



Napa County Resource Conservation District Regular Meeting of the Board of Directors

AGENDA

When: Thursday, April 13, 2023 at 8:00 A.M.

Where: NVTA Board Room at 625 Burnell St, Napa, CA, or
La Cuesta Inn, 2074 Monterey St, San Luis Obispo, CA, or
Tele/videoconference

Bruce Barge President	Rainer Hoenicke Vice President	Paul Asmuth Director	Jim Lincoln Director	Bill Pramuk Director	Gretchen Stranzl McCann Director	Karen Turjanis Director
	Lucas Patzek Executive Director	Anna Mattinson District Secretary	Corey Utsurogi District Counsel	Tracy Schulze Auditor-Controller		

GENERAL INFORMATION

The Napa County Resource Conservation District (“Napa RCD” or “District”) will hold a regular meeting of its Board of Directors on Thursday, April 13, 2023 at 8:00 A.M. You can participate in the meeting as follows:

In person at:

NVTA Board Room at 625 Burnell St, Napa, CA 94559, or
La Cuesta Inn, 2074 Monterey St, San Luis Obispo, CA

Via videoconference at:

<https://us02web.zoom.us/j/82059392613?pwd=RnFMaFdML2hlUE1vNU8vcjg4SXlldz09>
Meeting ID: 820 5939 2613, Password: 422

Via teleconference at:

(669) 900-9128, Meeting ID: 820 5939 2613

We will provide time for oral public comments at the meeting. All comments will be considered a public record and will be put into the meeting record. Requests for disability related modifications or accommodations, aids or services must be made to the District office no less than 24 hours prior to the meeting date by contacting 707-690-3110, Anna@NapaRCD.org. All materials relating to the agenda are available for public inspection at the District office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays. The agenda is available online at: <http://naparc.org/>

1. CALL TO ORDER, ROLL CALL

- A. Roll call** – The meeting is to be called to order by the Chair at 8:00 A.M., and the Executive Director will take attendance.
- B. Approval of the agenda** – The Board will consider approval of the agenda for this meeting.
- C. Approval of meeting minutes** – The Board will consider approval of minutes from the March 9, 2023 regular meeting.
- D. Ratification of District bills** – The Board will review and ratify bills approved by the Executive Director.
- E. Approval of District bills** – The Board will review and consider approval of the District bills for March 2023.

2. PUBLIC COMMENTS

In this time-period, anyone may comment to the Board regarding any subject over which the District has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals are requested to limit their comment to three minutes. No action will be taken by the Board as a result of any item presented at this time.

3. CONSENT CALENDAR

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Board member may request discussion of an item on the consent calendar.

A. Ratify agreement with California Sustainable Winegrowing Alliance (CSWA).

CSWA applied for and was awarded a CDFA Specialty Crop Block Grant for the project entitled "California Winegrower Strategies and Tools to Mitigate and Adapt to Climate Change." CSWA desires for Napa RCD to carry out several activities to support the project. The agreement is for work conducted from April 1, 2023 – April 30, 2025 and the total funding amount is \$4,000. Napa RCD's Executive Director executed the agreement on April 1, 2023.

B. Ratify Napa RCD Agreement No. 2023007 with Napa Communities Firewise Foundation (NCFE).

Napa RCD entered into Standard Agreement No. 2CA05026 with CAL FIRE for the purpose of increasing the pace and scale of critical forest management in Napa County. CAL FIRE has identified a shovel-ready implementation project at the Community of Circle

Oaks as a high-priority project to be supported by the Standard Agreement and completed by June 2023, and Napa RCD desires for NCCFF to implement this project. Agreement No, 2023007 with NCCFF is for \$138,000 and shall expire on May 31, 2024. Napa RCD's Executive Director executed the agreement on April 5, 2023 so the project can commence promptly ahead of fire season.

C. Authorize Board President and Executive Director to finalize and execute agreement with Napa Valley Vintners Healthy Community Fund (NVVHCF).

NVVHCF has awarded a community support fund grant in the amount of \$550,000 in two disbursements to Napa RCD for the project entitled "Fire Road Fuel Breaks & Forest Health in Napa County" developed in partnership with the Napa Communities Firewise Foundation (NCCFF). The grant period will be March 9, 2023 – April 30, 2025. The final details of the agreement must still be negotiated, and the Board President and Executive Director both must sign the agreement.

4. REPORT FROM EXECUTIVE DIRECTOR, DISTRICT CONSERVATIONIST, AND DIRECTORS' COMMENTS

Lucas Patzek (Napa RCD Executive Director) and Evelyn Denzin (NRCS District conservationist) will give an update on current Napa RCD and NRCS projects and activities. Rainer Hoenicke (RCD Director) will give an update on current CARCD projects and activities. Other Directors may also provide comments and updates.

5. BUSINESS

A. Approve Amendment No. 1 to Napa RCD budget for fiscal year 2022-23. *Lucas Patzek*

Based upon review of the third quarter financial report and expectations for the remaining quarter, staff prepared a budget amendment for the current fiscal year. The budget amendment includes several line adjustments in revenues and expenses. The budget amendment reflects revenues increasing by \$565,040 from \$4,585,298 to \$5,150,338, and expenses increasing by \$487,875 from \$4,165,992 to \$4,653,867. This budget amendment reflects an addition of \$77,165 to available fund balance for a total of \$496,471 increase during the fiscal year.

B. Strategic plan brainstorming. *Bruce Barge*

Discussion about Napa RCD's future priorities: program areas, finances, staffing, JEDI goals and principles.

C. Possible action to appoint a new Associate Director. *Bryan Avila*

An Associate Director application was received from Colby Smith following a recruitment effort by Board Members and the Executive Director. Staff recommends Colby Smith to be appointed as an Associate Director.

- D. Presentation and discussion about the North Coast Soil Hub.** *Emilie Winfield, Regional Coordinator*
- E. Presentation and discussion about the National Association of Conservation Districts (NACD).** *Caleb Griffin, NACD Pacific Region Representative*

6. ADJOURNMENT