



MINUTES

When: Thursday, December 11, 2025 at 8:00 A.M.

Where: JoAnn Busenbark Board Room, Napa Valley Transit Authority (NVTA),
625 Burnell St, Napa, CA

Bruce Barge	Paul Asmuth	Allison Day	Jim Lincoln	Gretchen Stranzl McCann	Jennifer Putnam	Karen Turjanis
President	Vice President	Director	Director	Director	Director	Director
	Lucas Patzek	Sabrina Wolfson	Tracy Schulze			
	Executive Director	District Counsel	Auditor-Controller			

1. CALL TO ORDER, ROLL CALL

A regular meeting of the Napa County Resource Conservation District was called to order at 8:00 A.M. on Thursday, November 13, 2025 by President Bruce Barge.

A. Call to order and roll call.

Directors present included Bruce Barge, Paul Asmuth, Allison Day, Jim Lincoln, Gretchen Stranzl McCann, and Jennifer Putnam (at 8:12 A.M.). Director Karen Turjanis was present online. Associate Director Adrina Carlsen was present. Associate Director Bryan Parker was present online. District Counsel Sabrina Wolfson was present. Napa RCD staff present included Lucas Patzek (online), Frances Knapczyk, Alison Blodorn, Miguel Garcia, and Tatia Wieland.

B. Approval of the agenda.

Approved the agenda for this meeting.

MOTION: Stranzl McCann; SECOND: Day; AYES: Barge, Asmuth, Day, Lincoln, Stranzl McCann. NOES: None; ABSENT: Turjanis, Putnam; ABSTENSIONS: None. Motion carried.

2. PUBLIC COMMENT

No comments from the public.

3. CONSENT AGENDA

Approved the consent agenda.

MOTION: Lincoln; SECOND: Stranzl McCann; AYES: Barge, Asmuth, Day, Lincoln, Stranzl McCann. NOES: None; ABSENT: Turjanis, Putnam; ABSTENSIONS: None. Motion carried.

- A. Approval of Minutes from the November 13, 2025 Regular Meeting.**
- B. Ratification of Bills Approved by the Executive Director.**
- C. Approval of Regular District Bills from November 2025.**
- D. Authorize Executive Director to Execute the Napa County Weed Management Area (WMA) Memorandum of Understanding and Any Amendments.**
- E. Authorize Executive Director to Execute Amendment No. 1 to Agreement No. 2024012 with the California Association of Resource Conservation Districts (CARCD), and Any Future Amendments.**
- F. Authorize Executive Director to Execute an Agreement with Grace Dougan Consulting Inc., and Any Amendments.**

4. REGULAR AGENDA

A. Presentation: Napa County Groundwater Sustainability Agency (GSA).

Jamison Crosby, Natural Resources Conservation Manager of Napa County, presented on the implementation the Groundwater Sustainability Plan (GSP) for the Napa Valley Subbasin. Miguel Garcia, Napa RCD Senior Project Manager, presented on the findings of the GSAs Technical Advisory Group.

Discussion was turned over to the Board. Individual members provided comments, questions, and considerations regarding the presentation.

B. Funding & Visibility Committee Report.

Frances Knapczyk, Napa RCD Program Director, provided a report on the Funding & Visibility Committee.

Discussion was turned over to the Board. Individual members provided comments, questions, and considerations regarding the update.

C. USDA NRCS Report.

Soil Conservationist Chip Bouril provided a report on the USDA NRCS.

D. Directors' Reports.

Director Asmuth reported on the St. Helena Community Forest education day and Oak planting.

Director Turjanis spoke about the CARCD annual meeting.

E. Discussion: Board Roles in External Engagement and Agenda Planning.

The Board engaged in a structured discussion to clarify expectations and strengthen shared practices in two areas: (1) representing the RCD when interacting with guest speakers, partner agencies, and other external stakeholders, and (2) bringing forward topics or issues for future Board agendas.

F. Executive Director's Report.

Executive Director Luca Patzek reported on new Brown Act Legislation and the Sulphur Creek Project.

5. ADJOURNMENT

The meeting was adjourned at 9:29 A.M.

The next regularly scheduled meeting for the Board of Directors of the Napa County Resource Conservation District is January 15, 2026.