



Napa County Resource Conservation District Regular Meeting of the Board of Directors

MINUTES

When: Thursday, May 8, 2025 at 8:00 A.M.

Where: JoAnn Busenbark Board Room, Napa Valley Transit Authority (NVTa),
625 Burnell St, Napa, CA

Bruce Barge President	Paul Asmuth Director	Allison Day Director	Jim Lincoln Director	Gretchen Stranzl McCann Director	Jennifer Putnam Director	Karen Turjanis Director
	Lucas Patzek Executive Director	Corey Utsurogi District Counsel	Tracy Schulze Auditor-Controller			

1. CALL TO ORDER, ROLL CALL

A regular meeting of the Napa County Resource Conservation District was called to order at 8:03 A.M. on Thursday, May 8, 2025 by President Bruce Barge.

A. Call to order and roll call.

Directors present included Bruce Barge, Paul Asmuth, Allison Day, Jim Lincoln, Jennifer Putnam, and Karen Turjanis. Associate Director Andrina Carlsen was present. Associate Directors Chris Carpenter, Patrick Gorman, and Bryan Parker were present online. District Counsel Douglas Parker was present online. Auditor-Controller Tracy Schulze was present online. Napa RCD staff present included Lucas Patzek, Alison Blodorn, Frances Knapczyk, Karime Avalos, and Tatia Wieland. Evelyn Denzin from NRCS was present.

B. Introductions

New Directors Allison Day and Jennifer Putnam were welcomed.

C. Approval of the agenda.

Approved the agenda for this meeting.

MOTION: Turjanis; SECOND: Asmuth; AYES: Barge, Asmuth, Day, Lincoln, Putnam, Turjanis. NOES: None; ABSENT: Stranzl McCann; ABSTENSIONS: None. Motion carried.

2. PUBLIC COMMENT

Executive Director Lucas Patzek presented Jim Wilson's comment of gratitude for the adoption of Resolution No. 2025-02.

3. CONSENT AGENDA

Approved the consent agenda.

MOTION: Day; SECOND: Lincoln; AYES: Barge, Asmuth, Day, Lincoln, Putnam, Turjanis. NOES: None; ABSENT: Stranzl McCann; ABSTENSIONS: None. Motion carried.

- A. Approve minutes from the April 10, 2025 regular meeting.**
- B. Ratify bills approved by the Executive Director.**
- C. Approve regular District bills from April 2025.**
- D. Authorize Executive Director to execute Agreement No. 2025018 with Lake County Resource Conservation District.**
- E. Authorize Executive Director to execute a Letter of Commitment with Steven Rasmussen and Felicia Woytak.**

4. SET ITEMS OR PUBLIC HEARINGS

A. Presentation of draft fiscal year 2025-2026 budget.

Executive Director Lucas Patzek presented a draft budget for the 2025-2026 fiscal year. Budgeted revenues are \$10,461,297 (\$9,192,304 from intergovernmental agreements, \$753,350 non-intergovernmental agreements, donations, and other sources, and \$515,643 taxes and interest). Budgeted expenses are \$10,522,708 (\$2,475,561 in salaries and employee benefits, \$4,913,398 in services, and \$3,133,748 in supplies and other). He presented the funding trends in the agriculture, forestry, and community program areas.

5. REGULAR AGENDA

A. Updates and potential action regarding the Huichica Creek Preserve Advisory Committee.

Approved the appointment of the following individuals to the Advisory Committee:

- Bill Pramuk and Rainer Hoenicke as Public Members, and
- Andrina Carlsen and Pat Gorman as Associate Director Members.

MOTION: Turjanis; SECOND: Lincoln; AYES: Barge, Asmuth, Day, Lincoln, Putnam, Turjanis. NOES: None; ABSENT: Stranzl McCann; ABSTENSIONS: None. Motion carried.

B. Updates on the North Coast Resource Conservation District Collaborative and potential action to adopt Resolution No. 2025-03.

Adopted Resolution No. 2025-03: Amendment to the North Coast Resource Conservation District Collaborative's Memorandum of Understanding (MOU) for the Joint Exercise of Powers to add Lava Beds Butte Valley Resource Conservation District as a Party.

MOTION: Asmuth; SECOND: Turjanis; AYES: Barge, Asmuth, Day, Lincoln, Putnam, Turjanis. NOES: None; ABSENT: Stranzl McCann; ABSTENSIONS: None. Motion carried.

C. Funding & Visibility Committee report.

Frances Knapczyk reported that the District has executed a contract with TOPO Collaborative. Work has begun on the development of strategy and collateral materials for private donor engagement.

D. USDA NRCS report.

Evelyn Denzin reported that NRCS is working on obligating new contracts under the NRCS Farm Bill funded programs. NRCS will begin planning a local work group event to be held later this summer/fall with input and support from Napa RCD.

6. ADJOURNMENT

The meeting was adjourned at 9:31 A.M.

The next regularly scheduled meeting for the Board of Directors of the Napa County Resource Conservation District is June 12, 2025.