



Napa County Resource Conservation District Special Meeting of the Board of Directors

MINUTES

When: Wednesday, October 8, 2025 at 8:00 A.M.

Where: JoAnn Busenbark Board Room, Napa Valley Transit Authority (NVTA),
625 Burnell St, Napa, CA

Bruce Barge President	Paul Asmuth Vice President	Allison Day Director	Jim Lincoln Director	Gretchen Stranzl McCann Director	Jennifer Putnam Director	Karen Turjanis Director
		Lucas Patzek Executive Director	Sabrina Wolfson District Counsel	Tracy Schulze Auditor-Controller		

1. CALL TO ORDER, ROLL CALL

A regular meeting of the Napa County Resource Conservation District was called to order at 8:01 A.M. on Wednesday, October 8, 2025 by President Bruce Barge.

A. Call to order and roll call.

Directors present included Bruce Barge, Paul Asmuth, Allison Day, Gretchen Stranzl McCann, Jennifer Putnam (at 8:04 am), and Karen Turjanis. Associate Directors Andrina Carlsen and Patrick Gorman were present. Associate Director Joseph Nordlinger was present online. District Counsel Sabrina Wolfson was present. Napa RCD staff present included Lucas Patzek, Frances Knapczyk, Alison Blodorn, and Tatia Wieland.

B. Approval of the agenda.

Approved the agenda for this meeting.

MOTION: Stranzl McCann; SECOND: Day; AYES: Barge, Asmuth, Day, Stranzl McCann, Turjanis. NOES: None; ABSENT: Putnam, Lincoln; ABSTENSIONS: None. Motion carried.

2. PUBLIC COMMENT

No comments from the public.

3. CONSENT AGENDA

Approved the consent agenda.

MOTION: Stranzl McCann; SECOND: Day; AYES: Barge, Asmuth, Day, Stranzl McCann, Turjanis. NOES: None; ABSENT: Putnam, Lincoln; ABSTENSIONS: None. Motion carried.

A. Approve minutes from the September 11, 2025 regular meeting.

B. Ratify bills approved by the Executive Director.

C. Approve regular District bills from September 2025.

4. REGULAR AGENDA

A. Updates about marketing, communications, and donor engagement services.

Frances Knapczyk, Napa RCD Program Director, Ryan O'Halloran and Brandt Mandrier Partners, Catch Creative, provided the update.

Discussion was turned over to the Board. Individual members provided comments, questions, and considerations regarding the update.

B. Digital presence audit overview.

Allison Day, Napa RCD Board Member presented the audit the findings.

Discussion was turned over to the Board. Individual members provided comments, questions, and considerations regarding the update

C. Consideration of co-sponsorship of resolution on full cost recovery for RCDs.

Lucas Patzek, Napa RCD Executive Director, provided the report.

Approved the resolution.

MOTION: Turjanis; SECOND: Putnam; AYES: Barge, Asmuth, Day, Stranzl McCann, Putnam, Turjanis. NOES: None; ABSENT: Lincoln; ABSTENSIONS: None. Motion carried

5. CLOSED SESSION

District Counsel Wolfson announced the closed session items.

The meeting recessed to Closed Session at 9:15 am.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Government Code Section 54957

Title: Executive Director

No reportable action items.

6. ADJOURNMENT

The meeting was adjourned at 9:50 A.M.

The next regularly scheduled meeting for the Board of Directors of the Napa County Resource Conservation District is November 13, 2025.