

**Release Date:** Friday, March 28, 2025



# REQUEST FOR BIDS

## Construction Services for Carneros Creek Fish Passage Project for Napa County Resource Conservation District

Deadline for Submission

Friday, May 16, 2025, at 5:00 p.m. PST

### I. BACKGROUND INFORMATION:

Napa County Resource Conservation District (“Napa RCD”) is working on the implementation phase for a creek restoration project as part of Napa RCD’s Napa River Watershed Fish Passage Restoration Program (“**Program**”). The Program includes five distinct projects that will directly benefit federally threatened central California coast steelhead (*Oncorhynchus mykiss*) as well as other anadromous species throughout the Napa River watershed. The Program receives State and Federal funding.

The purpose of the Program is to remove identified barriers to fish passage and open spawning and rearing habitat in the Napa River watershed. To facilitate the Program Purpose, Napa RCD intends to implement the Carneros Creek Fish Passage Project (“**Project**”). This Project will occur on Carneros Creek, a major tributary in the Napa River watershed that drains the western slope of the Mayacamas Mountains near the city of Napa. The Project site is an abandoned concrete flashboard dam located on private property. The Project site is on a section of Carneros Creek that dries out in summer. The Project will improve fish passage by removing the existing dam.

Napa RCD is soliciting a Request for Bids (**RFB**) to select a qualified Contractor to implement the Project. For a more detailed description of **Scope of Work** for the Project, see Exhibit A. Work may begin as early as June 2025 but later in the summer when the channel is drier would be preferable. Due to permitting constraints, no work can occur after October 15.

## **2. PROFESSIONAL SERVICE AGREEMENT REQUIREMENTS:**

**All Attachments referenced in this document can be found on Napa RCD's website (<https://naparcd.org/get-involved/rfps-and-rfqs/>).** See weblink for an example Professional Services Agreement typically used by Napa RCD.

In accordance with California Labor Code Section 1771, all workers engaged in performance of the specified contract work shall be paid not less than the general prevailing rate of per diem wages for work of a similar character in the locality in which the project is to be performed, including for holiday and overtime work as determined by the Director of Industrial Relations. See weblink for an example Professional Services Agreement typically used by Napa RCD for more detail on prevailing wage requirements.

This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations ("DIR"). No contractor or subcontractor shall be qualified to enter into any contract for public work, unless registered and qualified to perform public work pursuant to Labor Code section 1725.5. Contractor shall provide proof of registration, including each subcontractor's DIR registration number, to Napa RCD upon execution of the PSA. See Attachment F of the example PSA for example DIR requirements.

Upon going into contract with the RCD a bond or securities assuring faithful performance and payment for labor and materials in an amount of at least one hundred percent (100%) of the contract amount, and insurance policies will be required by the contractor. Documents shall be furnished to the Napa County Resource Conservation District ("Napa RCD") upon execution of the contract. See Attachment C of the example PSA for example Bond.

This project is also subject to compliance monitoring by Napa RCD pursuant to California Air Resources Board's In-Use Off-Road Diesel-Fueled Fleets Regulation (Cal. Code regs. title 13, section 2449). A contractor or subcontractor shall not be qualified enter into any contract for public work, unless in compliance with the Off-Road Regulation or claiming an exemption with supporting documentation. Upon execution of the PSA with the Napa RCD, bidder shall provide valid Certificates of Reported Compliance, unless claiming an exemption from the Regulation accompanied by supporting documentation. More information on these regulations is available online at: <https://ww2.arb.ca.gov/our-work/programs/use-road-diesel-fueled-fleets-regulation>. See Attachment E of the example PSA for example assurance form.

### 3. BID SCHEDULE:

To the extent achievable, the following schedule shall govern the Request for Bids. Napa RCD reserves the right to modify the dates below and will notify all known respondents of any schedule changes.

1. Bid released: Friday, March 28, 2025.
2. A **mandatory project site visit** will be held on Thursday, April 17, 2025, at 9:00 a.m. PST. Bidding contractors must attend the project site visit to qualify in submitting a bid. The site is located at [1345 Henry Rd. Napa, CA](#) (Artesa Winery). We will be meeting on the driveway just after the pond as you enter the property, **not at the winery at the top of the hill**.
3. Deadline for submission of interpretation and/or questions: Thursday, April 24, 2025, by 2:00 pm. PST. All questions should be submitted via email to: [Bill@NapaRCD.org](mailto:Bill@NapaRCD.org)
4. Answers to questions will be released no later than: Friday, May 2, 2025, at 5:00 p.m. PST. Answers to questions and Addenda will be posted on Napa RCD's website at <https://naparc.org/get-involved/rfps-and-rfqs/>
5. Bids are due on or before Friday, May 9, 2025, at 5:00 p.m. PST. Responses shall be submitted by email to [Bill@NapaRCD.org](mailto:Bill@NapaRCD.org), containing all required contents. Hard copy responses will not be accepted. No changes or corrections to responses will be accepted after the due date.
6. Interviews conducted: TBD, only if necessary.
7. Successful respondents notified no later than: no later than Friday, May 16, 2025, at 5:00 p.m. PST.
8. Contracts executed: expected week of June 1, 2025.

### 4. BID SUBMISSION REQUIREMENTS:

Pursuant to California Business and Professions Code section 7059, the Contractor, at the time of bid submittal, must have the State of California General Contractor's license, Class A, or a combination of appropriate licenses required to perform the entire work.

Responses shall be submitted by email to Bill Birmingham, [Bill@NapaRCD.org](mailto:Bill@NapaRCD.org), containing the following required contents. Hard copy responses will not be accepted. Responses are due no later than May 16, 2025, at 5:00 p.m. PST. No late responses will be accepted. No changes or corrections to responses will be accepted after the due date.

**Cover Letter:** The cover letter should convey a clear understanding of the requirements and objectives. Additionally, the cover letter must contain the following information and be signed by an authorized officer of the Contractor:

- a. Company name (i.e., name of firm, entity or organization);
- b. License Number, Class, and expiration date;
- c. Name and title of Contractor's contact person;

- d. Contact information (i.e., address, phone, email);
- e. Identify other consultants / firms that make up a team; and
- f. Contractor's authorized signature and date.

**Cost Proposal** (Exhibit B): Identify the current billing rates for listed personnel, as well as other expenses that would be charged in conjunction with the work. As much as possible provide other expenses as per hour, day, or per unit costs.

**References** (Exhibit C): Please briefly describe experience with similar projects (fish barrier removal, work in riparian habitats, and so on) as demonstrated by list of completed projects and references. Include a brief description of each project associated with the reference and the role of the respective team member.

**Debarment or other Disqualification:** Respondent must disclose any debarment or other disqualification as a supplier or vendor for any federal, state, or local entities. Respondent must describe the nature of the debarment/disqualification, including where and how to find such detailed information.

By submitting its bid, Bidder certifies, in accordance with California Public Contract Code section 6109, that neither the Bidder nor any subcontractor included on the list of proposed subcontractors submitted with the bid is ineligible to perform work on public works projects pursuant to California Labor Code sections 1777.1 or 1777.7. In accordance with California Public Contract Code section 6109, contractors and subcontractors who are ineligible to perform work on public works projects pursuant to California Labor Code sections 1777.1 or 1777.7 may neither bid on, be awarded, or perform as a subcontractor on public works projects.

## **5. EVALUATION PROCESS AND CRITERIA:**

Napa RCD will review and evaluate the Proposals to ensure that each Proposal meets all the requirements identified in this RFB. Napa RCD will score the Proposals in accordance with the criteria and methodology described in this RFB. The Respondent that receives the highest score in the selection process will be selected to negotiate an Agreement with Napa RCD. Because the winning proposal is not determined solely by lowest price, they will not be opened in public. Proposals are public records, but they may be withheld until no later than an award recommendation has been made if releasing the proposals earlier will compromise Napa RCD's position during contract negotiations.

The following criteria will be used by Napa RCD in evaluating submissions:

1. Experience and demonstrated competence of the identified key areas of service outlined in the Scope of Services (Exhibit A).
2. Reference recommendations.

3. Comprehensive and reasonable fee schedule.

4. Thoroughness of submission.

Napa RCD reserves the right to award a contract based on written responses only, however oral presentations and written questions for further clarifications may be required of some or all of the respondents.

**6. ADDENDA:**

No one is authorized to amend any of these documents in any respect by an oral statement or to make any representation or interpretation in conflict with their provisions. Any changes to these documents will be issued in writing via Addenda.

## **EXHIBIT A SCOPE OF WORK**

Since Napa RCD nor the landowner of the Project site do not have any As-Built drawings for the concrete dam, we are not able to provide an Engineer's Estimate for the cost for this Project. See Appendix A of the example PSA for more detail on **Special Provisions** related to the Scope of Work. <https://naparcd.org/get-involved/rfps-and-rfqs/>

The scope of work includes all equipment, labor and specified materials. This includes the following:

**1. Mobilization** of equipment to and from the Project site.

**2. Removal** of the concrete dam which is roughly 70 cubic yards (cy) of concrete. See Figure 1 for rough sketch of concrete dam. See Figure 2 for site photos.

- Short walls of the dam are roughly 6 ft high by 8 ft wide and taper from 6.5 ft thick base to 4.5 ft thick top (= 19.5 cy for both left and right bank walls)
- Tall walls are roughly 12 ft high by 13 ft wide and 6.5 ft thick base to 1 ft thick top (= 43.3 cy for both left and right bank walls)
- Sill is 7.5 ft long by 8 ft wide and 1.5 ft thick (= 3.3 cy)

**3. Concrete Disposal** at [Napa Recycling & Transfer facility](#) 889 Devlin Rd. American Canyon, CA. (roughly 9 miles from the site). Currently the cost for concrete recycling is \$77/ton.

**4. Winterization** of bare soils on stream banks, that are a result of dam removal. Winterization materials should include:

- Jute matting
- Weed free straw
- [Holdfast Erosion Control Seed](#) mix (~ \$15/lb @ 40 lbs/ac)

**5. Other Tasks** not included (e.g., securing a construction bond).

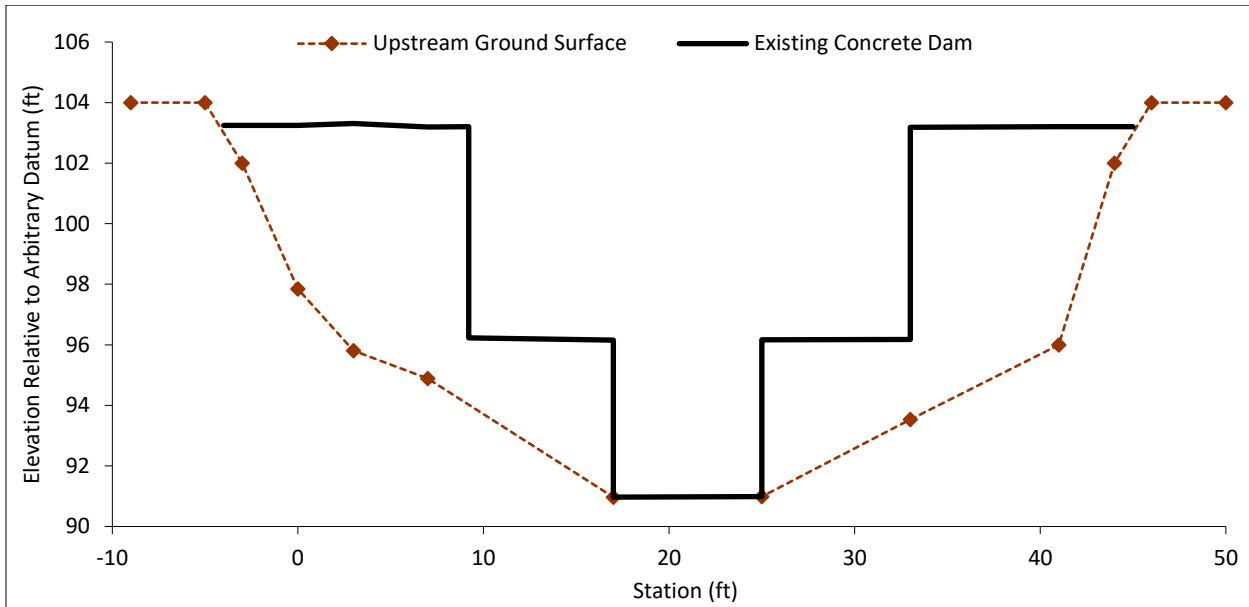
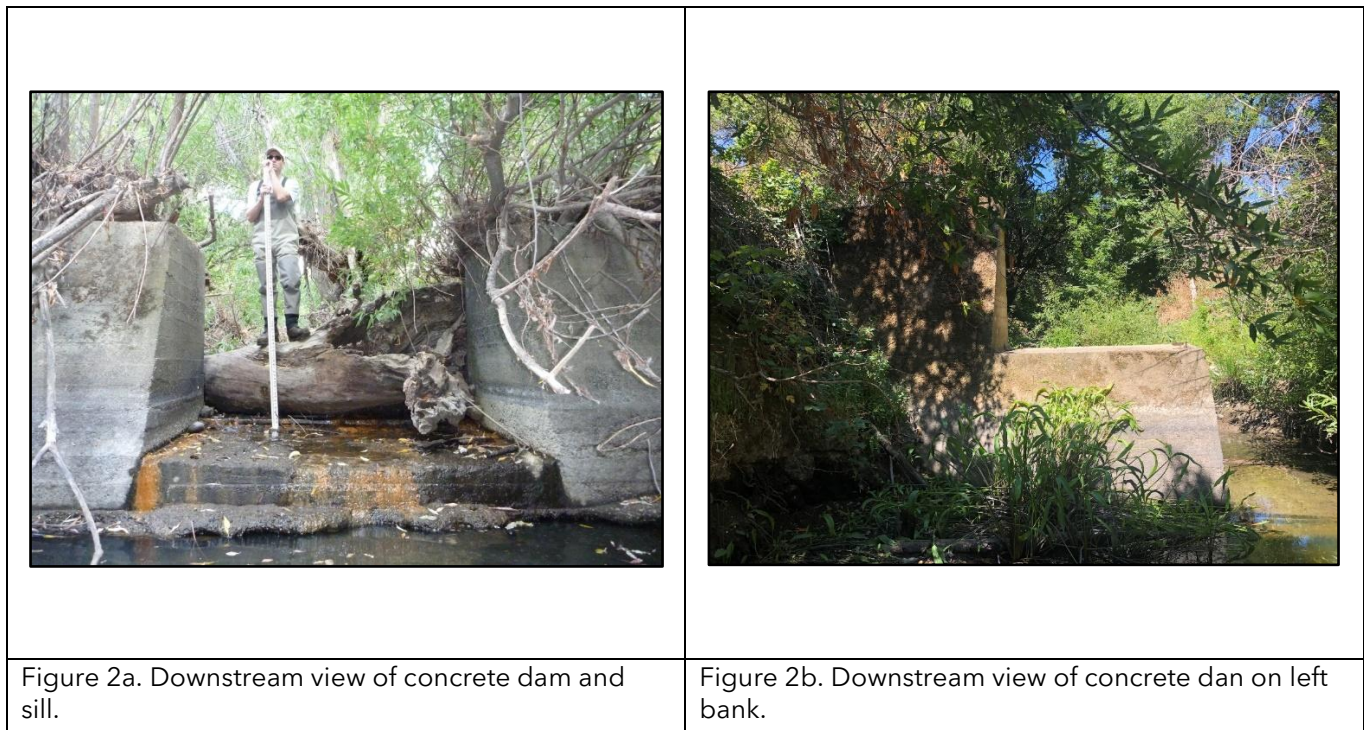


Figure 1. Rough sketch of concrete dam. See item 2 (Removal) for dimensions.



**Exhibit B**  
**COST PROPOSAL**

The following serves as a template for the cost proposal that the Contractor shall provide to Napa RCD upon submission of a bid.

<b>Item #</b>	<b>Description</b>	<b>Quantity</b>	<b>Unit price</b>	<b>Amount</b>
1	Mobilization			
	Excavator			
	Loader			
	Dump truck			
	Labor			
2	Dam removal			
	Excavator			
	Loader			
	Dump truck			
	Labor			
3	Concrete disposal			
	Dump truck			
	Labor			
4	Winterization of bare soils on streambanks			
	Labor			
	Materials			
5	Other (Bond)			
	<b>Total Cost</b>			



**EXHIBIT C  
REFERENCES**

List projects and contact information for use as reference or attach reference documentation.

**PROJECT #1 NAME** \_\_\_\_\_

Brief description of project:

Date(s) constructed:

Reference (name & phone) \_\_\_\_\_

**PROJECT #2 NAME** \_\_\_\_\_

Brief description of project:

Date constructed:

Reference (name & phone) \_\_\_\_\_

**PROJECT #3 NAME** \_\_\_\_\_

Brief description of project

Date constructed:

Reference (name & phone) \_\_\_\_\_