



Napa County Resource Conservation District
1303 Jefferson St., Ste. 500B, Napa, California 94559
Phone: (707) 690-3110, Website: NapaRCD.org

POSITION DESCRIPTION

Position Title: Teen Conservation Intern
Work period: February 8, 2023 – May 31, 2023
Wage: \$20/hour
Hours: 15-20 hours per month
Location: The Intern will primarily work at the Napa RCD office, 1303 Jefferson St. Suite 500B, Napa, CA. Outdoor field work within Napa County will also be required, transportation will be provided by Napa RCD to all field sites.

Purpose:

The Teen Conservation Internship is a pathway for high school youth to develop career skills, gain work experience, and lead meaningful environmental projects in their community.

Interns will learn to plan and implement volunteer events, conduct restoration ecology projects, and coordinate community outreach campaigns.

Description:

The Teen Conservation Intern will assist Napa RCD staff in planning and implementing volunteer events focused on enhancing forest and waterway health, primarily invasive plant removal events and the Earth Day Napa Community Cleanup. This will include event publicity and outreach, developing agendas, coordinating project sites, and directing volunteers during events. The Intern may assist with other Napa RCD conservation and education activities as necessary. Training will be provided by Napa RCD staff and partners.

Desired Knowledge, Skills, and Experience:

- Interest in environmental projects and careers
- Motivated and positive-minded
- Ability to communicate with youth and adults
- Willingness to learn, engage, create, and contribute your knowledge and experience
- Willingness to work outdoors in a variety of environments and terrain
- Willingness to work as a part of a team to develop and deliver community service projects
- Familiar with Google Drive, Docs, and Slides or Excel, Word, PowerPoint or willingness to learn

Physical Requirements:

Ability to talk, listen, observe, stoop, reach, sit, stand, and use repetitive motions. Ability to operate a computer and printers office equipment, and converse by telephone and in person. Ability to work outside on uneven terrain in all weather conditions. Ability to carry loads up to 25lbs.



Napa County Resource Conservation District
1303 Jefferson St., Ste. 500B, Napa, California 94559
Phone: (707) 690-3110, Website: NapaRCD.org

Organizational Background:

Napa County Resource Conservation District (Napa RCD) was established in 1945 as a special district of the State of California to help farmers and ranchers in Napa County tackle erosion and other problems on their land. As natural resource issues change, we continue to evolve. Today, we help our community achieve conservation goals by providing technical assistance, educational programs, monitoring programs, and funding sources on issues ranging from fisheries to forest health, soil management, water conservation and quality, and more. Our team consists of conservation scientists and outreach and administrative professionals who are skilled at developing, implementing, and monitoring environmental and agricultural projects. Napa RCD works at many scales — from the individual landowner to entire watersheds. Napa RCD works on projects with the USDA Natural Resources Conservation Service (NRCS) as feasible on specific projects and programs. Learn more about us here: <http://naparcd.org/>

Additional Information:

We welcome and encourage all Napa County teens ages 16 – 19 to apply for this position. No prior environmental experience is required.

Staff will work with interns to establish a schedule of 15-20 hours per month, between February and May 2023. Interns must be willing to work after school, on weekends. Core project dates include: Saturday, February 25 • Saturday, March 25 • Sunday, April 23 • Saturday, May 13

Napa RCD will provide a laptop and workstation for interns and all tools necessary to complete assigned projects during the internship. Interns will be based out of Napa RCD's office in Napa. Staff will provide transportation from the office to all project sites.

If you have any questions about the position, application, transportation options, or any barriers you are experiencing, please contact Ashley Kvitik, Community Engagement Project Manager:

Ashley@NapaRCD.org

To Apply:

Fill out the application form here: <https://bit.ly/spring2023intern>

Applications must be submitted by January 15.

Interviews will be held the week of January 16; Napa RCD staff will contact you to schedule an interview.