



Napa County Resource Conservation District
Regular Meeting of the Board of Directors

AGENDA

When: Thursday, September 19, 2024 at 8:00 A.M.

Where: JoAnn Busenbark Board Room, Napa Valley Transit Authority (NVTa), 625
Burnell St, Napa, CA

Bruce Barge President	Rainer Hoenicke Vice President	Paul Asmuth Director	Jim Lincoln Director	Bill Pramuk Director	Gretchen Stranzl McCann Director	Karen Turjanis Director
	Lucas Patzek Executive Director	Corey Utsurogi District Counsel	Tracy Schulze Auditor-Controller			

GENERAL INFORMATION

The Napa County Resource Conservation District (“Napa RCD” or “District”) will hold a regular meeting of its Board of Directors in-person at the location noted above. All materials relating to the agenda are available for public inspection at the District office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays. The agenda is available online at: <http://naparcd.org/>

The public should attend Board meetings in-person to ensure the ability to observe and participate. Remote teleconference access is provided for the public’s convenience and in the event that a Director requests remote participation due to just cause or emergency circumstances pursuant to Government Code section 54953(f). Please be advised that if a Director is not participating in the meeting remotely, remote participation for members of the public is provided for convenience only and in the event that the Zoom teleconference connection malfunctions for any reason, the Board of Directors reserves the right to conduct the meeting without remote access and take action on any agenda item. The public may participate telephonically or electronically via the methods below:

Via videoconference at:

<https://us02web.zoom.us/j/84965679936?pwd=ITySzuJOGOZh7bKEaj7PbCWMvrfbJZ.1>

Meeting ID: 849 6567 9936, Password: 190

Via teleconference at:

Call 669-900-9128 and enter: Meeting ID: 849 6567 9936, Password: 190

Members of the public may comment on any subject over which the District has jurisdiction that is not on the meeting agenda during the general Public Comment item of the agenda. Comments related to a specific item on the agenda must be reserved until the time the agenda item is considered and the Chair invites public comment. While members of the public are welcome to address the Board of Directors, under the Brown Act, Directors may not deliberate or take action on items not on the agenda, and generally may only listen.

Members of the public may submit a public comment in writing by emailing Tatia@NapaRCD.org by 4:00 P.M. on the day prior to the meeting with “Public Comment” as the subject line (for comments related to an agenda item, please include the item number). All written comments should be 350 words or less, which corresponds to approximately 3 minutes or less of speaking time. Public comments emailed after the deadline described above will be entered into the record but not

read out loud. If authors of the written correspondence would like to speak, they are free to do so and should raise their hand and the Chair will call upon them at the appropriate time.

Requests for disability related modifications or accommodations, aids, or services must be made to Tatia Wieland, District Secretary, at 707-690-3110 or Tatia@NapaRCD.org during regular business hours at least 48 hours prior to the time of the meeting.

1. CALL TO ORDER, ROLL CALL

- A. Call to order and roll call – The meeting is to be called to order by the Chair at 8:00 A.M.
- B. Approval of the agenda – The Board will consider approval of the agenda for this meeting.
- C. Approval of meeting minutes – The Board will consider approval of minutes from the August 8, 2024 regular meeting.
- D. Ratification of District bills – The Board will review and ratify bills approved by the Executive Director.
- E. Approval of District bills – The Board will review and consider approval of the District bills for August 2024.

2. PUBLIC COMMENT

Members of the public may comment on any subject over which the District has jurisdiction that is not on the meeting agenda at this time. Comments related to a specific item on the agenda must be reserved until the time the agenda item is considered and the Chair invites public comment. While members of the public are welcome to address the Board of Directors, under the Brown Act, Directors may not deliberate or take action on items not on the agenda, and generally may only listen.

3. CONSENT CALENDAR

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Director may request discussion of an item on the consent calendar.

- A. Ratify Sonoma Valley Wholesale Nursey Agreement No. 2024019.

Napa RCD wishes to obtain specialized services from Sonoma Valley Wholesale Nursery to source and deliver plants to project sites for Napa RCD's Fall 2024 habitat enhancement projects. Agreement No. 2024019 shall expire on May 31, 2025 and shall not exceed \$15,122,02. Executive Director Patzek signed this Agreement on August 7, 2024.

- B. Authorize Executive Director to execute Agreement No. 24-C25 with the Napa Valley Transportation Authority.

NVTA wishes to obtain specialized services from Napa RCD services to provide maintenance of tree plantings annually from 2024 through 2027. Agreement No. 24-C25 shall expire on December 31, 2027 and shall not exceed \$63,000.

- C. Authorize Executive Director to execute an amendment to the Regional Forest and Fire Capacity Memorandum of Agreement (MOA) and any future MOA amendments.

Napa RCD entered into a MOA in July 2023 with Colusa RCD, Solano RCD, Sonoma RCD, Yolo RCD, and the Clear Lake Environmental Research Center for our Regional Forest and Fire Capacity program block grant awarded to Napa RCD by the California Department of Conservation. Napa RCD desires to amend the current MOA to update the scope of work, and seeks authorization for the Executive Director to execute any future amendments to the MOA.

- D. Authorize Napa RCD's Executive Director or their designee as a representative of Napa RCD to conduct negotiations, execute, submit, and sign all documents related to contract with City of Napa to provide services related to a Planning and Capacity Building Project funded by a grant from the California Air Resources Board (CARB).

City of Napa was awarded a competitive grant from CARB's Planning and Capacity Building Grant Program to develop an Electric Vehicle and Ebike Charging Plan focused on developing charging infrastructure for low-income communities. Napa RCD partnered with City of Napa on the grant application. Napa RCD's scope of work includes assisting with relationship-building with and engagement of community-based organizations to develop a representative plan. The contract value is \$102,580 and the project period is September 2024 to September 2026. Documents which may be necessary for the completion of the Project may include but are not limited to agreements, amendments, payment requests, and vendor contracts.

- E. Adopt Resolution No. 2024-03 approving application for grant funds from the Bureau of Reclamation (BoR) for the "Developing a New Watershed Group in the Napa River Watershed of California" Project.

Napa RCD partnered with the non-profit organization Abuelitos Foundation and received input from my partner organizations, farmers, and landowners over the past year to conceptualize the development of a new nonregulatory, grassroots watershed group. Napa RCD worked with Abuelitos Foundation to develop and submit a grant application to the WaterSMART Cooperative Watershed Management Program Phase I. This grant program requires that the applicant provide prior to award an official resolution adopted by its governing body with the terms included in Resolution No. 2024-03.

4. BUSINESS

- A. **Presentation about and potential action related to the decommissioning of Clover Flat Landfill and Upper Valley Disposal Service in Napa County.** *Anne Wheaton & Geoff Ellsworth, former St. Helena Mayor*

A coalition of environmental organizations is putting their support behind decommissioning of Clover Flat Landfill and Upper Valley Disposal Service in Napa County, and its waste operations be moved to a safer and less environmentally sensitive location. Representatives from this coalition will present about this issue and they seek Napa RCD's support.

- B. **Brown Act refresher presentation.** *Corey Utsurogi, Napa RCD Counsel*
- C. Updates from the Funding & Visibility Committee and concerning Strategic Plan engagement. *Lucas Patzek*
- D. **Celebrating the life and service of Dennis Bowker.** *Bob Zlomke, retired Napa RCD staff and past Associate Director*

5. REPORT FROM EXECUTIVE DIRECTOR, DISTRICT CONSERVATIONIST, AND DIRECTORS' COMMENTS

Lucas Patzek (Napa RCD Executive Director) and Evelyn Denzin (NRCS District conservationist) will give an update on current Napa RCD and NRCS projects and activities. Directors may also provide comments and updates.

6. ADJOURNMENT