



## Napa County Resource Conservation District Special Meeting of the Board of Directors

# AGENDA

**When:** Thursday, April 11, 2024 at 9:00 A.M.

**Where:** McCarthy Library Community Room, Napa Valley College, 2277 Napa Vallejo Hwy, Napa, CA 94558

Bruce Barge <b>President</b>	Rainer Hoenicke <b>Vice President</b>	Paul Asmuth <b>Director</b>	Jim Lincoln <b>Director</b>	Bill Pramuk <b>Director</b>	Gretchen Stranzl McCann <b>Director</b>	Karen Turjanis <b>Director</b>
		Lucas Patzek <b>Executive Director</b>	Corey Utsurogi <b>District Counsel</b>	Tracy Schulze <b>Auditor-Controller</b>		

### GENERAL INFORMATION

The Napa County Resource Conservation District (“Napa RCD” or “District”) will hold a special meeting of its Board of Directors in-person at the location noted above. All materials relating to the agenda are available for public inspection at the District office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays. The agenda is available online at: <http://naparc.org/>

Members of the public may comment on any subject over which the District has jurisdiction that is not on the meeting agenda during the general Public Comment item of the agenda. Comments related to a specific item on the agenda must be reserved until the time the agenda item is considered and the Chair invites public comment. While members of the public are welcome to address the Board of Directors, under the Brown Act, Directors may not deliberate or take action on items not on the agenda, and generally may only listen.

Members of the public may submit a public comment in writing by emailing [Frances@NapaRCD.org](mailto:Frances@NapaRCD.org) by 4:00 P.M. on the day prior to the meeting with “Public Comment” as the subject line (for comments related to an agenda item, please include the item number). All written comments should be 350 words or less, which corresponds to approximately 3 minutes or less of speaking time. Public comments emailed after the deadline described above will be entered into the record but not read out loud. If authors of the written correspondence would like to speak, they are free to do so and should raise their hand and the Chair will call upon them at the appropriate time.

Requests for disability related modifications or accommodations, aids, or services must be made to Frances Knapczyk, Interim District Secretary, at 707-690-3110 or [Frances@NapaRCD.org](mailto:Frances@NapaRCD.org) during regular business hours at least 48 hours prior to the time of the meeting.

## 1. CALL TO ORDER, ROLL CALL

- A. Call to order and roll call** – The meeting is to be called to order by the Chair at 9:00 A.M., and the Executive Director will take attendance.

## 2. STRATEGIC PLANNING

**A. Overview of program briefing papers and proposed metrics.** *Amy Stork*

- Clarify any questions on each program briefing paper.
- Do the criteria used to develop the proposed success measures work to achieve metrics appropriate to the scale and needs of the RCD?
- Review next steps for detailed comments and identify future discussion topics.

**B. Discussion about overall program direction.** *Amy Stork*

- Taken together, what do the briefing papers add up to?
- What are the implications in terms of program performance and our role in the community?
- What are the risks and benefits?
- How can we mitigate these risks? Are we prepared to take those steps?
- Are there any blind spots or missing links we need to discuss more?

## 3. PUBLIC COMMENT

Members of the public may comment on any subject over which the District has jurisdiction that is not on the meeting agenda at this time. Comments related to a specific item on the agenda must be reserved until the time the agenda item is considered and the Chair invites public comment. While members of the public are welcome to address the Board of Directors, under the Brown Act, Directors may not deliberate or take action on items not on the agenda, and generally may only listen.

## 4. BUSINESS

- A. Approval of meeting minutes** – The Board will consider approval of minutes from the March 14, 2024 regular meeting.

- B. Ratification of District bills** – The Board will review and ratify bills approved by the Executive Director.

- C. Approval of District bills** – The Board will review and consider approval of the District bills for March 2024.

- D. Possible action to appoint two new Associate Directors.** *Lucas Patzek*

Associate Director applications were received from Ernest Schlobohm and Antoinette Freeman. President Barge and Executive Director Patzek met with Ernest, and Patzek met with Antoinette to learn more about their interests and expertise and explore how they would like to serve the District. Staff recommends both be appointed as Associate Directors.

**E. Possible action to appoint a board delegate to vote for Vice President and Treasurer of the California Association of Resource Conservation Districts (CARCD).** *Rainer Hoenicke*

CARCD by-laws require that each member district voting by mail ballot shall certify that the action thereon is the action of the Board of Directors of that member district. CARCD is currently holding an election for the role of Vice President and Treasurer, with two candidates for each role being considered:

Vice President:

- Peter Braudrick (put forward by the nominating committee)
- Peter VanDyke (nominated from the floor)

Treasurer:

- Harold Singer (put forward by the nominating committee)
- John James (nominated from the floor)

## 5. STRATEGIC PLANNING CONTINUED

**A. Discussion about organizational health.** *Amy Stork*

- What are the organizational implications of the overall program direction?
- What will these new directions require of the RCD? For example:
  - Implications for financial planning?
  - Implications for resource development?
  - Implications for organizational culture?
  - Implications for the board's role, composition, and/or functioning?

**B. Wrap up and next steps.** *Amy Stork*

- How will we use the strategic plan?
- What will be the ongoing role of the program advisory committees?

## 6. ADJOURNMENT