



**Napa County Resource Conservation District
Regular Meeting of the Board of Directors**

MINUTES

When: Thursday, October 13, 2022 at 8:00 A.M.

Where: Tele/videoconference

Bruce Barge President	Rainer Hoenicke Vice President	Paul Asmuth Director	Jon Kanagy Director	Jim Lincoln Director	Bill Pramuk Director	Gretchen Stranzl McCann Director
	Lucas Patzek Executive Director	Anna Mattinson District Secretary	Wendy Dau District Counsel	Tracy Schulze Auditor-Controller		

1. CALL TO ORDER, ROLL CALL

A regular meeting of the Napa County Resource Conservation District was called to order at 8:02 A.M. on Thursday, October 13, 2022 by President Bruce Barge. This meeting was conducted pursuant to California Government Code Section 54953 and Governor’s Executive Order N-25-20, in that directors participated only by electronic means, through either audio (i.e., teleconference) or video (videoconference), or both. All directors present indicated that they there were able to hear everything clearly over the tele/videoconference system.

A. Roll call

Directors present included Paul Asmuth, Bruce Barge, Jon Kanagy, Jim Lincoln, Bill Pramuk, and Gretchen Stranzl McCann. Associate Directors Bryan Avila, Joe Nordlinger, Matthew Reid, and Lauren Winczewski were present. RCD staff present included Lucas Patzek, Anna Mattinson, Frances Knapczyk, Ali Blodorn, and District Counsel Wendy Dau was present. NRCS staff present included Evelyn Denzin and Erika Valek.

B. Approval of the agenda

Approved the agenda for this meeting.
MOTION: Kanagy; SECOND: Stranzl McCann; AYES: Asmuth, Barge, Lincoln, Kanagy, Pramuk, and Stranzl McCann; NOES: None; ABSENT: Hoenicke; ABSTENSIONS: None.
Motion carried.

C. Approval of meeting minutes

Approved minutes from the September 8, 2022 regular meeting. Gretchen/Jon/all (Jim and Paul abstain)

MOTION: Stranzl McCann; SECOND: Kanagy; AYES: Barge, Kanagy, Pramuk, and Stranzl McCann; NOES: None; ABSENT: Hoenicke; ABSTENSIONS: Asmuth & Lincoln. Motion carried.

D. Ratification of District bills

Ratified regular District bills in the amount of \$16,396.66.

MOTION: Asmuth; SECOND: Pramuk; AYES: Asmuth, Barge, Kanagy, Lincoln, Pramuk, and Stranzl McCann; NOES: None; ABSENT: Hoenicke; ABSTENSIONS: None. Motion carried.

E. Approval of District bills

Approved regular District bills for September 2022 in the amount of \$82,311.87.

MOTION: Stranzl McCann; SECOND: Kanagy; AYES: Asmuth, Barge, Kanagy, Lincoln, Pramuk, and Stranzl McCann; NOES: None; ABSENT: Hoenicke; ABSTENSIONS: None. Motion carried.

2. PUBLIC COMMENTS

There were no public comments.

3. EDUCATION PRESENTATION

Carrie Strohl, Founder & Board President of The School Garden Doctor, presented on best practices related to program design and evaluation, especially as it relates to her work around Napa RCD's community and youth education programming.

4. CONSENT CALENDAR

Approved the consent calendar.

MOTION: Stranzl McCann; SECOND: Kanagy; AYES: Asmuth, Barge, Kanagy, Lincoln, Pramuk, and Stranzl McCann; NOES: None; ABSENT: Hoenicke; ABSTENSIONS: None. Motion carried.

A. Authorize Board President to sign the letter to Napa Valley CanDo concerning handling of donations made through the 2022 CanDo Give!Guide.

B. Authorize Board President to execute Agreement No. 2022031 with Lake County Resource Conservation District (LCRCD).

C. Authorize Board President to execute Amendment No. 1 to California Trout Agreement No. 21-107NCR.

D. Ratify Memorandum of Agreement (MOA) with Rebuild NorthBay Foundation (RNBF).

E. Designate Director Rainer Hoenicke as a delegate to represent Napa RCD at the Annual RCD Business Meeting.

F. Ratify Agreement No. 2022023 with Dogwood Springs Forestry.

G. Ratify Agreement with BDO-FMA, LLC.

H. Authorize the Executive Director to execute an agreement with City of St. Helena.

5 OLD BUSINESS

A. Governance Committee items.

1. Approved the following slate of Associate Directors: Chris Carpenter, Lucio Perez, and Bryan Parker.
MOTION: Lincoln; SECOND: Kanagy; AYES: Asmuth, Barge, Kanagy, Lincoln, Pramuk, and Stranzl McCann; NOES: None; ABSENT: Hoenicke; ABSTENSIONS: None. Motion carried.
2. Bruce Barge reviewed the accomplishments of the Governance Committee over the past year, and proposed an approach to public leader outreach. Board discussion demonstrated support for continuing the Governance Committee until early/mid 2023 with a focus on those tasks that were presented with some minor changes. First, outreach should be expanded to include community and education leaders in addition to political leaders. Second, political officials from City of Napa and Town of Yountville should be added to the list. Third, it will be important for board members to partner with staff in engaging leaders. Lastly, shift the leader engagement emphasis away from policy and toward building relationships to preserve our long-standing reputation as an honest broker. There was agreement that fundraising is an ongoing need that needs focus beyond the duration of the Governance Committee.
3. Frances Knapczyk and Ali Blodorn provided updates from the Community Engagement and Forestry Program Advisory Committees.

6 NEW BUSINESS

A. Presentation and discussion about conflict-of-interest regulations for public officials.

District Counsel Wendy Dau provided a primer on conflict-of-interest regulations, and will share the presentation after the meeting.

7 REPORT FROM EXECUTIVE DIRECTOR, DISTRICT CONSERVATIONIST, AND DIRECTORS' COMMENTS

Evelyn Denzin (NRCS District conservationist) provided the following update on current NRCS projects and activities:

- NRCS with coordinating with Napa RCD about a remodel of the main office suite.

- NRCS is looking for opportunities to support conservation initiatives that involve Napa RCD beyond just the standard technical and financial assistance programs (e.g., EQIP). One example is the fish passage barrier assessment and remediation project.
- A new engineer will join the local NRCS office in January.
- The new RCPP contract will allow the local NRCS office to serve more forested landowners with technical and financial assistance.

Lucas Patzek (Napa RCD Executive Director) provided the following update on current Napa RCD projects and activities:

- Special Board Meeting to celebrate departing and joining directors and associate directors will take place on Tuesday, Oct 25th at 4-6pm at Fuller Park.
- New forestry project manager Alex Wilbanks will begin at Napa RCD on Oct 24th.
- Napa RCD has taken over the lease of an additional suite and is in the process of coordinating a move to this space. Working with NRCS on remodel plans as well. There will be disruptions.
- Millions Trees Napa fundraising effort with Napa Valley Vintners is moving forward, and Napa RCD has been coordinating with Napa Communities Firewise Foundation on that effort.

8 ADJOURNMENT

Bruce Barge adjourned this meeting at 9:36 A.M.

Respectfully submitted,

Anna Mattinson, District Secretary
(Zoom Recording)