



**Napa County Resource Conservation District
Regular Meeting of the Board of Directors**

MINUTES

When: Thursday, January 18, 2024 at 8:00 A.M.

Where: JoAnn Busenbark Board Room, Napa Valley Transit Authority (NVTA),
625 Burnell St, Napa, CA &
United Airlines Club Room, San Francisco International Airport, Terminal 3,
San Francisco, CA

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|------------------------------------|---|---|---|--|---|--------------------------------------|
| Bruce Barge President | Rainer Hoenicke Vice President | Paul Asmuth Director | Jim Lincoln Director | Bill Pramuk Director | Gretchen Stranzl McCann Director | Karen Turjanis Director |
| | | Lucas Patzek Executive Director | Shana Bagley District Counsel | Tracy Schulze Auditor-Controller | | |

1. CALL TO ORDER, ROLL CALL

A regular meeting of the Napa County Resource Conservation District was called to order at 8:03 A.M. on Thursday, January 18, 2023 by Vice President Rainer Hoenicke.

A. Call to order and roll call

Directors present included Paul Asmuth, Jim Lincoln (arrived at 8:09 A.M.), Rainer Hoenicke, Bill Pramuk, Gretchen Stranzl McCann (videoconferencing from the second location), and Karen Turjanis. Associate Directors present included Chris Carpenter, Joseph Nordlinger, Bryan Parker, Cio Perez, Jennifer Putnam, and Lauren Winczewski. Napa RCD staff present included Lucas Patzek, Ali Blodorn, Martin Perales, and Frances Knapczyk. Interim District Counsel Shana Bagley was present. Evelyn Denzin, Erika Valek, Ben Schutsky, and Noelle Takamori from NRCS were present.

B. Approval of the agenda

Approved the agenda for this meeting.

MOTION: Pramuk; SECOND: Turjanis; AYES: Asmuth, Hoenicke, Pramuk, Stranzl McCann, and Turjanis; NOES: None; ABSENT: Barge; ABSTENSIONS: None. Motion carried.

C. Approval of meeting minutes

Approved minutes from the November 1, 2023 special meeting.

MOTION: Turjanis; SECOND: Asmuth; AYES: Asmuth, Hoenicke, Pramuk, Stranzl McCann, and Turjanis; NOES: None; ABSENT: Barge; ABSTENSIONS: None. Motion carried.

Approved minutes from the November 2, 2023 special meeting.

MOTION: Stranzl McCann; SECOND: Pramuk; AYES: Asmuth, Hoenicke, Pramuk, Stranzl McCann; NOES: None; ABSENT: Barge; ABSTENSIONS: Turjanis. Motion carried.

Approved minutes from the November 15, 2023 special meeting.

MOTION: Asmuth; SECOND: Turjanis; AYES: Asmuth, Hoenicke, Stranzl McCann, and Turjanis; NOES: None; ABSENT: Barge; ABSTENSIONS: Pramuk. Motion carried.

D. Ratification of District bills

Ratified District bills in the amount of \$ 293,779.90.

MOTION: Stranzl McCann; SECOND: Pramuk; AYES: Asmuth, Hoenicke, Lincoln, Pramuk, Stranzl McCann, and Turjanis; NOES: None; ABSENT: Barge; ABSTENSIONS: None. Motion carried.

E. Approval of District bills

Approved District bills in the amount of \$646,677.23.

MOTION: Asmuth; SECOND: Turjanis; AYES: Asmuth, Hoenicke, Lincoln, Pramuk, Stranzl McCann, and Turjanis; NOES: None; ABSENT: Barge; ABSTENSIONS: None. Motion carried.

2. PUBLIC COMMENT

Jim Wilson requests that Board refocus attention on carbon flow problems. Napa Climate Now has asked Climate Action Committee for metrics to understand how community is doing when it comes to climate action. NCN has developed a scorecard/dashboard and are collecting data to populate it. NCN will be presenting findings at the February CAC meeting. Jim offered to support Napa RCD in tracking metrics from RCD's Climate Emergency Resolution. Jim is working with students who are developing a climate restoration resolution to take to various municipalities and entities for possible adoption.

3. EDUCATION PRESENTATION

Martin Perales, Environmental Scientist II, presented on Napa RCD's fish monitoring program to date, and ideas to improve it to get better information on tributaries and to be able to monitor more effectively during erratic water years. He also presented on the proposed Napa River Watershed Fish Passage Restoration Program.

4. CONSENT CALENDAR

Approved the consent calendar.

MOTION: Pramuk; SECOND: Lincoln; AYES: Asmuth, Hoenicke, Lincoln, Pramuk, Stranzl McCann, and Turjanis; NOES: None; ABSENT: Barge; ABSTENSIONS: None. Motion carried.

- A. Authorize Executive Director to execute agreements related to the 2023 Water Efficiency Technical Assistance Program grant award.**
- B. Authorize Resolution 2024-01 approving applications for grant funds from the Wildlife Conservation Board ("WCB") for two projects to the Napa River Watershed Fish Passage Restoration Program.**
- C. Authorize Executive Director to execute an amendment to California Trout Agreement No. 21-107NR and an amendment to Napa RCD Agreement No. 2020-46 with WRA, Inc.**
- D. Authorize Executive Director to execute an amendment to California Association of Resource Conservation District Agreement No. 2021028 for the Emergency Forest Restoration Program.**

5. NEW BUSINESS ITEMS

A. Reappointment of two Associate Directors.

Reappoint John Henshaw and Joe Nordlinger as Associate Directors.

MOTION: Asmuth; SECOND: Turjanis; AYES: Asmuth, Hoenicke, Lincoln, Pramuk, Stranzl McCann, and Turjanis; NOES: None; ABSENT: Barge; ABSTENSIONS: None. Motion carried.

B. Presentation and discussion about Napa RCD financial reports.

Executive Director Lucas Patzek presented a 6-month budget versus actuals report and a cash on hand report including deferred revenue and accounts receivable.

C. Ad hoc Fund Development Committee formed.

Form an ad hoc Fund Development Committee allowing up to two members of the public with the right expertise to participate.

MOTION: Asmuth; SECOND: Turjanis; AYES: Asmuth, Hoenicke, Lincoln, Pramuk, Stranzl McCann, and Turjanis; NOES: None; ABSENT: Barge; ABSTENSIONS: None. Motion carried.

D. Presentation and discussion about the [2023 Napa Valley CanDo Give!Guide!](#) campaign.

Program Director Frances Knapczyk shared the outcomes of the 2023 Give!Guide! campaign, and the results of regular giving that has come in over the year.

E. Presentation and discussion about the strategic planning process.

Executive Director Lucas Patzek invited board members to reach out if they have any questions about the strategic planning process. An up-to-date process and timeline document had been shared with the board.

F. Welcoming new USDA-NRCS staff: Ben Schutsky & Noelle Takamori.

Evelyn Denzin, USDA-NRCS District Conservationist, introduced new staff Ben Schutsky and Noelle Takamori.

6. REPORT FROM EXECUTIVE DIRECTOR, DISTRICT CONSERVATIONIST, AND DIRECTORS' COMMENTS

Lucas Patzek (Napa RCD Executive Director) and Evelyn Denzin (NRCS District conservationist) gave an update on current Napa RCD and NRCS projects and activities.

7. ADJOURNMENT

Director Hoenicke adjourned the meeting at 9:36 A.M.