



Napa County Resource Conservation District Regular Meeting of the Board of Directors

AGENDA

When: Thursday, January 18, 2024 at 8:00 A.M.

Where: JoAnn Busenbark Board Room, Napa Valley Transit Authority (NVTA),
625 Burnell St, Napa, CA &
United Airlines Club Room, San Francisco International Airport, Terminal 3,
San Francisco, CA

Bruce Barge President	Rainer Hoenicke Vice President	Paul Asmuth Director	Jim Lincoln Director	Bill Pramuk Director	Gretchen Stranzl McCann Director	Karen Turjanis Director
		Lucas Patzek Executive Director	Corey Utsurogi District Counsel	Tracy Schulze Auditor-Controller		

GENERAL INFORMATION

The Napa County Resource Conservation District (“Napa RCD” or “District”) will hold a regular meeting of its Board of Directors in-person at the locations noted above. All materials relating to the agenda are available for public inspection at the District office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays. The agenda is available online at: <http://naparcd.org/>

The public should attend Board meetings in-person to ensure the ability to observe and participate. Remote teleconference access is provided for the public’s convenience and in the event that a Director requests remote participation due to just cause or emergency circumstances pursuant to Government Code section 54953(f). Please be advised that if a Director is not participating in the meeting remotely, remote participation for members of the public is provided for convenience only and in the event that the Zoom teleconference connection malfunctions for any reason, the Board of Directors reserves the right to conduct the meeting without remote access and take action on any agenda item. The public may participate telephonically or electronically via the methods below:

Via videoconference at:

<https://us02web.zoom.us/j/82059392613?pwd=RnFMaFdML2hIUe1vNU8vcjg4SXlldz09>

Meeting ID: 820 5939 2613, Password: 422

Via teleconference at:

(669) 900-9128, Meeting ID: 820 5939 2613

Members of the public may comment on any subject over which the District has jurisdiction that is not on the meeting agenda during the general Public Comment item of the agenda. Comments related to a specific item on the agenda must be reserved until the time the agenda item is considered and the Chair invites public comment. While members of the public are welcome to address the Board of Directors, under the Brown Act, Directors may not deliberate or take action on items not on the agenda, and generally may only listen.

Members of the public may submit a public comment in writing by emailing Sarah@NapaRCD.org by 4:00 P.M. on the day prior to the meeting with "Public Comment" as the subject line (for comments related to an agenda item, please include the item number). All written comments should be 350 words or less, which corresponds to approximately 3 minutes or less of speaking time. Public comments emailed after the deadline described above will be entered into the record but not read out loud. If authors of the written correspondence would like to speak, they are free to do so and should raise their hand and the Chair will call upon them at the appropriate time.

Requests for disability related modifications or accommodations, aids, or services must be made to Frances Knapczyk, Interim District Secretary, at 707-690-3110 or Frances@NapaRCD.org during regular business hours at least 48 hours prior to the time of the meeting.

1. CALL TO ORDER, ROLL CALL

- A. Call to order and roll call** – The meeting is to be called to order by the Chair at 8:00 A.M., and the Executive Director will take attendance.
- B. Approval of the agenda** – The Board will consider approval of the agenda for this meeting.
- C. Approval of meeting minutes** – The Board will consider approval of minutes from the November 1, 2023 special meeting, November 2, 2023 special meeting, and November 15, 2023 special meeting.
- D. Ratification of District bills** – The Board will review and ratify bills approved by the Executive Director.
- E. Approval of District bills** – The Board will review and consider approval of the District bills for November and December 2023.

2. PUBLIC COMMENT

- A.** Members of the public may comment on any subject over which the District has jurisdiction that is not on the meeting agenda at this time. Comments related to a specific item on the agenda must be reserved until the time the agenda item is considered and the Chair invites public comment. While members of the public are welcome to address the Board of

Directors, under the Brown Act, Directors may not deliberate or take action on items not on the agenda, and generally may only listen.

3. EDUCATION PRESENTATION

Martin Perales, Environmental Scientist II, will present on Napa RCD's fish monitoring program and the proposed Napa River Watershed Fish Passage Restoration Program.

4. CONSENT CALENDAR

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Director may request discussion of an item on the consent calendar.

A. Authorize Executive Director to execute agreements related to the 2023 Water Efficiency Technical Assistance Program grant award.

Napa RCD entered into an Agreement with the California Department of Food and Agriculture ("CDFA") for the 2023 Water Efficiency Technical Assistance Program for the purpose of providing technical advice and planning services for owners of farms and vineyards in Napa, Solano, Sonoma, and Lake Counties to facilitate beneficial irrigation water, nutrient, and soil management, irrigation system performance evaluations, and pump efficiency testing. Sonoma RCD, Solano RCD, Lake RCD, and the Lake County Winegrowing Commission were identified as subrecipients of CDFA Agreement funds for the purpose of providing technical advice and planning services for owners of farmlands in their respective counties.

B. Authorize Resolution 2024-01 approving applications for grant funds from the Wildlife Conservation Board ("WCB") for two projects to the Napa River Watershed Fish Passage Restoration Program.

Napa RCD intends to submit two grant applications to the WCB for the "Napa River Watershed Fish Passage Restoration Program," one for a Planning project and the other for an Implementation project, to accelerate remediation of artificial fish migration barriers across the Napa River watershed. WCB requires that the Board of Directors authorize a resolution to be submitted with the grant application.

C. Authorize Executive Director to execute an amendment to California Trout Agreement No. 21-107NR and an amendment to Napa RCD Agreement No. 2020-46 with WRA, Inc.

Napa RCD and California Trout entered into Agreement No. 21-107NR on July 16, 2020 to partner in implementing the project entitled "Sulphur Creek Fish Passage Improvement Project." This agreement has been amended three times to account for changes to project timeline and budget. Napa RCD entered into Agreement No. 2020-46 with WRA, Inc. on July 9, 2020 to receive specialized services for the project, and has amended this

agreement twice to account for changes to the project timeline and budget. Napa RCD desires to amend these two agreements to account for additional changes to the project timeline. Although 100% design plans and permitting documents have been completed, the extension, which has been provided by grant funders, allows time for additional coordination with the project team and landowners while awaiting implementation funding for the project.

D. Authorize Executive Director to execute an amendment to California Association of Resource Conservation District Agreement No. 2021028 for the Emergency Forest Restoration Program.

Napa RCD and the California Association of Resource Conservation Districts entered into Agreement No. 2021028 on May 17, 2023 to provide technical assistance to landowners impacted by the Glass and LNU fires through the Farm Services Agency's Emergency Forest Restoration Program (EFRP). Napa RCD wishes to amend this agreement to account for additional funding being allocated to Napa RCD for the technical assistance we are providing.

5. BUSINESS

A. Possible action to reappoint two Associate Directors. *Lucas Patzek*

Associate Directors John Henshaw and Joe Nordlinger were last appointed on January 20, 2022. Policy No. 4050 states that Associate Directors are appointed for two-year terms. Staff recommends reappointment of these two Associate Directors.

B. Presentation and discussion about Napa RCD financial reports. *Denise Wiatre, BDO*

C. Presentation and possible action to form ad hoc Fund Development Committee. *Lucas Patzek*

Presentation and discussion about a draft major donor development framework, and possible action to form an ad hoc Fund Development Committee.

D. Presentation and discussion about the [2023 Napa Valley CanDo Give!Guide!](#) campaign. *Frances Knapczyk*

E. Presentation and discussion about the strategic planning process. *Lucas Patzek*

F. Welcoming new USDA-NRCS staff: Ben Schutsky & Noelle Takamori. *Evelyn Denzin, USDA-NRCS*

6. REPORT FROM EXECUTIVE DIRECTOR, DISTRICT CONSERVATIONIST, AND DIRECTORS' COMMENTS

Lucas Patzek (Napa RCD Executive Director) and Evelyn Denzin (NRCS District conservationist) will give an update on current Napa RCD and NRCS projects and activities. Rainer Hoenicke

(RCD Director) will give an update on current CARCD projects and activities. Other Directors may also provide comments and updates.

7. ADJOURNMENT