



## Napa County Resource Conservation District Special Meeting of the Board of Directors

# AGENDA

**When:** Wednesday, November 1, 2023 at 1:00 P.M.

**Where:** 251 Casswall Street, Napa, CA 94558

Bruce Barge <b>President</b>	Rainer Hoenicke <b>Vice President</b>	Paul Asmuth <b>Director</b>	Jim Lincoln <b>Director</b>	Bill Pramuk <b>Director</b>	Gretchen Stranzl McCann <b>Director</b>	Karen Turjanis <b>Director</b>
		Lucas Patzek <b>Executive Director</b>	Shana Bagley <b>Interim District Counsel</b>	Tracy Schulze <b>Auditor-Controller</b>		

### GENERAL INFORMATION

The Napa County Resource Conservation District (“Napa RCD” or “District”) will hold a special meeting of its Board of Directors in-person at the location noted above. All materials relating to the agenda are available for public inspection at the District office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays. The agenda is available online at: <http://naparcd.org/>

The public should attend Board meetings in-person to ensure the ability to observe and participate. Remote teleconference access is provided for the public’s convenience and in the event that a Director requests remote participation due to just cause or emergency circumstances pursuant to Government Code section 54953(f). Please be advised that if a Director is not participating in the meeting remotely, remote participation for members of the public is provided for convenience only and in the event that the Zoom teleconference connection malfunctions for any reason, the Board of Directors reserves the right to conduct the meeting without remote access and take action on any agenda item. The public may participate telephonically or electronically via the methods below:

Via videoconference at:

<https://us02web.zoom.us/j/89990350631?pwd=YmhtWlUwWGJDm92NlRlZz09>

Meeting ID: 899 9035 0631, Password: 45

Via teleconference at:

Call 669-900-9128 and enter Meeting ID: 899 9035 0631, Password: 45

Members of the public may comment on any subject over which the District has jurisdiction that is not on the meeting agenda during the general Public Comment item of the agenda. Comments related to a specific item on the agenda must be reserved until the time the agenda item is considered and the Chair invites public comment. While members of the public are welcome to address the Board of Directors, under the Brown Act, Directors may not deliberate or take action on items not on the agenda, and generally may only listen.

Members of the public may submit a public comment in writing by emailing [Frances@NapaRCD.org](mailto:Frances@NapaRCD.org) by 9:00 A.M. on the day of the meeting with "Public Comment" as the subject line (for comments related to an agenda item, please include the item number). All written comments should be 350 words or less, which corresponds to approximately 3 minutes or less of speaking time. Public comments emailed after the deadline described above will be entered into the record but not read out loud. If authors of the written correspondence would like to speak, they are free to do so and should raise their hand and the Chair will call upon them at the appropriate time.

Requests for disability related modifications or accommodations, aids, or services must be made to Frances Knapczyk, Interim District Secretary, at 707-690-3110 or [Frances@NapaRCD.org](mailto:Frances@NapaRCD.org) during regular business hours at least 24 hours prior to the time of the meeting.

## 1. CALL TO ORDER, ROLL CALL

- A. **Call to order and roll call** – The meeting is to be called to order by the Chair at 1:00 P.M., and the Executive Director will take attendance.
- B. **Approval of meeting minutes** – The Board will consider approval of minutes from the October 12, 2023 regular meeting.

## 2. PUBLIC COMMENT

Members of the public may comment on any subject over which the District has jurisdiction that is not on the meeting agenda at this time. Comments related to a specific item on the agenda must be reserved until the time the agenda item is considered and the Chair invites public comment. While members of the public are welcome to address the Board of Directors, under the Brown Act, Directors may not deliberate or take action on items not on the agenda, and generally may only listen.

## 3. CONSENT CALENDAR

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Board member may request discussion of an item on the consent calendar.

- A. **Authorize Executive Director to execute any agreements related to an awarded U.S. Forest Service (USFS) Urban and Community Forestry (UCF) grant.**

Napa RCD applied for and was awarded a UCF grant in the amount of \$1.56 million for the “Our Napa Forests: Growing an Equitable Tree Canopy Through Cross-Jurisdictional Collaboration” project. A grant agreement between USFS and Napa RCD will need to be executed, and Napa RCD will need to execute services agreements and purchase materials once the grant agreement is in place.

**B. Authorize Executive Director to execute any agreements related to the 2023 National Association of Conservation Districts (NACD) Technical Assistance grant program.**

Napa RCD collaborated with neighboring RCDs on two NACD Technical Assistance grant applications. The first grant application led by Lake RCD is focused on providing forestry and agricultural technical assistance in Napa and Lake Counties. Napa RCD’s budget is \$131,210. The second grant application led by Solano RCD is focused on expanding technical assistance and outreach programs to protect surface and groundwater via assistance to landowners and producers in irrigation efficiency, stormwater and nutrient management, groundwater recharge, erosion and sediment control, wildlife and pollinator habitat improvements, forest stand improvements, wildfire resiliency and remediation of fish barriers across Napa, Solano, and Yolo Counties. Napa RCD’s budget is \$26,825.

**C. Authorize Executive Director to execute landowner agreements related to Napa RCD’s contract with California Association of Conservation District (CARCD), which is related to services funded by CARCD’s grant agreement with the Wildlife Conservation Board (WCB).**

CARCD applied for and was approved to receive funding from the Wildlife Conservation Board (WCB) for habitat restoration and carbon farm plan implementation across the state. Napa RCD partnered with CARCD on this statewide proposal, and has a contract to receive \$325,999 through April 31, 2027 to support carbon farm plan implementation, monarch/pollinator habitat enhancement planning and implementation, and fish passage barrier assessment and removal. WCB requires that Napa RCD hold access and maintenance agreements with all landowners who are partnering with Napa RCD on habitat enhancement projects being carried out with WCB funding. Napa RCD anticipates working with up to 20 landowners on projects through this grant.

**D. Authorize Executive Director to execute any agreements with City of Napa related to supporting climate action and adaptation outreach and engagement programs.**

Napa RCD is negotiating an agreement with City of Napa to provide it with outreach and engagement services related to climate action and adaptation programming.

**E. Authorize Executive Director to execute agreement with California Association of Resource Conservation District (CARCD) to support workforce development.**

CARCD was awarded funding from the California Department of Forestry and Fire Protection (Cal Fire) to support Resource Conservation Districts with workforce development in forestry- and fire-related fields. CARCD is awarding Napa RCD a

subcontract in the total of \$38,646.28 to support training and certifications for Napa RCD staff.

**F. Authorize Executive Director to execute an amendment to existing or a new Joint Powers Agreement (JPA) with Napa County.**

Napa RCD entered in Joint Powers Agreement No, 230100B with Napa County to assist it with implementation of groundwater monitoring and education programs, watershed and fisheries monitoring, natural resource educational programs, development and promotion of online resources, and other similar functions consistent with the mission and purpose to protect, enhance and sustainably manage the natural resources of Napa County. The Director of the Napa County Department of Planning, Building and Environmental Services has requested a review and possible expansion of services and concurrent budget increase. This would result either in an amendment to the existing JPA or the execution of a new one to replace the existing.

**G. Authorize Executive Director to execute a Teaming Agreement with HANA Resources.**

Napa RCD advertised a Request for Ideas for its Huichica Creek Property, and a subset of the Board of Directors reviewed proposals submitted and chose to further explore the proposal from HANA Resources. HANA Resources desires to enter into a Teaming Agreement with Napa RCD for the purpose of securing grant funding to advance their proposed "Huichica Creek Vineyard-Wildland Interface Habitat Restoration Project."

## **4. BUSINESS**

- A. Discussion and possible action to authorize Executive Director to negotiate severance payments through December 31, 2024 in an amount not to exceed three months of an employee's total compensation but not to exceed \$40,000. Lucas Patzek**

## **5. ADJOURNMENT**