



Napa County Resource Conservation District
Regular Meeting of the Board of Directors

MINUTES

When: Thursday, June 8, 2023 at 8:00 A.M.

Where: NVTA Board Room at 625 Burnell St, Napa, CA, or
Tele/videoconference

| | | | | | | |
|------------------------------------|---|---|---|--|---|--------------------------------------|
| Bruce Barge President | Rainer Hoenicke Vice President | Paul Asmuth Director | Jim Lincoln Director | Bill Pramuk Director | Gretchen Stranzl McCann Director | Karen Turjanis Director |
| | Lucas Patzek Executive Director | Anna Mattinson District Secretary | Corey Utsurogi District Counsel | Tracy Schulze Auditor-Controller | | |

1. CALL TO ORDER, ROLL CALL

A regular meeting of the Napa County Resource Conservation District was called to order at 8:02 A.M. on Thursday, June 8, 2023 by Vice President Rainer Hoenicke.

A. Roll call

Directors present included Rainer Hoenicke, Jim Lincoln, Bill Pramuk, Gretchen Stranzl McCann, and Karen Turjanis. Associate Directors present included Bryan Parker, Lauren Winczewski, Colby Smith, and Cio Perez. RCD staff present included Lucas Patzek, Frances Knapczyk, Ali Blodorn, and Gabe Seidman. District Counsel Corey Utsurogi was present, Evelyn Denzin and Erika Valek from NRCS were present and Denise Wiatre, from BDO was present.

B. Approval of the agenda

Approved the agenda for this meeting.

MOTION: Turjanis SECOND: Hoenicke; AYES: Hoenicke, Lincoln, Pramuk, Stranzl McCann, and Turjanis; NOES: None; ABSENT: Asmuth and Barge; ABSTENSIONS: None. Motion carried.

C. Approval of meeting minutes

Approved minutes from the May 11, 2023 regular meeting.

MOTION: Pramuk; SECOND: Stranzl McCann; AYES: Hoenicke, Lincoln, Pramuk, Stranzl McCann, and Turjanis; NOES: None; ABSENT: Asmuth and Barge; ABSTENSIONS: None. Motion carried.

D. Ratification of District bills

Ratified District bills for May 2023 approved by the Executive Director in the amount of \$237,099.79.

MOTION: Turjanis; SECOND: Stranzl McCann; AYES: Hoenicke, Lincoln, Pramuk, Stranzl McCann, and Turjanis; NOES: None; ABSENT: Asmuth and Barge; ABSTENSIONS: None. Motion carried.

E. Approval of District bills

Approved District bills for May 2023 in the amount of \$69,026.65.

MOTION: Lincoln; SECOND: Pramuk; AYES: Hoenicke, Lincoln, Pramuk, Stranzl McCann, and Turjanis; NOES: None; ABSENT: Asmuth and Barge; ABSTENSIONS: None. Motion carried.

2. PUBLIC COMMENTS

There were no comments.

3. SET ITEMS OR PUBLIC HEARINGS

A. Presentation and adoption of the fiscal year 2023-2024 budget and salary schedule.

Lucas Patzek discussed the draft fiscal year 2023-2024 budget and salary schedule originally presented to the District Board Standing Finance Committee and the County’s Auditor-Controller at the noticed public meeting in May. No public comments were submitted on this subject.

Motion to adopt the fiscal year 2023-2024 budget and salary schedule, and close the public hearing on this matter.

MOTION: Pramuk; SECOND: Turjanis; AYES: Hoenicke, Lincoln, Pramuk, Stranzl McCann, and Turjanis; NOES: None; ABSENT: Asmuth and Barge; ABSTENSIONS: None. Motion carried.

4. CONSENT CALENDAR

Approved the consent calendar.

MOTION: Stranzl McCann; SECOND: Lincoln; AYES: Hoenicke, Lincoln, Pramuk, Stranzl McCann, and Turjanis; NOES: None; ABSENT: Asmuth and Barge; ABSTENSIONS: None. Motion carried.

A. Ratify Recycled Water Use Agreement with Sonoma Valley County Sanitation District.

- B. Ratify Emergency Forest Restoration Program (EFRP) Contract with the California Association of Resource Conservation Districts (CARCD).**
- C. Authorize Executive Director to finalize and execute Napa RCD's Agreement No. 2023011.**
- D. Authorize Executive Director and Board President to execute Amendment No. 1 to Agreement No. C2021-089 with the City of Napa.**

5. BUSINESS

A. Discussion and possible action to establish an ad hoc Policy Committee.

Establish an ad hoc Policy Committee for approximately 12 months.

MOTION: Turjanis; SECOND: Lincoln; AYES: Hoenicke, Lincoln, Pramuk, Stranzl McCann, and Turjanis; NOES: None; ABSENT: Asmuth and Barge; ABSTENSIONS: None. Motion carried.

B. Possible action to appoint a new Associate Director.

Appoint Balkis Johnson as Associate Director.

MOTION: Turjanis; SECOND: Stranzl McCann; AYES: Hoenicke, Lincoln, Pramuk, Stranzl McCann, and Turjanis; NOES: None; ABSENT: Asmuth and Barge; ABSTENSIONS: None. Motion carried.

C. Discussion and possible action to authorize submittal of CEQA Notice of Exemption (NOE).

Authorize the submittal of a Notice of Exemption for the "Climate Resilience through Habitat Restoration - Pollinator Habitat Enhancement in Napa County" project is funded through the California Wildlife Conservation Board and administered by Napa RCD.

MOTION: Stranzl McCann; SECOND: Pramuk; AYES: Hoenicke, Lincoln, Pramuk, Stranzl McCann, and Turjanis; NOES: None; ABSENT: Asmuth and Barge; ABSTENSIONS: None. Motion carried.

D. Discussion and possible action to authorize submittal of CEQA Statutory Exemption for Restoration Projects (SERP).

Authorize submission of a SERP concurrence request for the "Sulphur Creek Fish Passage Restoration Project" with Napa RCD serving as a lead agency.

MOTION: Pramuk; SECOND: Stranzl McCann; AYES: Hoenicke, Lincoln, Pramuk, Stranzl McCann, and Turjanis; NOES: None; ABSENT: Asmuth and Barge; ABSTENSIONS: None. Motion carried.

E. Commemorating Anna Mattinson.

6. REPORT FROM EXECUTIVE DIRECTOR, DISTRICT CONSERVATIONIST, AND DIRECTORS' COMMENTS

Executive Director Lucas Patzek gave the following updates on current Napa RCD projects and activities:

- Huichica Creek Vineyard RFI was released, responses due June 30. Site visit took place at end of May. RCD will respond within 60 days.
- Fund Dev Committee on June 20. Met with potential donor to provide overview of RCD
- Annual review of Executive Director performance will take place under closed session at July Board Meeting. Board will review staff's review of ED as well as ED's self-assessment in advance of closed session.

Evelyn Denzin (NRCS District conservationist) gave the following updates on current NRCS projects and activities:

- RCPP Batch 2 funding announced and several applicants from Napa County will receive funding.
- NRCS office remodel is two weeks behind schedule, expecting to be back in Jul.
- Erika and Chip tabling at UCCE Vineyard Pest Field Day. NRCS staff participated in UCCE Post-fire workshop series.

Rainer Hoenicke (RCD Director) gave the following updates on current CARCD projects and activities:

- CARCD annual conference call for presentation proposals is now open. Conference will take place December 13-16 in Sacramento.
- CARCD's JEDI Committee charter document is now available at CARCD.org.
- Molly Watkins is now chair of the Bay-Delta Regional Committee
- Sept 30 is Fall Fair at UCMG's Las Flores Learning Garden
- North Coast Forest Biomass Working Group recently conducted webinar/workshop that will be available online shortly.

Comments from board members included:

- No Comments

7. ADJOURNMENT

Director Hoenicke adjourned this meeting at 9:37 A.M.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "L. Patzek". The signature is fluid and cursive, with the first letter being a large capital 'L'.

Lucas Patzek, Executive Director
(Zoom recording)