



Napa County Resource Conservation District Regular Meeting of the Board of Directors

MINUTES

When: Thursday, June 9, 2022 at 8:00 A.M.

Where: Tele/videoconference

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|------------------------------------|---------------------------------------------|---------------------------------------------|-----------------------------------------|--------------------------------------------|-----------------------------------------------|---------------------------|
| Bruce Barge President | Rainer Hoenicke Vice President | Jon Kanagy Director | Jim Lincoln Director | Bill Pramuk Director | Gretchen Stranzl McCann Director | Vacant Director |
| | Lucas Patzek Executive Director | Anna Mattinson District Secretary | Shana Bagley District Counsel | Tracy Schulze Auditor-Controller | | |

1. CALL TO ORDER, ROLL CALL

A regular meeting of the Napa County Resource Conservation District was called to order at 8:02 A.M. on Thursday, June 9, 2022 by President Bruce Barge. This meeting was conducted pursuant to California Government Code Section 54953 and Governor’s Executive Order N-25-20, in that directors participated only by electronic means, through either audio (i.e., teleconference) or video (videoconference), or both. All directors present indicated that they there were able to hear everything clearly over the tele/videoconference system.

A. Roll call

Directors present included Bruce Barge, Rainer Hoenicke, Jon Kanagy, Jim Lincoln, and Gretchen Stranzl McCann. Associate Director Pierre Washington was present. RCD staff present included Lucas Patzek, Anna Mattinson, Frances Knapczyk, Eric McKee, Ashley Kvitek, and Ali Blodorn, and Auditor-Controller Tracy Schulze was present. NRCS staff present included Evelyn Denzin and Erika Valek.

B. Approval of the agenda

Approved the agenda for this meeting.

MOTION: Stranzl McCann; SECOND: Hoenicke; AYES: Barge, Hoenicke, Kanagy, Lincoln, and Stranzl McCann; NOES: None; ABSENT: Pramuk; ABSTENSIONS: None. Motion carried.

C. Approval of meeting minutes Rainer/Jim

Did not have a quorum to approve the minutes from the April 14, 2022 regular meeting. Approved the minutes from the May 12, 2022 regular meeting.

MOTION: Kanagy; SECOND: Lincoln; AYES: Barge, Hoenicke, Kanagy, and Lincoln; NOES: None; ABSENT: Pramuk; ABSTENSIONS: Stranzl McCann. Motion carried.

D. Ratification of District bills

There were no bills to ratify.

E. Approval of District bills

Approved regular District bills for May 2022 in the amount of \$47,476.44.

MOTION: Hoenicke; SECOND: Kanagy; AYES: Barge, Hoenicke, Kanagy, Lincoln, and Stranzl McCann; NOES: None; ABSENT: Pramuk; ABSTENSIONS: None. Motion carried.

2. PUBLIC COMMENTS

Jim Wilson commented in favor of the Napa RCD passing a carbon emergency resolution. He cited an example of Yolo County creating a carbon budget associated with fiscal decisions. He also shared that a City of Napa staff report cited the City's climate emergency in a decision to recommend the refusal of the development of a new gas station.

3. SET ITEMS OR PUBLIC HEARINGS

A. Presentation and adoption of the fiscal year 2022-2023 budget and salary schedule.

Lucas Patzek discussed the draft fiscal year 2022-2023 budget and salary schedule originally presented to the District Board Standing Finance Committee and the County's Auditor-Controller at the noticed public meeting in May. No public comments were submitted on this subject.

Motion to adopt the fiscal year 2022-2023 budget and close the public hearing on this matter.

MOTION: Hoenicke; SECOND: Stranzl McCann; AYES: Barge, Hoenicke, Kanagy, Lincoln, and Stranzl McCann; NOES: None; ABSENT: Pramuk; ABSTENSIONS: None. Motion carried.

Motion to adopt the fiscal year 2022-2023 salary schedule.

MOTION: Hoenicke; SECOND: Lincoln; AYES: Barge, Hoenicke, Kanagy, Lincoln, and Stranzl McCann; NOES: None; ABSENT: Pramuk; ABSTENSIONS: None. Motion carried.

4. EDUCATION PRESENTATION

Napa RCD staff members Frances Knapczyk, Eric McKee, and Ashley Kvittek discussed how the organization's community education and volunteer programs currently operate and described key activities, including efforts to broaden the reach of our programming.

5. CONSENT CALENDAR

Approved the consent calendar.

MOTION: Kanagy; SECOND: Hoenicke; AYES: Barge, Hoenicke, Kanagy, Lincoln, and Stranzl McCann; NOES: None; ABSENT: Pramuk; ABSTENSIONS: None. Motion carried.

A. Ratify Amendment No. 2 to Napa County Agreement No. 200387B.

6. OLD BUSINESS

A. Governance Committee items.

- a. Motion to approve the following slate of Associate Director applicants: Pam Harter, Tyler Varian, and Lauren Winczewski.

MOTION: Hoenicke; SECOND: Lincoln; AYES: Barge, Hoenicke, Kanagy, Lincoln, and Stranzl McCann; NOES: None; ABSENT: Pramuk; ABSTENSIONS: None. Motion carried.

- b. Motion to establish four Program Advisory Committees using the proposed structure and process.

MOTION: Hoenicke; SECOND: Lincoln; AYES: Barge, Hoenicke, Kanagy, Lincoln, and Stranzl McCann; NOES: None; ABSENT: Pramuk; ABSTENSIONS: None. Motion carried.

- c. Motion to request that the County Board of Supervisors extend the director application period to July 30, 2022.

MOTION: Stranzl McCann; SECOND: Kanagy; AYES: Barge, Hoenicke, Kanagy, Lincoln, and Stranzl McCann; NOES: None; ABSENT: Pramuk; ABSTENSIONS: None. Motion carried.

7. NEW BUSINESS

A. Presentation and possible action on revised Policy No. 2576.

Motion to amend Policy No. 2576 as proposed to transition away from Delta Dental to a Guardian ancillary insurance plan including dental, life at \$25k, and long-term disability, and to allow employees to enroll dependents at their expense in a medical plan.

MOTION: Stranzl McCann; SECOND: Kanagy; AYES: Barge, Hoenicke, Kanagy, Lincoln, and Stranzl McCann; NOES: None; ABSENT: Pramuk; ABSTENSIONS: None. Motion carried.

B. Organization positioning discussion and possible action.

- a. President Bruce Barge reported back results from the "Managing Change and Growth" survey of the Board of Directors.
- b. Motion to form an ad hoc committee to draft a climate emergency resolution that serves to spell out our vision and approach for a leadership role on this urgent matter.

MOTION: Hoenicke; SECOND: Lincoln; AYES: Barge, Hoenicke, Kanagy, Lincoln, and Stranzl McCann; NOES: None; ABSENT: Pramuk; ABSTENSIONS: None.
Motion carried.

Directors and Associate Directors interested in serving on this ad hoc committee should contact Vice President Rainer Hoenicke directly.

8. REPORT FROM EXECUTIVE DIRECTOR, DISTRICT CONSERVATIONIST, AND DIRECTORS' COMMENTS

Evelyn Denzin (NRCS District Conservationist) gave the following updates on NRCS projects and activities:

- Engineer Liz Colby is leaving her position for a state level NRCS position. RCD Board and Staff will be invited to a farewell party.

Lucas Patzek (Napa RCD Executive Director) gave the following updates on Napa RCD projects and activities:

- Executive Director annual review process:
 - In summary the evaluation process would involve these steps: (1) I self-evaluate, (2) all staff evaluate me, (3) each Director evaluates me, (4) all of these evaluations are shared with the Board, and the Board will discuss my performance in a closed session at the July board meeting.
 - All staff are evaluating me at this time and have a deadline of providing Bruce with their evaluation forms by tomorrow.
 - I will submit to Bruce a self-evaluation shortly.
 - Directly after this meeting I will send all directors a form for you to use to evaluate my performance, and you will be asked to submit your forms to Bruce.
 - A closed session will be scheduled for the end of the July Board meeting during which directors will discuss the ED's evaluation.
 - After Board meeting – Bruce will schedule a time to meet with Lucas and any other directors interested to discuss the outcomes of the Board's ED evaluation and to set performance goals and professional development goals for the next year.
- LAFCO Municipal Services Review and Annexation:
 - We're moving forward the annexation process with LAFCO. We received more clarification from LAFCO and the County Assessor about how to define the donut hole in our district, and we engaged with a firm to assist with drafting a legal description and produce maps of this area that satisfy the LAFCO and Board of Equalization requirements.
 - LAFCO is proceeding with a Municipal Services Review of the RCD, which is a legally mandated process to occur about every 5 years. It defines our function and sphere of influence and serves as a friendly, neutral audit of our agency. LAFCO will produce a draft and provide it to us for review and input this

summer. The aim is to present the draft report to a LAFCO Board meeting in October. We can then request LAFCO staff to present to our Board.

- GSA Technical Advisory Group:
 - Napa County Groundwater Sustainability Agency requested that a Napa RCD staff-person apply to join a Technical Advisory Group that will be tasked with advising on the implementation of the GSP. The key focus will be discussion of GSP implementation activities, including groundwater conditions and trends; monitoring needs and recommendations for addressing data gaps; review and input on workplans to be developed in 2022-2023 as described in the GSP, application of adaptive management principles, and recommendations to the GSA regarding projects and management actions, and other efforts integral to successful GSP implementation.
 - RCD sponsored Miguel Garcia in applying as a candidate to join the TAG given his experience managing the RCD's irrigation efficiency program, his education, and his knowledge of a range of different water management strategies on farms across Napa County and neighboring counties.
 - This will be a paid role.
 - I'll task with Miguel providing reports to the Board about this process, and providing a conduit for feedback from the broader RCD to the GSA.

9. ADJOURNMENT

Rainer Hoenicke left this meeting at 9:34 A.M. Bruce Barge adjourned this meeting at 9:48 A.M.

Respectfully submitted,



Anna Mattinson, District Secretary

(Zoom Recording)