- Conducted interviews with 15 hospital blood management directors to assess the customer spending environment for a healthcare services business. Identified a non-consensus secular trend resulting in a 10% fund position.

- Performed bottoms-up analysis of public utility spending to recommend against purchase of a pipe manufacturing industrial – avoiding a 45% decline in equity valuation. Evaluated credit profile.
- Crafted memorandum demonstrating the firm’s private equity approach to public markets.
- Evaluated private equity LP interests in 18 top funds for a secondary PE portfolio acquisition. Analyzed 385 individual companies to assess upside potential and advise structuring.

Parnassus Investments

Utilizing a proprietary ESG framework, identified investments in two attractive public equity opportunities – each delivering out-performance over the subsequent 6-month time horizon.

- Evaluated public equities through the lens of business relevancy, sustainable competitive advantage, corporate governance characteristics and social benefit in accordance with firm strategy.
- Communicated recommendations and risk/return scenario expectations to portfolio managers through informal discussions, formal presentations, and written investment memoranda.

Morgenthaler Ventures

Explored the landscape of health-care information technology for a leading venture capital firm.

- Identified promising west coast entrepreneurs and completed a competitive pricing analysis for a portfolio operating company. Collaborated with corporate team to published white-paper on the electronic medical records industry.

Peak View Partners

Sourced attractive small-business acquisition targets for a private equity search firm.

- Working closely with Managing Partner, structured and prepared formal Letter of Intent to acquire a wholesale annuity broker.

RS Investments

Quantitative evaluation of the drivers of public equity out-performance within the small-cap growth universe for use in publication of a marketing white-paper.

- Managed project, structured hypothesis and methodology, presented conclusions to CIO.

TIAA-CREF - San Francisco, CA

2004-2010

Equity Analyst and Portfolio Manager

Managed a \$300M telecom sector portfolio resulting in 300bps of average annual out-performance over 5-years.

- Developed proprietary framework to identify attractive opportunities in wireless and wireline telecom, cable, satellite, wireless infrastructure, and data center sectors.
- Led buy recommendations on Bell Canada (shortly before private equity bid), Time Warner Cable (post TWX spin-off), SBA Communications, DirecTV, Alamosa PCS (acquired), Embarq (acquired), Terremark (acquired).
- Generated investment theses through qualitative and quantitative fundamental research. Analyzed financial statements, business models, competitive structure, corporate strategy, and risk factors.
- Created detailed financial models, projections, and valuation analyses in preparation of recommendations to portfolio managers; built consensus support for recommendations.
- Built relationships with company management, investor relations, competitors, customers, partners, and distributors to understand market position, outlook, and validate modeling assumptions.
- Led meetings with senior executives to qualitatively evaluate business strategies and assess operational trends; represented the firm to portfolio companies.

Sanford C. Bernstein - New York, NY

2000-2004

Equity Research Associate

Performed fundamental research and investment analysis on companies within the telecom and technology sectors.

Developed investment theses based on a combination of top-down sector research and analysis of macro-economic trends with bottom-up company specific research and construction of detailed financial and valuation models.

- Facilitated and conducted research effort for overall Technology Sector Strategy product
- Co-authored “Blackbook” analyzing fiber deployment strategies, including customer retention benefits, cost savings, and ROIC.

BOARD REPRESENTATION

The Land Trust of Napa County – Trustee Napa, CA

2018-Present

Non-profit environmental conservation organization dedicated to preserving the character of Napa by permanently protecting land.

- Advocated and supervised transition of fixed income brokerage portfolio in conjunction with staff.
- Formal presentation and review of Investment Policy Statement to Finance and Investments Committee. Co-led subcommittee to improve meeting structure, group participation, and outcomes.
- Presented to Board regarding stewardship liabilities and endowment funding opportunities
- Served as community ambassador to further organizational mission.

Destiny Arts Center – Director Oakland, CA

2011-2016

Destiny has a 25-year history of providing performing and martial arts classes to underprivileged youth in Oakland with a mission of ending isolation, prejudice, and violence in the lives of young people.

- Oversight and performance monitoring of \$1.2M annual budget as Board Treasurer, stewardship through acquisition and renovation of new wholly owned studio facility.
- Supervision of operational improvements as Chairman of Finance and Operations Committee, successful crafted and implemented Gift Acceptance Policy, Reserves Policy.
- Developed relationships with donors and community grant makers leading to \$1.25M of grants.
- Participated in collaborative strategic planning process and Organizational Bylaws revision.
- Provided oversight through executive leadership transition.

EDUCATION

University of California - Berkeley

MBA – Walter A. Haas School of Business

May 2012

- Emphasis on Business Strategy, Corporate Governance

University of Missouri - Columbia

BA - Finance and Banking, Magna cum Laude

May 2000

- Curators Scholarship Recipient (Top 1%)

Imperial College of Science & Technology – London, UK

Study Abroad Program – European History, Philosophy of Religion, Shakespeare

Huichica Creek Preserve Advisory Committee

Public Member Application

Contact Information

First and Last Name: Jonathan Koehler

Occupation: Fisheries Program Manager (Marin Water); Adjunct Instructor (Napa Valley College, Biology Department)

Phone: (707) 280-6837

Email: jkoehler@napavalley.edu

Motivation & Perspectives

What motivates you to serve as a Committee Member, and what perspectives or contributions would you bring?

I worked for the Napa RCD as a biologist from 2001-2020 and am intimately familiar with the Huichica Creek property and larger Napa River watershed. The RCD had recently acquired the property when I started work in Napa, and I watched first hand as the riparian corridor and Huichica Creek improved over the years with better land management practices and active restoration. I'm excited to learn more about the future plans for this property and feel I can contribute my learned experience as well as technical knowledge of sensitive species, restoration techniques, and environmental science to the planning process.

Experiences & Skills

Please share any experiences, skills, or education that demonstrate your interest in conservation, restoration, or community engagement. How do you see these experiences helping you contribute as a Committee Member?

I have worked in the field of biology since 1998, specializing mostly in native fish conservation and stream restoration. My time with the Napa RCD spanned nearly 19 years, where I conducted extensive stream surveys, developed and implemented various fish monitoring programs, and helped guide and monitor several restoration projects. Currently, I work full-time as Fisheries Program Manager with Marin Water, where I oversee a large-scale stream restoration and fish monitoring program. My education includes an MS and BS in Biology from Cal State University Hayward. I hold scientific collecting permits for several protected species, including the endangered California freshwater shrimp, which occurs in Huichica Creek. Since 2009, I have been an adjunct instructor of biology at Napa Valley College, where I teach Wildlife Biology two semesters per year, and am very interested in getting students more involved in real-world projects.

Skills & Areas of Experience

(Check all that apply)

Natural Resources & Land

- Farming / Ranching
- Environmental & Natural Resource Science (e.g., Conservation Biology, Forestry, Horticulture)
- Land Use Planning / Land Management
- Outdoor Recreation & Stewardship

Community & Education

- Environmental or Community Education
- Diversity, Equity, Inclusion, and Justice (DEIJ)
- Marketing / Communications

Organizational Leadership

- Financial Management / Accounting
- Legal
- Human Resources / Staff Development
- Strategic Planning
- Fundraising
- Grant Writing / Program Development
- Public Policy / Government Relations
- Other: _____

Licenses / Certifications

Current professional license(s) or certification(s), if applicable (e.g., Registered Professional Forester, Professional Engineer, CPA, Teaching Credential):

None

Board & Committee Service

Please list any nonprofit boards, public agencies, councils, commissions, or committees on which you currently serve or have previously served:

None

Conflict of Interest & Availability

- Do you, your employer, or your family members have any current contracts, financial interests, or partnerships with Napa RCD or the Huichica Creek Restoration Project?
 No
 Yes (please describe): _____
- Are you able to commit to attending Committee meetings (anticipated 3-4 per year) for the next two years?
 Yes
 No

By signing below, I acknowledge that I have read and understand Napa RCD's Resolution 2024-04 establishing the role and purpose of the Huichica Creek Preserve Advisory Committee, and I hereby apply for appointment as a public member of Napa RCD's Huichica Creek Preserve Advisory Committee.

Signature: **Jonathan Koehler** Digitally signed by Jonathan Koehler
Date: 2026.01.08 21:17:01 -08'00'

Print Name: **Jonathan Koehler**

Date: **1/8/2026**

Phone Number: **707-280-6837**



**MARIN
WATER**

JONATHAN KOEHLER
FISHERIES PROGRAM MANAGER

jkoehler@marinwater.org (415) 945-1191

As Fisheries Program Manager, Mr. Koehler is responsible for overseeing and implementing Marin Water's stream monitoring and habitat enhancement activities. Marin Water's fisheries monitoring program focuses on stewardship of Coho Salmon, steelhead, and California freshwater shrimp, as well as other native aquatic species. Monitoring includes spawner surveys, smolt trapping, PIT tagging, and juvenile abundance surveys, all intended to support species recovery efforts, guide habitat restoration, and enhance stream habitat conditions within Marin Water's sphere of influence. Mr. Koehler also coordinates with resource agencies, watershed stakeholder groups, and public and private landowners. Mr. Koehler has worked in the field of aquatic ecology around the San Francisco Bay Area for over 25 years, collaborating on field studies that integrate biology, hydrology, natural resource management, public engagement, and restoration.

WORK EXPERIENCE:

Fisheries Program Manager *Marin Water, Corte Madera, CA* 2020-Present

Oversees and implements Marin Water's fisheries monitoring and habitat enhancement activities including salmonid population monitoring, stream restoration planning and implementation, streambed and sediment monitoring, California freshwater shrimp surveys, and coordination with resource agencies and partners.

Adjunct Instructor (Biology Dept.) *Napa Valley College, Napa, CA* 2009-Present

Teaches a combination of classroom, field, and online courses on wildlife biology and ecology focusing on species identification, management, sampling methods, and environmental legislation.

Senior Biologist *Napa County Resource Conservation District, Napa, CA* 2004-2020

Biologist 2001-2004

Collaborated with a wide variety of private and public landowners and groups to improve watershed stewardship and scientific data collection throughout Napa County. This included developing and conducting watershed assessments, monitoring salmonid populations, implementing stream restoration, and conducting surveys for several special-status species, including Steelhead, California freshwater shrimp, California red-legged frog, foothill yellow-legged frog, and northwestern pond turtle.

Biologist/Site Monitor *MicroSearch Environmental Inc., Oakland, CA* 1999-2001

Provided construction site monitoring for California red-legged frog and San Francisco garter snake during the BART to San Francisco Airport terminal extension project in San Bruno, California.

Water Laboratory Technician (CWEA Lab Tech I) *City of Livermore, Livermore, CA* 1998-2001

Collected and analyzed drinking water and wastewater samples for a variety of water quality parameters, in addition to performing QA/QC, equipment maintenance and calibration, and compliance reporting.

PROFESSIONAL AFFILIATIONS:

American Fisheries Society *Member, Cal-Neva Chapter, Davis, CA* 2007-Present
Salmonid Restoration Federation *Member, Eureka, CA* 2003-Present

EDUCATION:

Master of Science in Biology - *Emphasis in Aquatic Ecology* 2004
California State University East Bay

Bachelor of Science in Biology 1998
California State University East Bay

HANDLING AND COLLECTING PERMITS:

Scientific Collecting Permit *CDFW (freshwater fishes, invertebrates, herps)* 1998-Present

Section 10(a)(1)(A) Permit *USFWS (CA freshwater shrimp, CA red-legged frog)* 2015-Present

Section 10(a)(1)(A) Permit *NMFS (CCC coho, CCC steelhead)* 2020-Present

CESA MOU *CDFW (CA freshwater shrimp, CCC coho)* 2019-Present

Section 4(d) Research Permit *NMFS (CCC steelhead)* 2007-2020

Huichica Creek Preserve Advisory Committee

Public Member Application

Contact Information

First and Last Name: Richard Seiferheld

Occupation: Retired

Phone: (707) 695-0915

Email: seiferheld@me.com

Motivation & Perspectives

What motivates you to serve as a Committee Member, and what perspectives or contributions would you bring?

Having lead the Natural Resource Volunteer Program for CDFW for the past 12 years, much of the field work I have done with that group has been focused on the Napa Sonoma Marsh Wildlife Area (NSMWA) involving salt pond restoration, salt marsh harvest mouse studies, Morning Dove and Rail banding and monitoring studies. I am familiar with the tract that is the subject to this RCD project and wish to contribute.

Experiences & Skills

Please share any experiences, skills, or education that demonstrate your interest in conservation, restoration, or community engagement. How do you see these experiences helping you contribute as a Committee Member?

Wildlife monitoring studies with both CDFW and Land Trust of Napa Valley including both field and camera trapping, data entry and analysis including Point Blue Conservation Science methods. My professional background is real estate/land use issues. I am a regular contributor to the RCD Stream monitoring program. I currently serve on the Active Transportation and Sustainability Committee for City of St. Helena and the ad hoc committee that is developing a walking trails program there too. I have served in numerous capacities at the Land Trust including BOT.

Skills & Areas of Experience

(Check all that apply)

Natural Resources & Land

- Farming / Ranching
- Environmental & Natural Resource Science (e.g., Conservation Biology, Forestry, Horticulture)
- Land Use Planning / Land Management
- Outdoor Recreation & Stewardship

Community & Education

- Environmental or Community Education
- Diversity, Equity, Inclusion, and Justice (DEIJ)
- Marketing / Communications

Organizational Leadership

- Financial Management / Accounting
- Legal
- Human Resources / Staff Development
- Strategic Planning
- Fundraising
- Grant Writing / Program Development
- Public Policy / Government Relations
- Other: _____

Licenses / Certifications

Current professional license(s) or certification(s), if applicable (e.g., Registered Professional Forester, Professional Engineer, CPA, Teaching Credential):

Board & Committee Service

Please list any nonprofit boards, public agencies, councils, commissions, or committees on which you currently serve or have previously served:

Napa Land Trust, NCPOS advisory committee, ATSC committee (St. Helena)
Stonebridge Housing BOT, Rianda House

Conflict of Interest & Availability

- Do you, your employer, or your family members have any current contracts, financial interests, or partnerships with Napa RCD or the Huichica Creek Restoration Project?
 - No
 - Yes (please describe): _____

- Are you able to commit to attending Committee meetings (anticipated 3-4 per year) for the next two years?
 - Yes
 - No

By signing below, I acknowledge that I have read and understand Napa RCD's Resolution 2024-04 establishing the role and purpose of the Huichica Creek Preserve Advisory Committee, and I hereby apply for appointment as a public member of Napa RCD's Huichica Creek Preserve Advisory Committee.

Signature: _____

Print Name: Richard Seiferheld

Date: 01/10/2026

Phone Number: (707) 695-0915

Richard Seiferheld Bio

After a ten year post university graduate career first as a Wall Street commercial banker and then as an executive with an international textile firm during the 1960s, I devoted the better part of the next 10 years to study and practice of humanistic psychology, beginning with a year-long residence and staff member at Esalen Institute and involvement with the Arica Institute. Experiences during this period in my life lead to the kindling of my ongoing commitment to work for the protection and defense of our planet's natural resources.

Starting in the early 1980s, I settled in the Napa Valley with my family and began a 30+ year career in real estate with a primary focus on rural and undeveloped land transactions. At the same time, I began my involvement with the Land Trust of Napa County (LT). My knowledge of the properties, combined with my expertise in land use issues, has enabled me to help the LT expand amount of land protected in perpetuity from about 15,000 acres to nearly 100,000 in the form of conservation easements and permanent preserves. With the LT, I have served in numerous capacities, including Board of Directors, Finance Committee, Project Committee, Monitoring Committee and more. A significant responsibility at both the Director and Project Committee levels is the ability to evaluate and vet the relative conservation values of the projects that come before the LT for consideration and/or funding. In 2022, I was awarded the LT's lifetime achievement (aka the Acre by Acre) award.

In 2011, following my retirement as a Realtor, I started my work with the California Department of Fish and Wildlife (CDFW). I am the long-term coordinator for the NRVP (Natural Resource Volunteer Program) for the Department's Central Enforcement District, responsible for/coordinating up to 25 volunteers. In this capacity I have had opportunities to work with multiple divisions within the Department including: Wildlife Management, Inland Fisheries, Marine Fisheries, Habitat Conservation, Oil Spill and Prevention, as well as Enforcement. I have had hands-on experience with such projects as watershed monitoring, indicator species trapping and monitoring, wetlands restoration, salmonid spawning and hatchery operations, abalone census surveys, and upland mammal camera trapping census. Besides fieldwork with the Department's Environmental Scientists, my work includes outreach and education to increase public awareness of natural resource protection needs and safe interaction with wildlife through the Keep Me Wild and Wildlife Watch Programs.

During the formative years of the Napa Regional Parks and Open Space District, I served on its initial Citizens Advisory Committee that was tasked with exploring new sources of funding to assure long term success for that organization. While our initial effort for approval of a bond initiative failed, our work helped build the foundation for what is now recognized as an unmitigated benefit for local and visiting citizens wishing to engage in the numerous and growing number of spaces and opportunities available to explore nature in Napa County.

As an adjunct to my work with the above-mentioned organizations, I am also affiliated with the Napa Resource Conservation District, with particular focus on watershed management and fisheries restoration. My contributions range from weekly steam monitoring to longer range concepts such as reintroduction of beaver colonization.

I am currently a Board Member with the Mennen Environmental Foundation that provides grant funding to numerous nonprofits engaged in environmental causes.

I live in St. Helena CA with my wife, Susan who manages the Community Food Pantry. I have two grandsons who live nearby with my daughter and son-in-law, and a son who is in the wine business in the foothill's region of California.

Huichica Creek Preserve Advisory Committee Public Member Application

Contact Information

First and Last Name: Ree Whitford
Occupation: Commercial Producer
Phone: 818-424-9988
Email: reewhitford@gmail.com

Motivation & Perspectives

What motivates you to serve as a Committee Member, and what perspectives or contributions would you bring?

I am committed to repairing and preserving wildlife habitat, restoring pollinator populations and increasing plantings of local native plants. For the past 10 years I have been restoring the riparian habitat on my property in Browns Valley. I am active in Napa Climate NOW! and am aware of the climate challenges our area faces and of potential ways to address these. I am currently serving on the Steering Committee of Napa County Wildlife Habitat Conservation Coalition, a collection of local organizations committed to preserving and expanding wildlife habitat.

Experiences & Skills

Please share any experiences, skills, or education that demonstrate your interest in conservation, restoration, or community engagement. How do you see these experiences helping you contribute as a Committee Member?

My experience includes bank stabilization with native plants in a riparian corridor, seed harvesting, installing and monitoring owl and kestrel boxes (including the rescue of a baby owl). Professionally, I work as a commercial producer. This involves budgeting, permitting and organizing logistics for large filming crews. Also a member of California Native Plant Society and have worked on the Martha Walker Native Habitat Garden including maintenance and propagation.

Skills & Areas of Experience

(Check all that apply)

Natural Resources & Land

- Farming / Ranching
- Environmental & Natural Resource Science (e.g., Conservation Biology, Forestry, Horticulture)
- Land Use Planning / Land Management
- Outdoor Recreation & Stewardship

Community & Education

- Environmental or Community Education
- Diversity, Equity, Inclusion, and Justice (DEIJ)
- Marketing / Communications

Organizational Leadership

- Financial Management / Accounting
- Legal
- Human Resources / Staff Development
- Strategic Planning
- Fundraising
- Grant Writing / Program Development
- Public Policy / Government Relations
- Other: Producer of PSA for Komen Breast Cancer Foundation

Licenses / Certifications

Current professional license(s) or certification(s), if applicable (e.g., Registered Professional Forester, Professional Engineer, CPA, Teaching Credential):

First Assistant Director in the Directors Guild of America.

Board & Committee Service

Please list any nonprofit boards, public agencies, councils, commissions, or committees on which you currently serve or have previously served:

Steering Committee of Napa County Wildlife Habitat Conservation Coalition, Waste Reduction Team Co-leader for Napa Climate NOW!

Conflict of Interest & Availability

- Do you, your employer, or your family members have any current contracts, financial interests, or partnerships with Napa RCD or the Huichica Creek Restoration Project?
 No
 Yes (please describe): _____
- Are you able to commit to attending Committee meetings (anticipated 3-4 per year) for the next two years?
 Yes
 No

By signing below, I acknowledge that I have read and understand Napa RCD's Resolution 2024-04 establishing the role and purpose of the Huichica Creek Preserve Advisory Committee, and I hereby apply for appointment as a public member of Napa RCD's Huichica Creek Preserve Advisory Committee.

Signature: _____



Print Name: _____

Ree Whitford

Date: _____

3-11-2026

Phone Number: _____

818-424-9988

Ree Whitford

Commercial Production

818-424-9988 cell reewhitford@gmail.com

With twenty years experience in managing commercial productions including bidding, negotiating, producing and actualizing, I take on projects with confidence grounded in an understanding of the entire process. Having worked as line producer or agency producer on over 450 commercials in addition to running 3 successful commercial production companies as executive producer, I have a unique understanding of commercial production: its costs, technical requirements, crews, unions, equipment, and the relationships between production companies, advertising agencies, and clients.

Professional Expertise

Financial analysis of creative projects
Solid technical understanding of HD & film production
Expert creative & financial negotiator
Excellent writing & communication

Line Producer: Commercials (& more)

Believe Media: Richie Smyth~Vodafone~DDFH&B, Dublin
Sticks + Stones: Jerry Brown~Make a Wish~Kaplan Thaler
Jerry Brown~Breast Cancer PSA~Radarworks
Onesuch Films: John St. Clair~Chevy Blazer~Lintas CE
John St. Clair Nissan Quest~Chiat Day
Paranoïd US: Richie Smyth~Norfolk Southern~JWT
Imaginary Forces: Adam Bluming~Ninetendo~Leo Burnett
Kenny Ortega~Wynn Las Vegas
Michael Riley~Northrup Grumman~McCann
Michael Riley~Southern Co~Fitzgerald + Co
Milagro Films: Maria Ripoll~WalMart~Lopez Negrete

Ramses Albinana ~ Toyota Rav 4 ~ Conill
Enrique Begne ~ Wells Fargo ~ Acento
Simon Brand ~ Ritz Crackers ~ Lopez Negrete
Moxie Pictures: Danny Levinson ~ Wells Fargo ~ Ogilvy
A List LLC: Tricia Caruso ~ Lipitor ~ Unit 7
Tricia Caruso ~ Claritin ~ Ogilvy
A Band Apart: John Landis ~ Shark Week ~ Discovery Channel
John Landis ~ Burger King ~ DDB
John Landis ~ Scooby Do ~ Leo Burnett

Agency Producer

Ground Zero, BBDO, Colby & Partners, TFA/Leo Burnett/Beaucoup
Chapeaux, Bates USA West, & others: Producer for campaigns, &
individual spots for Suzuki, Mitsubishi, and Acura. Bidding through
postproduction including extensive digital effects, process
photography and music.

Executive Producer

Executive Producer: Spots Films, Red Car & Dick James
Head of Production: Sticks + Stones
Freelance bidding, agency negotiations, & job closing: clients include
MJZ, Sticks + Stones, Imaginary Forces, The Institute & Surrogate

Other

Member: Directors Guild of America ~ First AD/UPM
Winner: LA Emmy, "A Community of Caring", Director-Producer
Computer literate: Excel, Point Zero, Power Point, File Maker Pro etc.

Education

B.A. Lewis & Clark College, Portland, OR