



Napa County Resource Conservation District Regular Meeting of the Board of Directors

AGENDA

When: Thursday, August 8, 2024 at 8:00 A.M.

Where: JoAnn Busenbark Board Room, Napa Valley Transit Authority (NVTA),
625 Burnell St, Napa, CA

Bruce Barge President	Rainer Hoenicke Vice President	Paul Asmuth Director	Jim Lincoln Director	Bill Pramuk Director	Gretchen Stranzl McCann Director	Karen Turjanis Director
		Lucas Patzek Executive Director	Corey Utsurogi District Counsel	Tracy Schulze Auditor-Controller		

GENERAL INFORMATION

The Napa County Resource Conservation District (“Napa RCD” or “District”) will hold a regular meeting of its Board of Directors in-person at the location noted above. All materials relating to the agenda are available for public inspection at the District office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays. The agenda is available online at: <http://naparcd.org/>

The public should attend Board meetings in-person to ensure the ability to observe and participate. Remote teleconference access is provided for the public’s convenience and in the event that a Director requests remote participation due to just cause or emergency circumstances pursuant to Government Code section 54953(f). Please be advised that if a Director is not participating in the meeting remotely, remote participation for members of the public is provided for convenience only and in the event that the Zoom teleconference connection malfunctions for any reason, the Board of Directors reserves the right to conduct the meeting without remote access and take action on any agenda item. The public may participate telephonically or electronically via the methods below:

Via videoconference at:
<https://us02web.zoom.us/j/82059392613?pwd=RnFMaFdML2hIUe1vNU8vcjg4SXlldz09>
Meeting ID: 820 5939 2613, Password: 422

Via teleconference at:
(669) 900-9128, Meeting ID: 820 5939 2613

Members of the public may comment on any subject over which the District has jurisdiction that is not on the meeting agenda during the general Public Comment item of the agenda. Comments related to a specific item on the agenda must be reserved until the time the agenda item is considered and the Chair invites public

comment. While members of the public are welcome to address the Board of Directors, under the Brown Act, Directors may not deliberate or take action on items not on the agenda, and generally may only listen.

Members of the public may submit a public comment in writing by emailing Tatia@NapaRCD.org by 4:00 P.M. on the day prior to the meeting with "Public Comment" as the subject line (for comments related to an agenda item, please include the item number). All written comments should be 350 words or less, which corresponds to approximately 3 minutes or less of speaking time. Public comments emailed after the deadline described above will be entered into the record but not read out loud. If authors of the written correspondence would like to speak, they are free to do so and should raise their hand and the Chair will call upon them at the appropriate time.

Requests for disability related modifications or accommodations, aids, or services must be made to Tatia Wieland, District Secretary, at 707-690-3110 or Tatia@NapaRCD.org during regular business hours at least 48 hours prior to the time of the meeting.

1. CALL TO ORDER, ROLL CALL

- A. Call to order and roll call** – The meeting is to be called to order by the Chair at 8:00 A.M.
- B. Approval of the agenda** – The Board will consider approval of the agenda for this meeting.
- C. Approval of meeting minutes** – The Board will consider approval of minutes from the July 18, 2024 regular meeting.
- D. Ratification of District bills** – The Board will review and ratify bills approved by the Executive Director.
- E. Approval of District bills** – The Board will review and consider approval of the District bills for July 2024.

2. PUBLIC COMMENT

Members of the public may comment on any subject over which the District has jurisdiction that is not on the meeting agenda at this time. Comments related to a specific item on the agenda must be reserved until the time the agenda item is considered and the Chair invites public comment. While members of the public are welcome to address the Board of Directors, under the Brown Act, Directors may not deliberate or take action on items not on the agenda, and generally may only listen.

3. CONSENT CALENDAR

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Director may request discussion of an item on the consent calendar.

A. Appoint Director Paul Asmuth to the standing Finance Committee and accept Director Jim Lincoln's resignation.

These actions would result in the standing Finance Committee being composed of the following members: Directors Rainer Hoenicke and Paul Asmuth and Associate Director Joe Nordlinger.

B. Authorize Napa RCD's Executive Director or their designee as a representative of Napa RCD to conduct negotiations, execute, submit, and sign all documents related to NOAA Award No. NA24NMF463C0003.

Napa RCD was awarded competitive Award No. NA24NMF4630003 to implement the Napa River Watershed Fish Passage Restoration Project. The award totals \$6,676,482 and the project period is 08/01/2024 – 12/31/2028. Documents which may be necessary for the completion of the Project may include but are not limited to agreements, amendments, payment requests, vendor contracts, landowner site access agreements and permits.

C. Authorize Napa RCD's Executive Director or their designee to negotiate and execute amendment to Lease Agreement with Theodore L Edwards LLC.

Napa RCD entered into a five-year Lease Agreement with Theodore L Edwards LLC on January 1, 2023 for Suites 100B and 700B, located at The Jefferson Office Centre, 1303 Jefferson St., City of Napa, County of Napa, State of California. Napa RCD wishes to amend this Lease Agreement to add Suite 120B, providing an additional 323 sq ft for a combined total of 2067 sq ft. This amendment adds about \$1052 to the current monthly rent.

4. BUSINESS

A. Potential action to adopt Resolution 2024-02 and appoint a voting representative and alternate voting representative.

Resolution 2024-02 states the intent of Napa RCD's Board of Directors to participate in the activities of the Sonoma-Napa Bi-County Special Districts Association, a local chapter of the California Special Districts Association (CSDA), of which Napa RCD is a member. Staff recommends appointment of Executive Director Lucas Patzek as the voting representative and a board member as an alternate.

B. Updates on stream restoration and watershed health programming in Napa County:

- a. Presentation and discussion about the Napa River Watershed Fish Passage Restoration Project: goals and activities, timeline, partners, and near-term next steps. *Martin Perales, Environmental Scientist II (approximately 20 min)*
- b. Presentation and discussion about the Huichica Creek Vineyard-Wildland Interface Habitat Restoration Project. *Lucas Patzek, Executive Director; Candace Reynolds, Senior Biologist/Restoration Ecologist, HANA Resources; and Mitchell Swanson, Senior Geomorphologist, Dudek. (approximately 20 min)*
- c. Presentation and discussion about the Napa County Watershed Symposium: intended purpose, history, partners, and currently planned event. *Frances Knapczyk, Program Director. (approximately 10 min)*

C. Updates from the Funding & Visibility Committee. Bruce Barge

5. REPORT FROM EXECUTIVE DIRECTOR, DISTRICT CONSERVATIONIST, AND DIRECTORS' COMMENTS

Lucas Patzek (Napa RCD Executive Director) and Evelyn Denzin (NRCS District conservationist) will give an update on current Napa RCD and NRCS projects and activities. Directors may also provide comments and updates.

6. ADJOURNMENT