



**Napa County Resource Conservation District
Regular Meeting of the Board of Directors**

AGENDA

When: Thursday, March 13, 2025 at 8:00 A.M.

Where: JoAnn Busenbark Board Room, Napa Valley Transit Authority (NVTA),
625 Burnell St, Napa, CA

Bruce Barge President	Rainer Hoenicke Vice President	Paul Asmuth Director	Jim Lincoln Director	Gretchen Stranzl McCann Director	Karen Turjanis Director	Vacant Director
	Lucas Patzek Executive Director	Corey Utsurogi District Counsel	Tracy Schulze Auditor-Controller			

GENERAL INFORMATION

The Napa County Resource Conservation District (“Napa RCD” or “District”) will hold a regular meeting of its Board of Directors in-person at the location noted above. All materials relating to the agenda are available for public inspection at the District office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays. The agenda is available online at: <http://naparcd.org/>

The public should attend Board meetings in-person to ensure the ability to observe and participate. Remote teleconference access is provided for the public’s convenience and in the event that a Director requests remote participation due to just cause or emergency circumstances pursuant to Government Code section 54953(f). Please be advised that if a Director is not participating in the meeting remotely, remote participation for members of the public is provided for convenience only and in the event that the Zoom teleconference connection malfunctions for any reason, the Board of Directors reserves the right to conduct the meeting without remote access and take action on any agenda item. The public may participate telephonically or electronically via the methods below:

Via videoconference at:

<https://us02web.zoom.us/j/82906548567?pwd=aHDQdilfwsFvJqZBlm6Y6ykBXbHv3O.1>

Meeting ID: 829 0654 8567, Password: 032

Via teleconference at:

Call 669-900-9128 and enter: Meeting ID: 829 0654 8567, Password: 032

Members of the public may comment on any subject over which the District has jurisdiction that is not on the meeting agenda during the general Public Comment item of the agenda. Comments related to a specific item on the agenda must be reserved until the time the agenda item is considered and the Chair invites public

comment. While members of the public are welcome to address the Board of Directors, under the Brown Act, Directors may not deliberate or take action on items not on the agenda, and generally may only listen.

Members of the public may submit a public comment in writing by emailing Tatia@NapaRCD.org by 4:00 P.M. on the day prior to the meeting with "Public Comment" as the subject line (for comments related to an agenda item, please include the item number). All written comments should be 350 words or less, which corresponds to approximately 3 minutes or less of speaking time. Public comments emailed after the deadline described above will be entered into the record but not read out loud. If authors of the written correspondence would like to speak, they are free to do so and should raise their hand and the Chair will call upon them at the appropriate time.

Requests for disability related modifications or accommodations, aids, or services must be made to Tatia Wieland, District Secretary, at 707-690-3110 or Tatia@NapaRCD.org during regular business hours at least 48 hours prior to the time of the meeting.

1. CALL TO ORDER

- A. Call to order and roll call** – The meeting is to be called to order by the Chair at 8:00 A.M.
- B. Approval of the agenda** – Executive Director will describe the changes to the agenda format. The Board will consider approval of the agenda for this meeting.

2. PUBLIC COMMENT

Members of the public may comment on any subject over which the District has jurisdiction that is not on the meeting agenda at this time. Comments related to a specific item on the agenda must be reserved until the time the agenda item is considered and the Chair invites public comment. While members of the public are welcome to address the Board of Directors, under the Brown Act, Directors may not deliberate or take action on items not on the agenda, and generally may only listen.

3. CONSENT AGENDA

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Director may request discussion of an item on the consent calendar.

- A. Approve minutes from the February 13, 2025 regular meeting.**
- B. Ratify bills approved by the Executive Director.**
- C. Approve regular District bills from February 2025.**
- D. Authorize Executive Director to execute Agreement No. 2025007 with North Coast Resource Conservation and Development (dba Conservation Works).**

North Coast Resource Conservation and Development Council (dba Conservation Works) wishes to enter into a professional services agreement with Napa RCD to implement the North Bay Forest Improvement Program, funded by a CAL FIRE grant (8GA21905) awarded to Conservation Works. Agreement No. 2025007 shall expire on March 31, 2026 and the budget allocation for Napa RCD shall not exceed \$290,771.17.

E. Authorize Executive Director to execute Agreement No. 2025008 with North Coast Resource Conservation and Development (dba Conservation Works).

North Coast Resource Conservation and Development Council (dba Conservation Works) wishes to enter into a professional services agreement with Napa RCD to implement the Regional Conservation Partnership Program, supported by a United States Department of Agriculture (USDA) Natural Resources Conservation Services (NRCS) Programmatic Partnership Agreement (PPA-2516-A-0295) and Supplemental Agreement (Supplemental 2516-A-1795) between Conservation Works and NRCS. Agreement No. 2025008 shall expire on December 31, 2026 and the budget allocation for Napa RCD shall not exceed \$118,618.35.

4. REGULAR AGENDA

A. Presentation on Napa RCD's administration of a Regional Forest and Fire Capacity (RFFC) Program block grant. *Ali Blodorn*

Ali Blodorn will provide an overview of Napa RCD's role in administering a Regional Forest and Fire Capacity (RFFC) Program block grant. The RFFC Program supports regional leadership in building local and regional capacity to develop, prioritize, and implement strategies that foster fire-adapted communities and resilient landscapes. These efforts focus on improving ecosystem health, enhancing community wildfire preparedness, and strengthening fire resilience. Napa RCD administers one of the RFFC regional block grants for the inner coast region, which spans Colusa, Lake, Napa, Solano, Sonoma and Yolo counties. The RFFC Program is overseen and funded by the California Department of Conservation.

B. Report and recommendation from the Ad Hoc Committee on Director vacancies. *Bruce Barge*

The Ad Hoc Committee will present its review of applicants for Napa RCD's four Director vacancies. Potential action to adopt Resolution No. 2025-01 to recommend appointment of four individuals to serve as District Directors in lieu of election.

C. Potential action to appoint Associate Directors. *Lucas Patzek*

Staff recommends appointment of Patrick Gorman to the Associate Director role if not otherwise recommended for the Director role. Staff does not recommend appointment of Wayne Leong to the Associate Director role.

D. Appointing designated representatives to participate in the closed session. *Lucas Patzek*

Potential action to appoint Lucas Patzek and Tatia Wieland to be present during the closed session, item #5 on this agenda.

5. CLOSED SESSION

Pursuant to Government Code section 54950 et seq., Napa RCD's Board of Directors and designated representatives will meet in closed session to discuss the following: organizational restructuring, salary schedule, and compensation for Napa RCD employees pursuant to Government Code section 54957.6.

6. REGULAR AGENDA, CONTINUED

A. Report from the closed session. *Bruce Barge*

An oral report will be made of any actions taken in closed session and the vote of every member present.

B. Funding & Visibility Committee report. *Frances Knapczyk*

C. Executive Director's report.

D. USDA NRCS report.

E. Directors' reports.

7. ADJOURNMENT