



AGENDA

Napa County Resource Conservation District Regular Meeting of the Board of Directors

When: Thursday, October 10, 2019 at 8:00 A.M.
Where: 1303 Jefferson St., Suite 500B, Napa, CA

Jim Lincoln
President

Ashley Anderson Bennett
Vice President

Rainer Hoenicke
Director

Jon Kanagy
Director

Beth Painter
Director

Bill Pramuk
Director

Gretchen Stranzl McCann
Director

Lucas Patzek
Executive Director

Anna Mattinson
District Secretary

Shana Bagley
District Counsel

GENERAL INFORMATION

The Napa County Resource Conservation District (RCD or District) will hold a regular meeting of its Board of Directors on Thursday, October 10, 2019 at 8:00 A.M. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Secretary of the Board. Requests for disability related modifications or accommodations, aids or services must be made to the District office no less than 72 hours prior to the meeting date by contacting 707-690-3110, anna@naparcd.org. Time for public commentary will be provided prior to Consent Calendar. Time limitations for individual speakers may be set at the discretion of the Chair. All materials relating to the agenda are available for public inspection at the District office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays. The agenda is available online at: <http://naparcd.org/>.

1. CALL TO ORDER, ROLL CALL

- A. **Roll Call** – The meeting is to be called to order by the Chair at 8:00 A.M., and the District Secretary will take attendance.
- B. **Approval of the Agenda** – The Board will consider approval of the agenda for this meeting.
- C. **Approval of Meeting Minutes** – The Board will consider approval of minutes from the September 12, 2019 regular meeting.
- D. **Ratification of District Bills** – The Board will review and ratify bills approved by the Executive Director.
- E. **Approval of District Bills** – The Board will review and consider approval of the District bills for September 2019.

2. PUBLIC COMMENTS

In this time-period, anyone may comment to the Board regarding any subject over which the District has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals are requested to limit their comment to three minutes. No action will be taken by the Board as a result of any item presented at this time.

3. EDUCATIONAL PRESENTATION

Bill Birmingham, RCD Conservation Project Manager III, will present on the goals and outcomes of the project “Reducing Road-Related Sediment Delivery Via LandSmart On-The-Ground.”

4. CONSENT CALENDAR

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Board member may request discussion of an item on the consent calendar.

A. **Authorize President to Sign Agreement with Carbon Cycle Institute (CCI).**

CCI has awarded a grant to the Napa RCD in the amount of \$15,000 to support the development of a proposal for a North Coast Regional Carbon Farming Hub that includes a plan and budget for the geographic area encompassing Lake, Marin, Mendocino, Napa, and Sonoma Counties. The timeframe for this agreement is: August 24, 2019 – February 15, 2020.

B. **Authorize President to Sign Agreement with the California Association of Resource Conservation Districts (CARCD).**

CARCD was awarded a grant from the Wildlife Conservation Board for the project “Enhancing wildlife habitat and carbon sequestration on California’s working lands.” The RCD was listed as a subrecipient of that grant, and wishes to enter into a contract with CARCD for \$53,985 to be able to create Conservation Carbon Farm Plans and develop conservation practice designs that will provide wildlife-enhancing, climate-beneficial management options for producers on working landscapes in Napa County.

C. **Authorize Executive Director to Negotiate and Sign Agreement with The Regents of the University of California for a Project to Stabilize the Aikawa Pond at its McLaughlin Reserve (Reserve).**

The Reserve was impacted by catastrophic wildfires in the summer of 2015 followed by extreme rainfall and flooding in the winters of 2016 and 2018. This sequence of disasters has caused widespread problems with mudslides and erosion. In order to mitigate the risk of additional mudslides and erosion the Reserve wishes to obtain services from the RCD to stabilize the Aikawa pond channel in Napa County. The RCD will serve as project manager and administrator of the pond channel stabilization work to be completed this year ahead of major rainfall events. The project budget will be approximately \$35,000.

D. **Authorize President to Sign LandSmart Agreement with Pina Vineyard Management.**

The RCD desires to enter into a Professional Services and Right-Of-Entry Agreement with Pina Vineyard Management to prepare 13 LandSmart Plans for \$11,193. This dollar amount exceeds the threshold of \$10,000 under which the Executive Director is authorized by Resolution 2019-03 to enter into such agreements on behalf of the RCD.

5. UNFINISHED BUSINESS

A. **Update on the Collaboration with the Friends of the Napa River (FONR).** *Frances Knapczyk & Bob Zlomke*

Frances Knapczyk and Bob Zlomke will provide an update on the FONR-RCD collaboration.

B. **Discussion about the Strategic Planning Process for the RCD.** *Rainer Hoenicke, Jon Kanagy, & Lucas Patzek*

We will provide an update on the current status and next steps of the strategic planning process.

6. NEW BUSINESS

A. Meet Ruby Stahel and Amanda Benton. *Ruby Stahel & Amanda Benton*

Ruby was recently hired as the RCD's new Conservation Project Manager II and Amanda as the RCD's new Forestry Program Manager II, and they will both introduce themselves to the Board.

B. Review and Discuss District Financial Reports. *Anna Mattinson*

Accounts Receivable and Cash Flow Reports will be presented.

C. Presentation and Adoption of Resolution 2019-04. *Lucas Patzek*

The RCD desires to submit a Whale Tail® grant application to the California Coastal Commission (CCC) in 2019 to fund a youth environmental education program. The CCC requires a resolution from the grant applicant's governing body that contains several authorizations.

D. Reclassify "Forester" Classification and Update Salary and Step Schedule. *Lucas Patzek*

Staff requests that the Board authorize amending the approved FY 2019-20 Level and Step Schedule such that the position title "Forester" is replaced with "Forestry Program Manager" with no other changes being made to salary step levels. The California Board of Forestry and Fire Protection requires that use of the classification "Forester" be reserved only for those professionals who are registered and licensed in the State of California, and Amanda Benton does not yet have her California license.

E. Discuss Upcoming Events and Possible Director Participation. *Lucas Patzek*

- a. State of the Estuary Conference, Oct. 21-22, 2019 in Oakland, CA.
- b. Sustainable Ag Expo & International Sustainable Winegrowing Summit, Nov. 11-12, 2019 in San Luis Obispo, CA.
- c. 74th Annual CARCD Conference, Nov. 12-15, 2019 in Redding, CA.

F. Identify possible agenda/discussion items for future meeting(s). *Lucas Patzek*

- a. More presentations by RCD staff to highlight specific program and project outcomes.
- b. Update on Napa County's Climate Action Plan efforts.
- c. Cannabis in Napa County – the latest policy developments and potential land use impacts.
- d. Napa Communities Firewise Foundation – Countywide CWPP and new strategic direction.
- e. Sustainable Solano efforts related to urban agriculture, permaculture, farm-to-market connectivity, etc.
- f. City of Napa's efforts related to updating its General Plan including adding a new social equity element.

7. REPORT FROM EXECUTIVE DIRECTOR AND DISTRICT CONSERVATIONIST, AND DIRECTORS' COMMENTS

Lucas Patzek (RCD Executive Director) and Wendy Rash (NRCS District Conservationist) will give an update on current RCD and NRCS projects and activities. Rainer Hoenicke (RCD Director) will give an update on current CARCD projects and activities. Other Directors may also provide comments and updates.

8. ADJOURNMENT