



REGULAR MEETING

AGENDA

NAPA COUNTY RESOURCE CONSERVATION DISTRICT

1303 Jefferson Street, Suite 500B, Napa, CA 94559, 707-252-4189

Thursday

February 8, 2018

8:00 A.M.

District President: Gretchen Stranzl McCann

Vice President: Jim Lincoln

District Directors: Ashley Anderson Bennett, Rainer Hoenicke,

Jon Kanagy, Beth Painter, Bill Pramuk

Executive Director: Leigh Sharp District Secretary: Anna Mattinson District Counsel: Susie Altman

GENERAL INFORMATION

The Napa County Resource Conservation District (RCD) will hold a regular Meeting on Thursday, February 8, 2018 at 8:00 A.M. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Secretary of the Board. Requests for disability related modifications or accommodations, aids or services must be made to the RCD office no less than 72 hours prior to the meeting date by contacting 707-252-4189, ext. 3110. Time for public commentary will be provided prior to Consent Calendar. Time limitations for individual speakers may be set at the discretion of the Chair. All materials relating to the agenda are available for public inspection at the District Office Monday through Friday, between the hours of 8:00 A.M. and 4:00 P.M., except for District Holidays.

1. WELCOME, CALL TO ORDER, ROLL CALL. The meeting is to be called to order and roll call taken at 8:00 A.M.

A. Roll Call

The District Secretary will take attendance.

B. Approval of Meeting Minutes

The Board will consider approval of minutes from the January 11, 2018 regular meeting.

C. Ratification of District Bills

The board will review and ratify bills approved by the Executive Director.

D. Approval of District Bills

The board will review and consider approval of the District bills for January 2018.

2. PUBLIC COMMENTS

In this time period, anyone may comment to the Board regarding any subject over which the district has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals are requested to limit their comment to three minutes. No action will be taken by the Board as a result of any item presented at this time.

3. EDUCATIONAL PRESENTATION

No education presentation is scheduled.

4. CONSENT CALENDAR

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Board member may request discussion of an item on the consent calendar.

A. Authorization for Charles Schembre to travel to Corvallis, Oregon for the 2018 Winter Meeting of the Oregon Society of Soil Scientists between February 27 and March 3, 2018.

B. Adoption of Resolution 2018-01 delegating certain grant management responsibilities to the RCD Office Manager for the California Department of Conservation's RCD Assistance Program.

The Department of Conservation requires a resolution of the Board of Directors to delegate certain responsibilities to RCD staff related to grant management under the RCD Assistance Program. DOC further prohibits anyone being reimbursed under the program from signing reimbursement requests. To facilitate timely grant management and invoicing, RCD staff requests the Board to adopt this resolution which authorizes the RCD Office Manager to sign progress reports and approve reimbursement claims on behalf of Napa County RCD. The RCD Executive Director would normally have this responsibility but she will be billing the grant for specific tasks related state and regional coordination of RCD activities.

C. Authorize President to sign Agreement with WRA, Inc., for WRA , Inc. to provide assistance to RCD in fisheries monitoring.

This agreement, with maximum compensation of \$10,000, allows WRA, Inc. to conduct weekend fisheries monitoring at the RCDs rotary screw trap between the dates of approximately March 1 and June 2, 2018. In the past, we hired a qualified biologist as Extra Help to conduct the weekend work. The qualified biologist is no longer available and the need remains to acquire additional assistance for weekend work. WST, Inc. has qualified and experienced staff who can provide the specific services required to undertake this work. Funds to hire WRA, Inc. are available through community contributions to the RCD fisheries monitoring program.

5. SET ITEMS OR PUBLIC HEARINGS

There are no set items or public hearings scheduled.

6. UNFINISHED BUSINESS

A. Approve 10% “out-of-class” pay for the Conservation Program Manager acting as Interim Executive Director effective February 10, 2018 and not to exceed 6-months.

7. NEW BUSINESS

A. Review and Discuss District Financial Reports. *Anna*

Accounts Receivable, Cash Flow, Quarterly Financial Report will be presented.

B. Authorization for President to sign Recycled Water Use Agreement with Sonoma Valley County Sanitation District.

As discussed previously by the Board and by the Huichica Creek Sustainable Demonstration Vineyard (HCV) Advisory Committee, recycled water is a desirable water source for HCV from a resource conservation perspective and because of water quality issues from the existing irrigation well. The subject agreement will commit RCD to using recycled water at (HCV) for a period of five years and commit SVCSD to delivering a minimum of 7 acre-feet of recycled water annually. The anticipated cost of recycled water is approximately \$300 per AF in 2018 (\$0.91 per 1000 gallons) and charges may be compounded by 5% per year (approximately \$358 per AF in 2022). Infrastructure to bring recycled water to HCV is partially in place as a result of work that the California Department of Fish and Wildlife implemented to bring recycled water to the vicinity. Additional infrastructure costs are estimated to be approximately \$13,000 and those costs will be covered with existing grant funds from DWR (~\$7,500) and from RCD general funds (~\$6,000). These costs are within the RCDs existing budget and work is scheduled to be completed in time for RCD to irrigate with recycled water this coming growing season.

C. Update from Hiring Committee. *Beth*

D. Update from CARCD. *Leigh*

E. Discuss Upcoming Events and Possible Director Participation. *Leigh*

- Wild Napa – Secret Life of Soil with Charles Schembre. Napa Library. Feb. 14 at 7 PM.
- Wild St. Helena – Skunks. St. Helena Library. Feb. 27 at 5:30 PM.
- LandSmart Workshops –March 7, May 9, June 13.
- North Bay Watershed Association Conference – *Extreme Future: Fire, Floods, a Rising Bay*. Sheraton in Petaluma. April 6. 8:00 – 4:30.

- Earth Day Clean-Up and Celebration. April 22.
- Community Oak Day. Alston Park. May 5.

K. Identify possible agenda/discussion items for future meeting(s).

- Cannabis growth and impact in Napa County (update Early 2018)
- Watershed and Oak Woodland Protection Initiative of 2018
- Sustainable Groundwater Management Act (Early 2018)
 - How SGMA accounts for property’s potential for groundwater recharge
- Climate Action Plan (Early 2018)
- Garrett Allen, CDFW
- Waste Discharge Requirements for Vineyards (Periodic updates on program)
- Sonoma RCD Partnership and Programs

L. Correspondence

1. Associate Director Resignation – Heather Paige
2. Farm Bureau Newsletter

8. REPORT FROM EXECUTIVE DIRECTOR, DISTRICT CONSERVATIONIST AND DIRECTORS’ COMMENTS Leigh and Emma will give an update on current projects and activities. Board Directors comments and updates may also be given.

9. ADJOURNMENT

FUTURE BOARD MEETING DATES:

- March 1, 2018 – HCV Advisory Committee Meeting 8:00 A.M.
- March 8, 2018 – Board Meeting 8:00 A.M.
- April 12, 2018 – Board Meeting 8:00 A.M.
- May 3, 2018 – Finance Committee Meeting 9:00 A.M.
- May 10, 2018 – Board Meeting 8:00 A.M.
- June 7, 2018 – HCV Advisory Committee Meeting 8:00 A.M.
- June 14, 2018 – Board Meeting 8:00 A.M.