



Napa County Resource Conservation District Regular Meeting of the Board of Directors

AGENDA

When: Thursday, September 14, 2023 at 8:00 A.M.

Where: NVTA Board Room at 625 Burnell St, Napa, CA, or
Tele/videoconference

Bruce Barge President	Rainer Hoenicke Vice President	Paul Asmuth Director	Jim Lincoln Director	Bill Pramuk Director	Gretchen Stranzl McCann Director	Karen Turjanis Director
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Lucas Patzek Executive Director	Corey Utsurogi District Counsel	Tracy Schulze Auditor-Controller
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GENERAL INFORMATION

The Napa County Resource Conservation District (“Napa RCD” or “District”) will hold a regular meeting of its Board of Directors on Thursday, September 14, 2023 at 8:00 A.M. You can participate in the meeting as follows:

In person at:

NVTA Board Room at 625 Burnell St, Napa, CA 94559

Via videoconference at:

<https://us02web.zoom.us/j/82059392613?pwd=RnFMaFdML2hIUe1vNU8vcjg4SXlldz09>

Meeting ID: 820 5939 2613, Password: 422

Via teleconference at:

(669) 900-9128, Meeting ID: 820 5939 2613

We will provide time for oral public comments at the meeting. All comments will be considered a public record and will be put into the meeting record. Requests for disability related modifications or accommodations, aids or services must be made to the District office no less than 24 hours prior to the meeting date by contacting 707-690-3110, Frances@NapaRCD.org. All materials relating to the agenda are available for public inspection at the District office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays. The agenda is available online at: <http://naparc.org/>

1. CALL TO ORDER, ROLL CALL

- A. Roll call** – The meeting is to be called to order by the Chair at 8:00 A.M., and the Executive Director will take attendance.
- B. Approval of the agenda** – The Board will consider approval of the agenda for this meeting.
- C. Approval of meeting minutes** – The Board will consider approval of minutes from the August 10, 2023 regular meeting and the August 10, 2023 special meeting.
- D. Ratification of District bills** – The Board will review and ratify bills approved by the Executive Director.
- E. Approval of District bills** – The Board will review and consider approval of the District bills for August 2023.

2. PUBLIC COMMENTS

In this time-period, anyone may comment to the Board regarding any subject over which the District has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals are requested to limit their comment to three minutes. No action will be taken by the Board as a result of any item presented at this time.

3. CONSENT CALENDAR

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Board member may request discussion of an item on the consent calendar.

A. Ratify two agreements with The Personnel Perspective (TPP).

Executive Director Patzek signed two agreements with The Personnel Perspective (TPP) in August: an agreement for a classification and compensation study for \$9,750 and an agreement for on-call HR consulting services effective through June 30, 2024 not to exceed \$10,000. Under the first agreement, Napa RCD will work with TPP to review and update current classification and compensation practices for 14 positions. By enhancing classification and compensation practices, Napa RCD will be able to better manage and forecast payroll expenses in addition to continuing to be able to attract and retain top talent. Under the second agreement, Napa RCD will receive HR expertise and assistance on an as-needed basis for the next year.

B. Ratify Agreement No. 2023017 with North Valley Labor Compliance.

Executive Director Patzek signed an agreement on August 25, 2023 with North Valley Labor Compliance to obtain professional services for labor compliance consulting. This agreement will support labor compliance consulting for vegetation management work to be conducted at the Napa Open Space District's Moore Creek Park. Agreement No. 2023017 shall not exceed \$3,200 and expires 3 months after project completion. The funding source is the State Coastal Conservancy Grant Agreement #20-115.

C. Authorize Board President to sign the letter to Napa Valley CanDo concerning handling of donations made through the 2023 Napa Valley Give!Guide.

Napa RCD must authorize Napa Valley CanDo to hold donations made to it through the 2023 Napa Valley Give!Guide until the end of January 2024.

D. Authorize Executive Director to execute Agreement No. 2023021 with Sequoia Ecological Consulting.

Napa RCD wishes to obtain specialized services from Sequoia Ecological Consulting to develop a California Vegetation Treatment Plan (CalVTP) Project-Specific Analysis and Addendum for Las Posadas State Forest. Agreement No. 2023021 shall not exceed \$150,000. The funding source is a direct contract with the California Department of Forestry and Fire Protection (CAL FIRE), Agreement No 2CA05026.

E. Authorize Executive Director to execute Right of Entry Agreements for the Los Posadas CalVTP project and forest management planning.

Napa RCD desires to gain access to the real properties owned by the State of California, Land Trust of Napa County, David and Kimberly Phinney, Tomas Kalnoky, Kenneth Ful and Kurt Wootton, Koko Nor Corporation, and Anoroc Family Vineyards for the purpose of conducting inventories and field surveys for the Los Posadas CalVTP project and forest management planning.

F. Authorize Executive Director to execute Amendment No. 3 to California Trout Agreement No. 21-107NCR.

Napa RCD and California Trout entered into Agreement No. 21-107NCR to partner in implementing a project entitled "Sulphur Creek Fish Passage Improvement Project". With assistance from Napa RCD, California Trout has secured \$129,544 in additional funding through the second installment of an amendment to its Agreement No. Q1996061 with California Department of Fish & Wildlife for the project, and Amendment No. 3 provides for this additional funding through Agreement No. 21-107NCR.

G. Ratify agreement with Anonymous Foundation for general support.

A foundation, asking that its contribution be kept anonymous, has awarded \$50,000 to Napa RCD for general support. Executive Director Patzek signed this agreement on August 16, 2023.

H. Ratify Napa County Agreement No. 240135D.

Napa RCD applied for a grant to the Napa County Wildlife Conservation Commission to support the Kids for Monarchs environmental education program to 1st – 3rd grade classes throughout Napa County. Agreement No. 240135D awards Napa RCD \$5,500 for this purpose, and shall expire on June 30, 2024. Executive Director Patzek signed this agreement on August 31, 2023.

4. BUSINESS

A. Presentation of District fiscal reports and grant development activities. *Denise Wiatre & Lucas Patzek*

B. Updates related to the District’s forest health program and a recommendation to form a standing advisory committee. *Ali Blodorn, Lucas Patzek, Bill Pramuk & Paul Asmuth*

Presentation and discussion about the District’s efforts to improve forest health and how the Million Trees Napa program is being integrated into the District’s broader forest health program. Staff recommend the establishment of a standing advisory committee including District directors, associate directors, as well as external members, to replace the Forest Health Program Advisory Committee and the Million Trees Napa Advisory Committee.

C. Updates on dialogue with political leaders and fund development activities related to climate action. *Lucas Patzek*

D. Presentation and request for input on future community engagement and communications roles. *Frances Knapczyk*

5. EDUCATION PRESENTATION

Chris Cahill, General Manager of the Napa Open Space District, will present on District achievements and plans, plus collaboration opportunities with Napa RCD.

6. REPORT FROM EXECUTIVE DIRECTOR, DISTRICT CONSERVATIONIST, AND DIRECTORS’ COMMENTS

Lucas Patzek (Napa RCD Executive Director) and Evelyn Denzin (NRCS District conservationist) will give an update on current Napa RCD and NRCS projects and activities. Rainer Hoenicke (RCD Director) will give an update on current CARCD projects and activities. Other Directors may also provide comments and updates.

7. ADJOURNMENT