



## Napa County Resource Conservation District Regular Meeting of the Board of Directors

# AGENDA

**When:** Thursday, July 8, 2021 at 8:00 A.M.

**Where:** Tele/videoconference

Jon Kanagy <b>President</b>	Gretchen Stranzl McCann <b>Vice President</b>	Ashley Anderson Bennett <b>Director</b>	Rainer Hoenicke <b>Director</b>	Jim Lincoln <b>Director</b>	Bill Pramuk <b>Director</b>	Vacant <b>Director</b>
	Lucas Patzek <b>Executive Director</b>	Anna Mattinson <b>District Secretary</b>	Shana Bagley <b>District Counsel</b>	Tracy Schulze <b>Auditor-Controller</b>		

### GENERAL INFORMATION

The Napa County Resource Conservation District (“Napa RCD” or “District”) will hold a regular meeting of its Board of Directors on Thursday, July 8, 2021 at 8:00 A.M. Under the Governor’s Executive Orders N-25-20 and N-29-20, which suspend some requirements of the Brown Act (Gov. Code § 54950, et seq.) in an effort to mitigate the impact of COVID-19, this meeting will be held only via videoconference and teleconference. You can participate in the meeting as follows:

Via Zoom videoconference at:

<https://zoom.us/j/332821538?pwd=cmp4eUxHNEl1UGJxWFpoTGZRENIZz09>

Meeting ID: 332 821 538, Password: 322739

Via teleconference at:

669-900-9128, Meeting ID: 332 821 538

We will accept written public comments received by 5 P.M. on Wednesday, July 7, 2021 sent by email to [Lucas@NapaRCD.org](mailto:Lucas@NapaRCD.org), and we will provide time for oral public comments at the meeting. All comments will be considered a public record and will be put into the meeting record. Requests for disability related modifications or accommodations, aids or services must be made to the District office no less than 24 hours prior to the meeting date by contacting 707-690-3110, [anna@naparc.org](mailto:anna@naparc.org). All materials relating to the agenda are available for public inspection at the District office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays. The agenda is available online at: <http://naparc.org/>

## 1. CALL TO ORDER, ROLL CALL

- A. Roll call** – The meeting is to be called to order by the Chair at 8:00 A.M., and the District Secretary will take attendance.
- B. Approval of the agenda** – The Board will consider approval of the agenda for this meeting.
- C. Approval of meeting minutes** – The Board will consider approval of minutes from the June 10, 2021 regular meeting.
- D. Ratification of District bills** – The Board will review and ratify bills approved by the Executive Director.
- E. Approval of District bills** – The Board will review and consider approval of the District bills for June 2021.

## 2. PUBLIC COMMENTS

In this time-period, anyone may comment to the Board regarding any subject over which the District has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals are requested to limit their comment to three minutes. No action will be taken by the Board as a result of any item presented at this time.

## 3. CONSENT CALENDAR

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Board member may request discussion of an item on the consent calendar.

### **A. Ratify agreements with Napa County for assistance rendered during 2020 Glass and LNU Lighting Complex Fires.**

The Napa County Director of Emergency Services requested the mutual aid assistance of the Napa RCD to provide emergency management support in connection with the Glass and LNU Lightning Complex Fires, which Napa RCD delivered in the form of mapping/GIS services. Napa RCD's Executive Director executed these two mutual aid agreements with Napa County on June 10, 2021 so that outstanding invoices get processed before the close of the fiscal year.

### **B. Ratify Amendment No. 1 to Agreement No. 190221B with Napa County Flood Control and Water Conservation District (FCD).**

Napa RCD entered into Agreement No. 190221B to assist FCD with volunteer event coordination related to FCD stream maintenance activities on Camille Creek and Tulocay

Creek in Napa County. FCD worked with the funder to extend the end date of the grant agreement from March 1, 2021 to June 30, 2022, so Amendment No. 1 makes this change. Napa RCD's Executive Director executed this amendment on June 9, 2021.

**C. Ratify Agreement No. 2021-12 with Madrigal Vineyard Management, LLC.**

Madrigal Vineyard Management, LLC desires Napa RCD to assess the natural resource features and develop a LandSmart® Plan for 1 vineyard parcel, and grants permission to Napa RCD staff to enter the properties to carry out the assessment subject to the terms and conditions of this agreement. Contract value is \$900.00. The agreement was executed by the Executive Director on June 11, 2021.

**D. Ratify Agreement No. 2021-13 with Ilsley Estate Wines.**

Ilsley Estate Wines desires Napa RCD to assess the natural resource features and develop a LandSmart® Plan for 1 vineyard parcel, and grants permission to Napa RCD staff to enter the properties to carry out the assessment subject to the terms and conditions of this agreement. Contract value is \$1,307.00. The agreement was executed by the Executive Director on June 22, 2021.

**E. Ratify Amendment No. 1 to Agreements No. 2019-09, 2019-10, 2019-11, and 2019-12 for the CA North Coast Soil Health Hub Project.**

Napa RCD entered into Agreements No. 2019-09, 2019-10, 2019-11, and 2019-12 with the Sonoma Resource Conservation District, Gold Ridge Resource Conservation District, Mendocino County Resource Conservation District, and Soil Life LLC for the purpose of implementing the project CA North Coast Soil Health Hub Project funded by a USDA NRCS Conservation Innovation Grant awarded to Napa RCD. The purpose of the Amendments is to amend the term of all Agreements by one year, and to amend the budget for the Agreements No. 2019-09, 2019-10, 2019-11.

**4.**

**REPORT FROM EXECUTIVE DIRECTOR, DISTRICT CONSERVATIONIST, AND DIRECTORS' COMMENTS**

Lucas Patzek (Napa RCD Executive Director) and Evelyn Denzin (NRCS District Conservationist) will give an update on current Napa RCD and NRCS projects and activities. Rainer Hoenicke (RCD Director) will give an update on current CARCD projects and activities. Other Directors may also provide comments and updates.

**5.**

**NEW BUSINESS**

**A. Review and discuss District financial reports.** *Anna Mattinson*

Accounts receivable and cash flow reports will be presented.

**B. Possible action to appoint a new Associate Director.** *Lucas Patzek*

An Associate Director application was received from Matthew Reid and reviewed by the Executive Director, who will provide a recommendation to the Board.

**C. Huichica Creek Vineyard (HCV) planning process: Presentation of research results and recommendation, and possible action.** *Amy Stork & Jim Lincoln*

We will review the information gathered by research teams, the property appraiser, and Napa RCD staff. We will present and possibly take action on a recommendation about the course of action for the HCV property from the Huichica Creek Sustainable Vineyard and Orchard Advisory Committee.

**6. CLOSED SESSION**

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957).**

Title: Napa County Resource Conservation District Executive Director.

**7. ADJOURNMENT**