



Napa County Resource Conservation District Regular Meeting of the Board of Directors

AGENDA

When: Thursday, November 13, 2025 at 8:00 A.M.

Where: JoAnn Busenbark Board Room, Napa Valley Transit Authority (NVTA),
625 Burnell St, Napa, CA

Bruce Barge President	Paul Asmuth Vice President	Allison Day Director	Jim Lincoln Director	Jennifer Putnam Director	Gretchen Stranzl McCann Director	Karen Turjanis Director
		Lucas Patzek Executive Director	Sabrina Wolfson District Counsel	Tracy Schulze Auditor-Controller		

GENERAL INFORMATION

The Napa County Resource Conservation District (“Napa RCD” or “District”) will hold a regular meeting of its Board of Directors in-person at the location noted above. All materials relating to the agenda are available for public inspection at the District office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays. The agenda is available online at: <http://naparcd.org/>

The public should attend Board meetings in-person to ensure the ability to observe and participate. Remote teleconference access is provided for the public’s convenience and in the event that a Director requests remote participation due to just cause or emergency circumstances pursuant to Government Code section 54953(f). Please be advised that if a Director is not participating in the meeting remotely, remote participation for members of the public is provided for convenience only and in the event that the Zoom teleconference connection malfunctions for any reason, the Board of Directors reserves the right to conduct the meeting without remote access and take action on any agenda item. The public may participate telephonically or electronically via the methods below:

Via videoconference at:

<https://us02web.zoom.us/j/86774601951?pwd=FletJfb3ATY0qeJ1Fly5rw539hVUaX.1&from=addon>
Meeting ID: 867 7460 1951, Password: 759723

Via teleconference at:

Call 669-900-9128 and enter: Meeting ID: 867 7460 1951, Password: 759723

Members of the public may comment on any subject over which the District has jurisdiction that is not on the meeting agenda during the general Public Comment item of the agenda. Comments related to a specific item on the agenda must be reserved until the time the agenda item is considered and the Chair invites public

comment. While members of the public are welcome to address the Board of Directors, under the Brown Act, Directors may not deliberate or take action on items not on the agenda, and generally may only listen.

Members of the public may submit a public comment in writing by emailing Tatia@NapaRCD.prg by 4:00 P.M. on the day prior to the meeting with "Public Comment" as the subject line (for comments related to an agenda item, please include the item number). All written comments should be 350 words or less, which corresponds to approximately 3 minutes or less of speaking time. Public comments emailed after the deadline described above will be entered into the record but not read out loud. If authors of the written correspondence would like to speak, they are free to do so and should raise their hand and the Chair will call upon them at the appropriate time.

Requests for disability related modifications or accommodations, aids, or services must be made to Tatia Wieland, District Secretary, at 707-690-3110 or Tatia@NapaRCD.org during regular business hours at least 48 hours prior to the time of the meeting.

1. CALL TO ORDER

- A. **Call to Order and Roll Call** – The meeting is to be called to order by the Chair at 8:00 A.M.
- B. **Approval of the Agenda** – The Board will consider approval of the agenda for this meeting.

2. PUBLIC COMMENT

Members of the public may comment on any subject over which the District has jurisdiction that is not on the meeting agenda at this time. Comments related to a specific item on the agenda must be reserved until the time the agenda item is considered and the Chair invites public comment. While members of the public are welcome to address the Board of Directors, under the Brown Act, Directors may not deliberate or take action on items not on the agenda, and generally may only listen.

3. CONSENT AGENDA

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Director may request discussion of an item on the consent calendar.

- A. **Approval of Minutes from the October 8, 2025 Special Meeting.**
- B. **Ratification of Bills Approved by the Executive Director.**
- C. **Approval of Regular District Bills from October 2025.**

D. Authorize Executive Director to Execute Amendments and Subcontracts Related to Humboldt RCD North Coast Wildfire Resilience Program.

At its regular meeting on February 13, 2025, the Board authorized the Executive Director to execute Agreement No. 2024035 with the Humboldt Resource Conservation District to implement the "North Coast Wildfire Resilience Planning and Implementation Grant Program," funded through a \$6,000,000 block grant awarded to Humboldt RCD by the California State Coastal Conservancy. Staff now recommends that the Board authorize the Executive Director to execute any amendments to this agreement and any subcontracts necessary to perform work under the agreement.

4. REGULAR AGENDA

A. Presentation: Napa Firewise – Goals, Programs, and Partnership. *Joe Nordlinger*

An overview by Joe Nordlinger, CEO of Napa Firewise, of the organization's current strategic priorities, key initiatives, and upcoming work in Napa County. Discussion will include how the District might collaborate with Napa Firewise and support community wildfire resilience efforts.

B. Presentation: District Volunteer Programming. *Ashley Kvitek*

Overview of recent accomplishments, impacts, and trends in the District's volunteer programs, including outcomes from the inaugural Volunteer Appreciation Event.

C. Financial Reports Review. *Tatia Wieland*

Presentation and discussion of the District's current financial reports.

D. Delegate Appointment for CARCD Annual Membership Meeting. *Lucas Patzek*

Discussion and appointment of a District Director to serve as the District's voting delegate, and an alternate, for the CARCD Annual Membership Meeting. The Board may choose to designate any Director as the delegate and alternate delegate.

E. Executive Director's Report. *Lucas Patzek*

F. Directors' Reports. *Any Director*

G. USDA NRCS Report. *Evelyn Denzin*

5. ADJOURNMENT