



## Napa County Resource Conservation District Regular Meeting of the Board of Directors

# AGENDA

**When:** Thursday, June 10, 2021 at 8:00 A.M.

**Where:** Tele/videoconference

Jon Kanagy <b>President</b>	Gretchen Stranzl McCann <b>Vice President</b>	Ashley Anderson Bennett <b>Director</b>	Rainer Hoenicke <b>Director</b>	Jim Lincoln <b>Director</b>	Bill Pramuk <b>Director</b>	Vacant <b>Director</b>
	Lucas Patzek <b>Executive Director</b>	Anna Mattinson <b>District Secretary</b>	Shana Bagley <b>District Counsel</b>	Tracy Schulze <b>Auditor-Controller</b>		

### GENERAL INFORMATION

The Napa County Resource Conservation District ("Napa RCD" or "District") will hold a regular meeting of its Board of Directors on Thursday, June 10, 2021 at 8:00 A.M. Under the Governor's Executive Orders N-25-20 and N-29-20, which suspend some requirements of the Brown Act (Gov. Code § 54950, et seq.) in an effort to mitigate the impact of COVID-19, this meeting will be held only via videoconference and teleconference. You can participate in the meeting as follows:

Via Zoom videoconference at:

<https://zoom.us/j/332821538?pwd=cmp4eUxHNEI1UGJxWFpoTGZRENIZz09>

Meeting ID: 332 821 538, Password: 322739

Via teleconference at:

669-900-9128, Meeting ID: 332 821 538

We will accept written public comments received by 5 P.M. on Wednesday, June 9, 2021 sent by email to [Lucas@NapaRCD.org](mailto:Lucas@NapaRCD.org), and we will provide time for oral public comments at the meeting. All comments will be considered a public record and will be put into the meeting record. Requests for disability related modifications or accommodations, aids or services must be made to the District office no less than 24 hours prior to the meeting date by contacting 707-690-3110, [anna@naparcd.org](mailto:anna@naparcd.org). All materials relating to the agenda are available for public inspection at the District office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays. The agenda is available online at: <http://naparcd.org/>

## 1. CALL TO ORDER, ROLL CALL

- A. Roll call** – The meeting is to be called to order by the Chair at 8:00 A.M., and the District Secretary will take attendance.
- B. Approval of the agenda** – The Board will consider approval of the agenda for this meeting.
- C. Approval of meeting minutes** – The Board will consider approval of minutes from the May 13, 2021 regular meeting.
- D. Ratification of District bills** – The Board will review and ratify bills approved by the Executive Director.
- E. Approval of District bills** – The Board will review and consider approval of the District bills for May 2021.

## 2. PUBLIC COMMENTS

In this time-period, anyone may comment to the Board regarding any subject over which the District has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals are requested to limit their comment to three minutes. No action will be taken by the Board as a result of any item presented at this time.

## 3. SET ITEMS OR PUBLIC HEARINGS

8:10 A.M.

### **A. Presentation and adoption of the fiscal year 2020-2021 budget and salary schedule.** *Lucas Patzek*

In accordance with Policy #3105: Budgetary Control, a draft budget was reviewed by the District's Standing Finance Committee and the County's Auditor-Controller at the noticed public meetings in May. The draft budget is recommended for adoption by the District Board. After adoption it will be submitted to the Napa County Auditor Controller's Office before the end of the current fiscal year. Budgeted revenues are \$3,098,582 (\$399,500 from taxes and interest, \$2,412,182 from intergovernmental agreements, and \$286,900 from other revenues (non-intergovernmental agreements, sales, donations, and other miscellaneous sources). Budgeted expenses are \$2,682,379 (\$1,342,037 in salaries and employee benefits, \$1,243,552 in services, and \$96,790 in supplies and other). The Finance Committee and Executive Director recommend that a 1.3% cost of living adjustment be applied to the existing salary schedule, with the exception of the intern position classification. These recommended changes have been incorporated into the draft budget.

#### 4. REPORT FROM EXECUTIVE DIRECTOR, DISTRICT CONSERVATIONIST, AND DIRECTORS' COMMENTS

Lucas Patzek (Napa RCD Executive Director) and Evelyn Denzin (NRCS District Conservationist) will give an update on current Napa RCD and NRCS projects and activities. Rainer Hoenicke (RCD Director) will give an update on current CARCD projects and activities. Other Directors may also provide comments and updates.

#### 5. NEW BUSINESS

**A. Review and discuss District financial reports.** *Anna Mattinson*

Accounts receivable and cash flow reports will be presented.

**B. Discussion and possible action to request an appointment of a Director to fill the current vacancy on the Board of Directors.** *Gretchen Stranzl McCann & Rainer Hoenicke*

Interviews with and discussion about the following applicants for the director vacancy: Brent Randol, Matthew Reid, and Christopher Carpenter. These three applications have been cleared by the County Counsel's Office for legal sufficiency and any conflicts of interest. Possible action to authorize a resolution to Napa County's Board of Supervisors (BOS) to recommend one or more individuals for consideration and appointment by the BOS to the Napa RCD's Board of Directors.

#### 6. ADJOURNMENT