



Napa County Resource Conservation District Regular Meeting of the Board of Directors

AGENDA

When: Thursday, June 13, 2024 at 8:00 A.M.

Where: JoAnn Busenbark Board Room, Napa Valley Transit Authority (NVTA),
625 Burnell St, Napa, CA

Bruce Barge President	Rainer Hoenicke Vice President	Paul Asmuth Director	Jim Lincoln Director	Bill Pramuk Director	Gretchen Stranzl McCann Director	Karen Turjanis Director
		Lucas Patzek Executive Director	Corey Utsurogi District Counsel	Tracy Schulze Auditor-Controller		

GENERAL INFORMATION

The Napa County Resource Conservation District (“Napa RCD” or “District”) will hold a regular meeting of its Board of Directors in-person at the location noted above. All materials relating to the agenda are available for public inspection at the District office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays. The agenda is available online at: <http://naparcd.org/>

The public should attend Board meetings in-person to ensure the ability to observe and participate. Remote teleconference access is provided for the public’s convenience and in the event that a Director requests remote participation due to just cause or emergency circumstances pursuant to Government Code section 54953(f). Please be advised that if a Director is not participating in the meeting remotely, remote participation for members of the public is provided for convenience only and in the event that the Zoom teleconference connection malfunctions for any reason, the Board of Directors reserves the right to conduct the meeting without remote access and take action on any agenda item. The public may participate telephonically or electronically via the methods below:

Via videoconference at:
<https://us02web.zoom.us/j/82059392613?pwd=RnFMaFdML2hIUe1vNU8vcjg4SXlldz09>
Meeting ID: 820 5939 2613, Password: 422

Via teleconference at:
(669) 900-9128, Meeting ID: 820 5939 2613

Members of the public may comment on any subject over which the District has jurisdiction that is not on the meeting agenda during the general Public Comment item of the agenda. Comments related to a specific item on the agenda must be reserved until the time the agenda item is considered and the Chair invites public

comment. While members of the public are welcome to address the Board of Directors, under the Brown Act, Directors may not deliberate or take action on items not on the agenda, and generally may only listen.

Members of the public may submit a public comment in writing by emailing Tatia@NapaRCD.org by 4:00 P.M. on the day prior to the meeting with "Public Comment" as the subject line (for comments related to an agenda item, please include the item number). All written comments should be 350 words or less, which corresponds to approximately 3 minutes or less of speaking time. Public comments emailed after the deadline described above will be entered into the record but not read out loud. If authors of the written correspondence would like to speak, they are free to do so and should raise their hand and the Chair will call upon them at the appropriate time.

Requests for disability related modifications or accommodations, aids, or services must be made to Tatia Wieland, District Secretary, at 707-690-3110 or Tatia@NapaRCD.org during regular business hours at least 48 hours prior to the time of the meeting.

1. CALL TO ORDER, ROLL CALL

- A. Call to order and roll call** – The meeting is to be called to order by the Chair at 8:00 A.M., the new District Secretary Tatia Wieland will introduce herself and will take attendance.
- B. Approval of the agenda** – The Board will consider approval of the agenda for this meeting.
- C. Approval of meeting minutes** – The Board will consider approval of minutes from the May 9, 2024 special meeting.
- D. Ratification of District bills** – The Board will review and ratify bills approved by the Executive Director.
- E. Approval of District bills** – The Board will review and consider approval of the District bills for May 2024.

2. PUBLIC COMMENT

Members of the public may comment on any subject over which the District has jurisdiction that is not on the meeting agenda at this time. Comments related to a specific item on the agenda must be reserved until the time the agenda item is considered and the Chair invites public comment. While members of the public are welcome to address the Board of Directors, under the Brown Act, Directors may not deliberate or take action on items not on the agenda, and generally may only listen.

3. SET ITEMS OR PUBLIC HEARINGS

8:15 A.M.

A. Presentation and possible action to adopt the fiscal year 2024-2025 budget and salary schedule. *Lucas Patzek*

A draft budget for the 2024-2025 fiscal year was reviewed by the Board of Directors at its noticed May meeting and Napa County's Auditor-Controller, and was further amended by staff. The current draft budget is recommended for adoption by the District Board. After adoption it will be submitted to the Napa County Auditor Controller's Office before the end of the current fiscal year. Budgeted revenues are \$8,525,220 (\$7,345,179 from intergovernmental agreements, \$688,000 non-intergovernmental agreements, donations, and other sources, and \$492,041 taxes, dividends, and interest. Budgeted expenses are \$8,212,207 (\$2,222,867 in salaries and employee benefits, \$2,700,800 in services, \$3,288,540 in supplies and other, including contributions and community grants to other agency and nonprofit partners).

4. CONSENT CALENDAR

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Director may request discussion of an item on the consent calendar.

A. Authorize Executive Director to execute Agreement No. 2024013 with Conservation Corps North Bay.

Napa RCD wishes to obtain specialized services from Conservation Corps North Bay to implement a habitat enhancement project at Devaux Vineyard. Agreement No. 2024013 shall expire on December 31, 2024 and shall not exceed \$24,900. The funding source is the Napa Valley Vintner's Healthy Community Fund for the "Fire Road Fuel Breaks & Forest Health in Napa County."

B. Authorize Executive Director to execute Right of Entry Agreements for the Devaux Vineyard project.

Napa RCD desires to gain access to the real properties owned by Devaux Vineyards at 550 Sonoma Highway for the purpose of implementing a habitat enhancement project.

C. Authorize Executive Director to execute Amendment No. 2 to Agreement No. A24-1207-S004 with The Regents of the University of California (University).

Napa RCD entered into Agreement No. A24-1207-S004 with University to support the project entitled "Resilient and Equitable Urban Stream Corridors". The purpose of Amendment No. 2 is to provide additional funding in the amount of \$ 99,769 and to extend the expiration date for continued activities listed in the Agreement.

D. Authorize Executive Director to execute a Framework Agreement with Shute, Mihaly & Weinberger LLP (Firm).

Napa RCD desires legal services from the Firm related to the Sulphur Creek bridge project, including developing landowner agreements and assisting with public contracting, as well as with other resource conservation projects. When possible, legal services will be billed against existing grants and contracts.

5. BUSINESS

A. Discuss and select recipient(s) of Napa RCD’s Scholarship for Emerging Environmental Leaders. *Eric McKee*

Napa RCD has dedicated scholarship funds to celebrate the contributions of young leaders who have partnered with it to voluntarily care for Napa County’s land, water, soil, wildlife, and people. This scholarship is open to students graduating from any high school, high school equivalent, or GED program in Napa County who also satisfy certain requirements defined in the scholarship application. This year there were 15 total applications, and 2 qualified scholarship applicants were selected by a staff review panel. Staff recommends that both be awarded at \$1,000 each. Additionally, we are forming a scholarship committee and seek directors and associate directors to help envision, collaborate, research, and discuss opportunities for improving the relevance and equitability of Napa RCD’s scholarship program. Please contact eric@naparcd.org to discuss.

B. Possible action to reappoint Associate Director. *Lucas Patzek*

Associate Director Lauren Winczewski was last appointed on June 9, 2022. Policy No. 4050 states that Associate Directors are appointed for two-year terms. Staff recommends reappointment of Lauren Winczewski.

C. Funding & Visibility Committee report. *Bruce Barge*

D. Presentation and possible action to adopt Napa RCD’s Strategic Plan. *Bruce Barge & Amy Stork*

Napa RCD worked with consultant Amy Stork to create a new five-year strategic plan that includes vision, goals, and key strategies for moving forward. This new plan reflects the input of Directors, Associate Directors, and staff. Staff recommends the adoption of the new strategic plan.

E. Discussion about district state and federal advocacy. *Lucas Patzek & Rojas Public Affairs (Jayson Braude, Jasmid Enciso).*

6. REPORT FROM EXECUTIVE DIRECTOR, DISTRICT CONSERVATIONIST, AND DIRECTORS’ COMMENTS

Lucas Patzek (Napa RCD Executive Director) and Evelyn Denzin (NRCS District conservationist) will give an update on current Napa RCD and NRCS projects and activities. Rainer Hoenicke (RCD Director) will give an update on current CARCD projects and activities. Other Directors may also provide comments and updates.

7. ADJOURNMENT