



Napa County Resource Conservation District Regular Meeting of the Board of Directors

AGENDA

When: Thursday, October 12, 2023 at 8:00 A.M.

Where: JoAnn Busenbark Board Room, Napa Valley Transit Authority (NVTA),
625 Burnell St, Napa, CA –or– 5301 1st Avenue NW, Seattle, WA

Bruce Barge President	Rainer Hoenicke Vice President	Paul Asmuth Director	Jim Lincoln Director	Bill Pramuk Director	Gretchen Stranzl McCann Director	Karen Turjanis Director
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Lucas Patzek Executive Director	Wendy Dau Interim District Counsel	Tracy Schulze Auditor-Controller
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GENERAL INFORMATION

The Napa County Resource Conservation District (“Napa RCD” or “District”) will hold a regular meeting of its Board of Directors in-person at the locations noted above. All materials relating to the agenda are available for public inspection at the District office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays. The agenda is available online at: <http://naparcd.org/>

The public should attend Board meetings in-person to ensure the ability to observe and participate. Remote teleconference access is provided for the public’s convenience and in the event that a Director requests remote participation due to just cause or emergency circumstances pursuant to Government Code section 54953(f). Please be advised that if a Director is not participating in the meeting remotely, remote participation for members of the public is provided for convenience only and in the event that the Zoom teleconference connection malfunctions for any reason, the Board of Directors reserves the right to conduct the meeting without remote access and take action on any agenda item. The public may participate telephonically or electronically via the methods below:

Via videoconference at:

<https://us02web.zoom.us/j/82059392613?pwd=RnFMaFdML2hlUE1vNU8vcjg4SXlIdz09>

Meeting ID: 820 5939 2613, Password: 422

Via teleconference at:

(669) 900-9128, Meeting ID: 820 5939 2613

Members of the public may comment on any subject over which the District has jurisdiction that is not on the meeting agenda during the general Public Comment item of the agenda. Comments related to a specific item on the agenda must be reserved until the time the agenda item is considered and the Chair invites public comment. While members of the public are welcome to address the Board of Directors, under the Brown Act, Directors may not deliberate or take action on items not on the agenda, and generally may only listen.

Members of the public may submit a public comment in writing by emailing Frances@NapaRCD.org by 4:00 P.M. on the day prior to the meeting with "Public Comment" as the subject line (for comments related to an agenda item, please include the item number). All written comments should be 350 words or less, which corresponds to approximately 3 minutes or less of speaking time. Public comments emailed after the deadline described above will be entered into the record but not read out loud. If authors of the written correspondence would like to speak, they are free to do so and should raise their hand and the Chair will call upon them at the appropriate time.

Requests for disability related modifications or accommodations, aids, or services must be made to Frances Knapczyk, Interim District Secretary, at 707-690-3110 or Frances@NapaRCD.org during regular business hours at least 48 hours prior to the time of the meeting.

1. CALL TO ORDER, ROLL CALL

- A. Call to order and roll call** – The meeting is to be called to order by the Chair at 8:00 A.M., and the Executive Director will take attendance.
- B. Approval of the agenda** – The Board will consider approval of the agenda for this meeting.
- C. Approval of meeting minutes** – The Board will consider approval of minutes from the September 14, 2023 regular meeting.
- D. Ratification of District bills** – The Board will review and ratify bills approved by the Executive Director.
- E. Approval of District bills** – The Board will review and consider approval of the District bills for September 2023.

2. PUBLIC COMMENT

Members of the public may comment on any subject over which the District has jurisdiction that is not on the meeting agenda at this time. Comments related to a specific item on the agenda must be reserved until the time the agenda item is considered and the Chair invites public comment. While members of the public are welcome to address the Board of Directors, under the Brown Act, Directors may not deliberate or take action on items not on the agenda, and generally may only listen.

3. CONSENT CALENDAR

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Director may request discussion of an item on the consent calendar.

A. Authorize Board President to execute Agreement No. 2023022 with Department of Forestry and Fire Protection (CAL FIRE).

Napa RCD has been awarded a Wildfire Prevention Grant from the Department of Forestry and Fire Protection (CAL FIRE) for the “Napa City Community Wildfire Protection and Capacity Planning” project. The total funding being awarded is \$249,280.11. The project will support the development of a Community Wildfire Protection Plan for the City of Napa as well as environmental review for the City of Napa’s Lake Hennessey Unit.

B. Ratify Agreement No. A24-1207-S004 with The Regents of the University of California (University).

The University has received Award No. 02CP6967 from the UC Office of the President in support of the project entitled “Resilient and Equitable Urban Stream Corridors” led by UC Davis professor Gregory Pasternack, and Napa RCD was a named subrecipient on the grant award. Agreement No. A24-1207-S004 is for the first year of the project, and is effective through July 31, 2024 and provides Napa RCD with \$50,194 to carry out the scope of work described in Exhibit B.

C. Ratify Agreement with Gold Ridge Resource Conservation District (GRRCD) for the National Grazing Lands Initiative project.

GRRCD was awarded grant funding from the USDA-NRCS’ National Grazing Lands Initiative for the “Increasing Access to Climate-Smart Technical Assistance for Grazing Lands Through the North Coast Soil Hub” project, and Napa RCD was a named subrecipient on the grant award. The Agreement is effective through June 30, 2025 and provides Napa RCD with \$33,385 to carry out the scope of work described in Exhibit A. Napa RCD’s Executive Director executed this agreement on October 4, 2023.

D. Ratify Amendment No. 1 to Agreement No. 2022018 with Tuleyome, Inc.

Napa RCD entered into Agreement No. 2022018 with Tuleyome, Inc. for the “Post-Fire Restoration in Hunting Creek Watershed” project. Tuleyome was awarded Measure A grant funding for this project, and sought Napa RCD’s assistance with assessing sources of sediment delivery, developing treatment recommendations, and overseeing implementation of improvements. Amendment No. 1 changes the term end to June 30, 2024 and provides \$6,000 additional funding for additional tasks required to complete the project. Napa RCD’s Executive Director executed this amendment on October 5, 2023.

E. Authorize Executive Director to execute Landowner Design Agreements with the Apallas and Marshall families.

Napa RCD is coordinating a program to remediate artificial fish migration barriers across the Napa River watershed, and is applying for grant funding to complete engineering designs and permitting for barriers on Pickle Canyon Creek and Soda Creek. The two landowners of these barriers, the Marshall and Apallas families respectively, previously entered into a now expired right-of-entry agreements to allow Napa RCD to carry out initial project planning. The grant funding Napa RCD is seeking requires right-of-entry assurances as well as assurances that it can comply with grant reporting requirements.

4. BUSINESS

A. Possible action to appoint a new Associate Director. *Bruce Barge*

An Associate Director application was received from Jennifer Putnam who recently retired as the Executive Director of the Napa Valley Grapegrowers. Staff recommends Jennifer Putnam be appointed as Associate Director.

B. Possible action to establish a Forest Health Program Advisory Committee by Resolution No. 2023-04. *Ali Blodorn*

Napa RCD seeks to establish a standing community for the Forest Health Program to support program strategy and development. There are currently two separate informal advisory committees supporting the Forest Health Program: the Forest Health Program Advisory Committee and the Million Trees Advisory Committee. There is currently overlap in membership across them. By establishing a single, standing committee, we will streamline and formalize the process for providing input on program development and strategy. Staff recommends adoption of Resolution No. 2023-04 having this purpose.

C. Action to authorize submittal of CEQA Notice of Exemption (NOE). *Ali Blodorn*

The "SCC Moore Creek Park Project" is funded through the State Coastal Conservancy Grant Agreement #20-115 awarded to Napa RCD. Funds will go towards implementation of practices that enhance wildfire resilience and forest health on 96 acres of the Napa Regional Parks and Open Space District's Moore Creek Park. Staff analysis has determined that this project is categorically exempt from CEQA, under Class 4 exemptions. Staff recommends that the Board of Directors authorize the submittal of a Notice of Exemption for this project.

D. Updates and discussion about Strategic Planning and JEDI Assessment and Training.

Bruce Barge & Lucas Patzek

Napa RCD is embarking on both Strategic Planning and JEDI (Justice, Equity, Diversity, and Inclusion) Assessment and Training. These two processes will be integrated and staged in order to incorporate the learning from the JEDI work into the strategic plan.

E. Presentation about adopted Municipal Service Review and Sphere of Influence Review. *Brendon Freeman*

The Executive Officer of the Local Agency Formation Commission (LAFCO) of Napa County will present an overview of LAFCO's recently adopted Municipal Service Review and Sphere of Influence Review for Napa RCD.

F. Updates on dialogue with political leaders and fund development activities related to climate action. *Lucas Patzek*

G. Presentation and request for input on future community engagement and communications roles. *Frances Knapczyk*

5. REPORT FROM EXECUTIVE DIRECTOR, DISTRICT CONSERVATIONIST, AND DIRECTORS' COMMENTS

Lucas Patzek (Napa RCD Executive Director) and Evelyn Denzin (NRCS District conservationist) will give an update on current Napa RCD and NRCS projects and activities. Rainer Hoenicke (RCD Director) will give an update on current CARCD projects and activities. Other Directors may also provide comments and updates.

6. ADJOURNMENT