



## Napa County Resource Conservation District Special Meeting of the Finance Committee

### SPECIAL AGENDA

**When:** Thursday, December 15, 2021 at 9:00 A.M.

**Where:** Tele/videoconference

Jim Lincoln   Rainer Hoenicke   Bob Zlomke   Zen Hunter Ishikawa  
**Chair**                      **Member**                      **Member**                      **Member**

Lucas Patzek                      Anna Mattinson                      Shana Bagley                      Tracy Schulze  
**Executive Director**                      **District Secretary**                      **District Counsel**                      **Auditor-Controller**

#### GENERAL INFORMATION

The Napa County Resource Conservation District (“Napa RCD” or “District”) will hold a special meeting of the Finance Committee of the Board of Directors on Wednesday, December 15, 2021 at 9:00 A.M. Under the Governor’s Executive Orders N-25-20 and N-29-20, which suspend some requirements of the Brown Act (Gov. Code § 54950, et seq.) in an effort to mitigate the impact of COVID-19, this meeting will be held only via videoconference and teleconference. You can participate in the meeting as follows:

Via Zoom videoconference at:

<https://us02web.zoom.us/j/89572934809?pwd=VW9QTEY0Qmg0d1REVmp5d1FmYlg3dz09>

Meeting ID: 895 7293 4809, Password: 152

Via teleconference at:

669-900-9128, Meeting ID: 895 7293 4809

We will accept written public comments received by 8 A.M. on Wednesday, December 15, 2021 sent by email to [Lucas@NapaRCD.org](mailto:Lucas@NapaRCD.org), and we will provide time for oral public comments at the meeting. All comments will be considered a public record and will be put into the meeting record. Requests for disability related modifications or accommodations, aids or services must be made to the District office no less than 24 hours prior to the meeting date by contacting 707-690-3110, [anna@naparcd.org](mailto:anna@naparcd.org). All materials relating to the agenda are available for public inspection at the District office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays. The agenda is available online at: <http://naparcd.org/>

## 1. CALL TO ORDER, ROLL CALL

- A. Roll Call** – The meeting is to be called to order by the Chair at 9:00 A.M., and the District Secretary will take attendance.
- B. Approval of the Agenda** – The Board will consider approval of the agenda for this meeting.
- C. Approval of Meeting Minutes** – The Board will consider approval of minutes from the April 29, 2021 special meeting.

## 2. PUBLIC COMMENTS

In this time-period, anyone may provide comment to the Finance Committee, including requests for consideration of items to be placed on future agendas and announcements by District directors and staff. No action will be taken on non-agenda items.

## 3. NEW BUSINESS

- A. Review and discuss District financial reports.** *Anna Mattinson & Lucas Patzek*  
The first revenue and expense report from July 1- December 10, 2021 with the new Napa County Tyler Munis Financial System will be presented in preparation for presentation to the full board of directors.
- B. Review and discuss the draft FY 2020-2021 audit.** *Anna Mattinson & Lucas Patzek*  
The draft Fiscal Year 2020-2021 Audit report will be presented in preparation for presentation to the full board of directors.
- C. Discuss potential amendments to Board budget policies.** *Lucas Patzek*
- D. Review and discuss upcoming meetings.** *Anna Mattinson*

## 4. ADJOURNMENT