



## Napa County Resource Conservation District Regular Meeting of the Board of Directors

# AGENDA

**When:** Thursday, September 8, 2022 at 8:00 A.M.

**Where:** Tele/videoconference

Bruce Barge <b>President</b>	Rainer Hoenicke <b>Vice President</b>	Jon Kanagy <b>Director</b>	Jim Lincoln <b>Director</b>	Bill Pramuk <b>Director</b>	Gretchen Stranzl McCann <b>Director</b>	Vacant <b>Director</b>
Lucas Patzek <b>Executive Director</b>	Anna Mattinson <b>District Secretary</b>	Wendy Dau <b>District Counsel</b>	Tracy Schulze <b>Auditor-Controller</b>			

### GENERAL INFORMATION

The Napa County Resource Conservation District ("Napa RCD" or "District") will hold a regular meeting of its Board of Directors on Thursday, September 8, 2022 at 8:00 A.M. In accordance with California Assembly Bill 361, the Governor's proclamation of a state of emergency due to COVID-19, and local officials' recommendation for continued remote attendance at public meetings, this meeting will be streamed live via Zoom links. You can participate in the meeting as follows:

Via Zoom videoconference at:

<https://us02web.zoom.us/j/86472423799?pwd=RzJwM1MzYVpkRlJHR0g4Tm1qUEJSZz09>

Meeting ID: 864 7242 3799, Password: 867

Via teleconference at:

(669) 900-9128, Meeting ID: 864 7242 3799

We will accept written public comments received by 4 P.M. on Wednesday, September 7, 2022 sent by email to [Lucas@NapaRCD.org](mailto:Lucas@NapaRCD.org), and we will provide time for oral public comments at the meeting. All comments will be considered a public record and will be put into the meeting record. Requests for disability related modifications or accommodations, aids or services must be made to the District office no less than 24 hours prior to the meeting date by contacting 707-690-3110, [Anna@NapaRCD.org](mailto:Anna@NapaRCD.org). All materials relating to the agenda are available for public inspection at the District office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays. The agenda is available online at: <http://naparcd.org/>

## 1. CALL TO ORDER, ROLL CALL

- A. **Roll call** – The meeting is to be called to order by the Chair at 8:00 A.M., and the Executive Director will take attendance.
- B. **Approval of meeting minutes** – The Board will consider approval of minutes from the August 11, 2022 regular meeting.

## 2. EDUCATION PRESENTATION

Mike Hackett (Founder and Board Member) and Beth Novak Milliken (Board Member) of the [Save Napa Valley Foundation](#) will share about their organization, which has a mission to “Protect the long-term economic and environmental viability of Napa Valley by addressing climate change through the preservation and restoration of the natural environment and resources upon which the health of our vineyards, wineries and entire community relies.”

## 3. DISTRICT BILLS

- A. **Ratification of District bills** – The Board will review and ratify bills approved by the Executive Director.
- B. **Approval of District bills** – The Board will review and consider approval of the District bills for August 2022.

## 4. PUBLIC COMMENTS

In this time-period, anyone may comment to the Board regarding any subject over which the District has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals are requested to limit their comment to three minutes. No action will be taken by the Board as a result of any item presented at this time.

## 5. CONSENT CALENDAR

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Board member may request discussion of an item on the consent calendar.

### A. **Ratify Amendment No. 1 of Agreement No. 3020-1005 with the Department of Conservation**

This amendment modifies the budget to increase it by \$500,000 from \$2,960,000 to \$3,460,000 for consultant costs and subgrantee allocations for the purchase of equipment and materials to support partner growth and project development related to the Regional

Forest and Fire Capacity Program. The Board of Directors authorized the Board President to sign documents related to Agreement No. 3020-1005 at its December 9, 2021 regular meeting. The Board President executed this amendment on August 9, 2022.

**B. Ratify Marin Resource Conservation District (MRCD) Contract No. C06-2022**

MRCD was awarded a grant from the Western Sustainable Agriculture Research and Education Professional Development Program to implement the project titled "Advancing Knowledge of Soil Health Assessment and Management through California's North Coast Soil Hub." MRCD desires for Napa RCD to support the implementation of this project as a founding member of the North Coast Soil Hub. The contract is in the amount of \$13,576.00 and it expires on April 30, 2024. The Executive Director executed the grant contract on August 12, 2022.

**C. Ratify Amendment No. 1 to CARCD's Agreement for Services with Napa RCD for projects under the "Enhancing Wildlife Habitat & Carbon Sequestration on Working Lands" block grant.**

CARCD desires to provide Napa RCD with \$8,000.00 in additional funding to complete more carbon farm plans under this block grant funded by the Wildlife Conservation Board. All other terms remain the same. The Executive Director executed the amendment on August 12, 2022.

**D. Ratify Agreement with CARCD's Post Fire Disaster Recovery (2022-2026).**

Napa RCD was awarded \$50,000 in funding to support the implementation of the Emergency Forest Restoration Program (EFRP) and to provide technical assistance to landowners in the 2020 wildfire footprint in Napa County. The Agreement is with CARCD and the source of funding is the USDA Forest Service. The Executive Director executed the agreement on August 23, 2022.

**E. Ratify Agreement No. 2022021 with Matt Greene Forestry & Biological Consulting.**

Napa RCD seeks the assistance of Matt Greene Forestry & Biological Consulting to support technical assistance activities related to the Post Fire Disaster Recovery project. The agreement is in the amount of \$30,000.00 and it expires on December 31, 2024. The Executive Director executed the agreement on August 19, 2022.

**F. Authorize Board President to sign Agreement with National Association of Conservation Districts (NACD).**

Napa RCD was awarded a 2022 Technical Assistance grant on behalf of a joint proposal by Napa and Lake County RCDs for \$216,285. This grant will provide an additional year of funding for forestry specialist positions in the two counties and will also provide for technical assistance to grape growers in Napa County. Napa RCD will administer the grant and subcontract with Lake RCD. Napa RCD's portion of this grant is \$153,885.

**G. Authorize Board President to execute Landowner Design Agreement with Rancho Otranto LLC.**

Napa RCD is working on the design phase of a project to remediate a fish passage barrier in Sulphur Creek and requires access to the property of Rancho Otranto LLC to carry out its work. The agreement will be effective until December 31, 2023.

**H. Ratify Right of Entry Agreements with Vallerie Hunt, Kenneth Lim, and Joan Marshall.**

Napa RCD is working on the design phase of a project to remediate fish passage barriers on Pickle and Murphy Creeks and requires access to the properties of Vallerie Hunt, Kenneth Lim, and Joan Marshall to carry out its work. The agreements will be effective until July 21, 2023. The Board President executed the agreements ahead of a field tour of these barrier sites.

**I. Approve revisions to Policy No. 1020 (Conflict of Interest).**

Because Napa RCD revised position titles, Appendix A "Designated Positions" of Policy No 1020 must be revised to reflect these position titles.

## **6. OLD BUSINESS**

**A. Discussion and possible action to request an appointment of a Director to fill the current vacancy on the Board of Directors.** *Bruce Barge, Rainer Hoenicke & Jon Kanagy*

An Ad Hoc Committee of the Board of Directors composed of Bruce Barge, Rainer Hoenicke & Jon Kanagy interviewed five applicants for the director vacancy who were cleared by the County Counsel's Office for legal sufficiency and any conflicts of interest. These applicants were: Chris Carpenter, Lucio Perez, Bryan Parker, Patrick Tokar, and Paul Asmuth. Possible action to authorize Resolution No. 2022-04 to Napa County's Board of Supervisors (BOS) to recommend one or more individuals for consideration and appointment by the BOS to the Napa RCD's Board of Directors.

**B. Governance Committee items.** *Bruce Barge*

## **7. REPORT FROM EXECUTIVE DIRECTOR, DISTRICT CONSERVATIONIST, AND DIRECTORS' COMMENTS**

Lucas Patzek (Napa RCD Executive Director) and Evelyn Denzin (NRCS District Conservationist) will give an update on current Napa RCD and NRCS projects and activities. Rainer Hoenicke (RCD Director) will give an update on current CARCD projects and activities. Other Directors may also provide comments and updates.

## **8. ADJOURNMENT**