



Napa County Resource Conservation District Regular Meeting of the Board of Directors

AGENDA

When: Thursday, December 8, 2022 at 8:00 A.M.

Where: Tele/videoconference

Bruce Barge President	Rainer Hoenicke Vice President	Paul Asmuth Director	Jim Lincoln Director	Bill Pramuk Director	Gretchen Stranzl McCann Director	Vacant Director
Lucas Patzek Executive Director	Anna Mattinson District Secretary	Wendy Dau District Counsel	Tracy Schulze Auditor-Controller			

GENERAL INFORMATION

The Napa County Resource Conservation District (“Napa RCD” or “District”) will hold a regular meeting of its Board of Directors on Thursday, December 8, 2022 at 8:00 A.M. In accordance with California Assembly Bill 361, the Governor’s proclamation of a state of emergency due to COVID-19, and local officials’ recommendation for continued remote attendance at public meetings, this meeting will be streamed live via Zoom links. You can participate in the meeting as follows:

Via Zoom videoconference at:

<https://us02web.zoom.us/j/86472423799?pwd=RzJwM1MzYVpkRlJHR0g4Tm1qUEJSZz09>

Meeting ID: 864 7242 3799, Password: 867

Via teleconference at:

(669) 900-9128, Meeting ID: 864 7242 3799

We will accept written public comments received by 4 P.M. on Wednesday, December 7, 2022 sent by email to Lucas@NapaRCD.org, and we will provide time for oral public comments at the meeting. All comments will be considered a public record and will be put into the meeting record. Requests for disability related modifications or accommodations, aids or services must be made to the District office no less than 24 hours prior to the meeting date by contacting 707-690-3110, Anna@NapaRCD.org. All materials relating to the agenda are available for public inspection at the District office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays. The agenda is available online at: <http://naparcd.org/>

1. CALL TO ORDER, ROLL CALL

- A. Roll call** – The meeting is to be called to order by the Chair at 8:00 A.M., and the Executive Director will take attendance.
- B. Approval of the agenda** – The Board will consider approval of the agenda for this meeting.
- C. Approval of meeting minutes** – The Board will consider approval of minutes from the November 10, 2022 regular meeting.
- D. Ratification of District bills** – The Board will review and ratify bills approved by the Executive Director.
- E. Approval of District bills** – The Board will review and consider approval of the District bills for November 2022.

2. PUBLIC COMMENTS

In this time-period, anyone may comment to the Board regarding any subject over which the District has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals are requested to limit their comment to three minutes. No action will be taken by the Board as a result of any item presented at this time.

3. EDUCATION PRESENTATION

Bill McKinnon, general counsel and mission evangelist of Water Audit California, will discuss the mission and work of the organization in Napa County.

4. CONSENT CALENDAR

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Board member may request discussion of an item on the consent calendar.

A. Authorize Board Officers to execute a new amendment to the office lease agreement with Theodore L. Edwards (LLC).

Napa RCD entered into a three-year lease on December 1, 2002 for the premises situated at 1303 Jefferson St., Suite 500B, Napa, California, and the lease was extended with amendments since then. A new amendment to the office lease is required.

B. Ratify agreement with Conservation Works for the project titled "North Bay Habitat Restoration and Improvement for Monarchs and Other Pollinators."

Conservation Works desires for Napa RCD to provide services supporting the implementation of NFWF Grant Agreement No. 2007.22.072785 for the project titled “North Bay Habitat Restoration and Improvement for Monarchs and Other Pollinators.” The agreement is effective until March 31, 2024, and the total costs of this agreement are not to exceed \$5,000. The Executive Director signed the agreement on November 17, 2022.

C. Authorize Board Officers to execute right of entry agreement with Amy Garden.

Napa RCD desires to gain access to Amy Garden’s properties for the purpose of conducting forest inventories and field surveys needed to develop a Forest Management Plan for Rancho Otranto.

D. Approve revised Policy No. 2046: Vehicle Use Policy.

This policy provides safe transportation guidelines for Napa RCD employees and individuals conducting work under District supervision who use District-owned, personal, and NRCS-owned vehicles while conducting District business.

5 OLD BUSINESS

A. Governance Committee updates. *Lucas Patzek*

B. Updates about 2022 Give!Guide campaign. *Frances Knapczyk*

Napa RCD was selected one of the participating not-for-profit organizations in this year’s [Napa Valley Give!Guide](#), a community fundraising initiative coordinated by Napa Valley CanDo. Staff will provide an update about the campaign.

6 NEW BUSINESS

A. Presentation and discussion about the Emergency Forest Restoration Program (EFRP) in Napa County. *Ali Blodorn*

Napa RCD has been providing technical assistance and environmental planning support to the EFRP, a program administered by the USDA Farm Service Agency, for those landowners impacted by the 2020 wildfires who applied to the program. Staff will discuss how Napa RCD became involved in the program, and what our role is in it.

B. Presentation and discussion about Napa RCD’s Teen Conservation Internship program. *Eric McKee*

7 REPORT FROM EXECUTIVE DIRECTOR, DISTRICT CONSERVATIONIST, AND DIRECTORS’ COMMENTS

Lucas Patzek (Napa RCD Executive Director) and Evelyn Denzin (NRCS District conservationist) will give an update on current Napa RCD and NRCS projects and activities. Rainer Hoenicke

(RCD Director) will give an update on current CARCD projects and activities. Other Directors may also provide comments and updates.

8 ADJOURNMENT