



Napa County Resource Conservation District
Regular Meeting of the Board of Directors

MINUTES

When: Thursday, August 14, 2025 at 8:00 A.M.

Where: JoAnn Busenbark Board Room, Napa Valley Transit Authority (NVTa),
625 Burnell St, Napa, CA

Bruce Barge President	Paul Asmuth Director	Allison Day Director	Jim Lincoln Director	Gretchen Stranzl McCann Director	Jennifer Putnam Director	Karen Turjanis Director
	Lucas Patzek Executive Director	Sabrina Wolfson District Counsel	Tracy Schulze Auditor-Controller			

1. CALL TO ORDER, ROLL CALL

A regular meeting of the Napa County Resource Conservation District was called to order at 8:03 A.M. on Thursday, August 14, 2025 by President Bruce Barge.

A. Call to order and roll call.

Directors present included Bruce Barge, Paul Asmuth, Allison Day, Jennifer Putnam (at 8:06 am), and Karen Turjanis. Associate Directors Patrick Gorman and Andrina Carlsen were present. Associate Directors Chris Carpenter and Joseph Nordlinger were present online. District Counsel Sabrina Wolfson was present. Napa RCD staff present included Lucas Patzek, Frances Knapczyk, Alison Blodorn, Bill Birmingham, Martin Perales, and Tatia Wieland. Evelyn Denzin from NRCS was present.

B. Approval of the agenda.

Approved the agenda for this meeting.

MOTION: Day; SECOND: Asmuth; AYES: Barge, Asmuth, Day, Putnam, Turjanis. NOES: None; ABSENT: Lincoln, Stranzl McCann; ABSTENSIONS: None. Motion carried.

2. PUBLIC COMMENT

No comments from the public.

3. CONSENT AGENDA

Approved the consent agenda.

MOTION: Turjanis; SECOND: Day; AYES: Barge, Asmuth, Day, Putnam, Turjanis. NOES: None; ABSENT: Lincoln, Stranzl McCann; ABSTENSIONS: None. Motion carried.

- A. Approve minutes from the July 14, 2025 regular meeting.**
- B. Ratify bills approved by the Executive Director.**
- C. Approve regular District bills from July 2025.**
- D. Authorization to Execute Agreement No. 2025024 with Alta Archaeological Consulting LLC.**
- E. Authorization to Execute Water-Wise Landscaping Education and On-Call Biological Services Agreement with the City of Napa.**
- F. Authorization to Execute Agreement No. 25-0346-000-SG with the California Department of Food and Agriculture (CDFA).**

4. REGULAR AGENDA

A. Update on Fish Barrier Removal Program.

Bill Birmingham, Martin Perales, and Lucas Patzek presented an update on Napa RCD's Fish Barrier Removal Program, including progress on the Sulphur Creek Fish Passage Project and efforts to assess fish passage barriers across the Napa River watershed

B. Update on Board Handbook Development and Consideration of Revisions to Policy No. 4040, "Duties and Responsibilities of Board Officers."

Adopted amended Policy No. 4040 as presented, with the addition of describing a responsibility of the Vice President as working with the President and Executive Director on the preparation of meeting agendas.

MOTION: Putnam; SECOND: Day; AYES: Barge, Asmuth, Day, Putnam, Turjanis. NOES: None; ABSENT: Lincoln, Stranzl McCann; ABSTENSIONS: None. Motion carried.

Appointed Bruce Barge as Board President for a two-year term.

MOTION: Turjanis; SECOND: Day; AYES: Barge, Asmuth, Day, Putnam, Turjanis. NOES: None; ABSENT: Lincoln, Stranzl McCann; ABSTENSIONS: None. Motion carried.

C. USDA Reorganization Plan: Potential Impacts and Opportunity to Comment.

Approved the Executive Director representing Napa RCD in submitting comments on the USDA Reorganization Plan.

MOTION: Turjanis; SECOND: Asmuth; AYES: Barge, Asmuth, Day, Putnam, Turjanis.
NOES: None; ABSENT: Lincoln, Stranzl McCann; ABSTENSIONS: None. Motion carried.

D. Funding & Visibility Committee report.

Frances Knapczyk presented an update on the Funding & Visibility Committee’s marketing enhancements, funding strategies and donor engagement.

E. USDA NRCS report.

Evelyn Denzin reported that the USDA NRCS local work group meeting will take place on September 3rd at Massa Ranch.

F. Directors’ reports.

Director Day reported on working on the digital marketing and communications of Napa RCD.

Director Asmuth reported on the St Helena Community Forest Planting Day.

President Barge reported on joining the Advisory Committee of the Napa RiverLine project.

Director Turjanis reported on attending the Napa Students for Climate Action celebration honoring graduating students and commended Jim Wilson on his work with the group.

G. Executive Director’s report.

Lucas Patzek reported that a new appointee is needed for the Napa County Watershed Information & Conservation Council. He also spoke of the release of the RCAAP draft, related workshops, and public commenting period.

6. ADJOURNMENT

The meeting was adjourned at 9:35 A.M.

The next regularly scheduled meeting for the Board of Directors of the Napa County Resource Conservation District is September 11, 2025.