



## Napa County Resource Conservation District Regular Meeting of the Board of Directors

# AGENDA (Amended)

**When:** Thursday, July 14, 2022 at 8:00 A.M.

**Where:** Tele/videoconference

Bruce Barge <b>President</b>	Rainer Hoenicke <b>Vice President</b>	Jon Kanagy <b>Director</b>	Jim Lincoln <b>Director</b>	Bill Pramuk <b>Director</b>	Gretchen Stranzl McCann <b>Director</b>	Vacant <b>Director</b>
Lucas Patzek <b>Executive Director</b>	Anna Mattinson <b>District Secretary</b>	Wendy Dau <b>District Counsel</b>	Tracy Schulze <b>Auditor-Controller</b>			

### GENERAL INFORMATION

The Napa County Resource Conservation District ("Napa RCD" or "District") will hold a regular meeting of its Board of Directors on Thursday, July 14, 2022 at 8:00 A.M. In accordance with California Assembly Bill 361, the Governor's proclamation of a state of emergency due to COVID-19, and local officials' recommendation for continued remote attendance at public meetings, this meeting will be streamed live via Zoom links. You can participate in the meeting as follows:

Via Zoom videoconference at:

<https://us02web.zoom.us/j/86472423799?pwd=RzJwM1MzYVpkRlJHR0g4Tm1qUEJSZz09>

Meeting ID: 864 7242 3799, Password: 867

Via teleconference at:

(669) 900-9128, Meeting ID: 864 7242 3799

We will accept written public comments received by 4 P.M. on Wednesday, July 13, 2022 sent by email to [Lucas@NapaRCD.org](mailto:Lucas@NapaRCD.org), and we will provide time for oral public comments at the meeting. All comments will be considered a public record and will be put into the meeting record. Requests for disability related modifications or accommodations, aids or services must be made to the District office no less than 24 hours prior to the meeting date by contacting 707-690-3110, [Anna@NapaRCD.org](mailto:Anna@NapaRCD.org). All materials relating to the agenda are available for public inspection at the District office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays. The agenda is available online at: <http://naparcd.org/>

## 1. CALL TO ORDER, ROLL CALL

- A. Roll call** – The meeting is to be called to order by the Chair at 8:00 A.M., and the Executive Director will take attendance.
- B. Approval of the agenda** – The Board will consider approval of the agenda for this meeting.
- C. Approval of meeting minutes** – The Board will consider approval of minutes from the April 14, 2022 regular meeting and June 9, 2022 regular meeting.
- D. Ratification of District bills** – The Board will review and ratify bills approved by the Executive Director.
- E. Approval of District bills** – The Board will review and consider approval of the District bills for June 2022.

## 2. PUBLIC COMMENTS

In this time-period, anyone may comment to the Board regarding any subject over which the District has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals are requested to limit their comment to three minutes. No action will be taken by the Board as a result of any item presented at this time.

## 3. CONSENT CALENDAR

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Board member may request discussion of an item on the consent calendar.

### **A. Ratify Agreement No. 2022016 with City of Napa.**

City of Napa's Water Division desires for Napa RCD to provide it with Water-Wise Landscaping Education and On-Call Biologist Services in fiscal year 2022-2023. The agreement amount will not exceed \$40,000. The Executive Director executed the agreement on May 26, 2022.

### **B. Ratify Agreement with Drew Consulting, Inc.**

Napa RCD wishes to receive accounting services from Drew Consulting, Inc. to assist with the preparation of an Indirect Cost Rate Proposal to the federal government for the fiscal year ended June 30, 2023. The agreement amount will not exceed \$5,000. The Executive Director executed the agreement on June 7, 2022.

### **C. Ratify Agreement No. 2022019 with the Napa County Groundwater Sustainability Agency (NCGSA).**

NCGSA wishes to obtain specialized services from Napa RCD in order to support the implementation of the Napa Valley Subbasin Groundwater Sustainability Plan (GSP) by participation in the GSP Technical Advisory Group. The term of the agreement will not exceed three years upon execution, and the amount will not exceed \$73,400. The Executive Director executed the agreement on June 24, 2022 in order to meet the deadline of the NCGSA's Board of Directors.

**D. Ratify On-Call Contractor Agreement with Napa Communities Firewise Foundation (NCFF).**

NCFF has received allocations of funding to support vegetation management and fuel reduction work to create defensible space to reduce wildfire risk and desires Napa RCD to provide professional and technical services of a temporary and occasional character on a task order basis. The Executive Director executed the agreement on July 6, 2022.

**E. Ratify Amendment to Agreement with WSI Next Gen Marketing.**

Napa RCD entered into an agreement with WSI Next Gen Marketing in January 2022 to receive website design and development services. This amendment adds an additional \$2,900 to the agreement for additional services to complete Napa RCD's new website. The Executive Director executed the agreement on July 6, 2022.

**F. Ratify Agreement No. 2022018 with Tuleyome, Inc.**

Tuleyome has received Measure A grant funds for the "Post-Fire Restoration in Hunting Creek Watershed" project and wishes to contract with Napa RCD to assess trail-related sediment sources for drainage crossings and critical road surfaces along the 4-mile Cedar Creek Trail, produce Erosion Site Improvement Plans, Details and Specifications for the trail, and oversee implementation of improvements. The term of the agreement is July 1, 2022 through June 30, 2023 and the amount is \$14,000. The Executive Director executed the agreement on July 7, 2022.

**G. Authorize Board President to execute Napa County Flood Control and Water Conservation District (FCD) Agreement No. 230007B.**

This agreement establishes the scope of work and budget for Napa RCD to provide assistance to FCD in fiscal year 2022-2023. Specifically, Napa RCD will provide specialized services to support FCD's ALERT System, Watershed Maintenance Program, River Restoration Project Monitoring, and Assessment Surveys and Reporting, the Napa Countywide Stormwater Pollution Prevention Program, and Grant Acquisition Support. Maximum compensation for fiscal year 2022-2023 is \$184,150.

**H. Authorize Board President to finalize and execute Agreement No. 2022017 with Napa County.**

Napa County wishes to retain Napa RCD to assist it with implementation of groundwater monitoring and education programs, watershed and fisheries monitoring, natural resource educational programs, development and promotion of online resources, and other similar functions consistent with the mission and purpose to protect, enhance and sustainably

manage the natural resources of Napa County. The final details are being worked out, but the agreement is estimated to total \$268,500 and will be for fiscal year 2022-2023. The agreement must be executed expediently to allow Napa RCD to bill for work performed in July.

#### **4. OLD BUSINESS**

##### **A. Governance Committee items.**

- a. *Bruce Barge* – Update about the launch of the Program Advisory Committees.
- b. *Lucas Patzek* – Update about the Board of Directors appointment process for the [current vacancy](#), and possible action to appoint Karen Turjanis as Associate Director.
- c. *Rainer Hoenicke & Bryan Avila* – Presentation and possible action on Resolution No. 2022-03 expressing a commitment to address climate change.

#### **5. REPORT FROM EXECUTIVE DIRECTOR, DISTRICT CONSERVATIONIST, AND DIRECTORS' COMMENTS**

Lucas Patzek (Napa RCD Executive Director) and Evelyn Denzin (NRCS District Conservationist) will give an update on current Napa RCD and NRCS projects and activities. Rainer Hoenicke (RCD Director) will give an update on current CARCD projects and activities. Other Directors may also provide comments and updates.

#### **6. CLOSED SESSION**

##### **PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957).**

Title: Napa County Resource Conservation District Executive Director.

#### **7. ADJOURNMENT**