



## Napa County Resource Conservation District Regular Meeting of the Board of Directors

# AGENDA

**When:** Thursday, February 11, 2021 at 8:00 A.M.

**Where:** Tele/videoconference

Jim Lincoln <b>President</b>	Ashley Anderson Bennett <b>Vice President</b>	Rainer Hoenicke <b>Director</b>	Jon Kanagy <b>Director</b>	Bill Pramuk <b>Director</b>	Gretchen Stranzl McCann <b>Director</b>	Vacant <b>Director</b>
	Lucas Patzek <b>Executive Director</b>	Anna Mattinson <b>District Secretary</b>	Shana Bagley <b>District Counsel</b>	Tracy Schulze <b>Auditor-Controller</b>		

### GENERAL INFORMATION

The Napa County Resource Conservation District ("Napa RCD" or "District") will hold a regular meeting of its Board of Directors on Thursday, February 11, 2021 at 8:00 A.M. Under the Governor's Executive Orders N-25-20 and N-29-20, which suspend some requirements of the Brown Act (Gov. Code § 54950, et seq.) in an effort to mitigate the impact of COVID-19, this meeting will be held only via videoconference and teleconference. You can participate in the meeting as follows:

Via Zoom videoconference at:

<https://zoom.us/j/332821538?pwd=cmp4eUxHNEI1UGJxWFpoTGZRENIZz09>

Meeting ID: 332 821 538, Password: 322739

Via teleconference at:

669-900-9128, Meeting ID: 332 821 538

We will accept written public comments received by 5 P.M. on Wednesday, February 10, 2021 sent by email to [Lucas@NapaRCD.org](mailto:Lucas@NapaRCD.org), and we will provide time for oral public comments at the meeting. All comments will be considered a public record and will be put into the meeting record. Requests for disability related modifications or accommodations, aids or services must be made to the District office no less than 24 hours prior to the meeting date by contacting 707-690-3110, [anna@naparcd.org](mailto:anna@naparcd.org). All materials relating to the agenda are available for public inspection at the District office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays. The agenda is available online at: <http://naparcd.org/>

## 1. CALL TO ORDER, ROLL CALL

- A. Roll Call** – The meeting is to be called to order by the Chair at 8:00 A.M., and the District Secretary will take attendance.
- B. Approval of the Agenda** – The Board will consider approval of the agenda for this meeting.
- C. Approval of Meeting Minutes** – The Board will consider approval of minutes from the January 14, 2021 regular meeting and January 21, 2021 special meeting.
- D. Ratification of District Bills** – The Board will review and ratify bills approved by the Executive Director.
- E. Approval of District Bills** – The Board will review and consider approval of the District bills for January 2021.

## 2. PUBLIC COMMENTS

In this time-period, anyone may comment to the Board regarding any subject over which the District has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals are requested to limit their comment to three minutes. No action will be taken by the Board as a result of any item presented at this time.

## 3. EDUCATION PRESENTATION

Cyndy Shafer, Natural Resource Program Manager of California State Parks Bay Area District, will provide an update on current natural resource management activities in the State Parks within Napa County, including restoration and fish passage projects, as well as vegetation management.

## 4. CONSENT CALENDAR

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Board member may request discussion of an item on the consent calendar.

### **A. Ratify Agreement No. 2021-01 with PPI Engineering.**

PPI Engineering desires Napa RCD to assess the natural resource features and develop LandSmart® Plans for 8 vineyard parcels, and grants permission to Napa RCD staff to enter the properties to carry out the assessment subject to the terms and conditions of this agreement. Contract value is \$3,117. The agreement was executed by the Executive Director on January 29, 2021.

**B. Ratify Agreement No. 2020-51 with WRA, Inc.**

Napa RCD wishes to obtain specialized vegetation monitoring services from WRA, Inc. to implement the year 1 vegetation monitoring for the York Creek dam removal project. The source of funding for this agreement is a professional services agreement with the City of St. Helena. Contract value is \$15,150. The agreement was executed by the Executive Director on February 8, 2021.

**5. NEW BUSINESS**

**A. Review and discuss District financial reports.** *Anna Mattinson*

The accounts receivable and cash flow reports will be presented.

**B. Review and discuss proposed changes to position titles.** *Lucas Patzek*

Review and discussion of recommended changes to position titles and related salary classifications as discussed in the staff memo. Executive Director recommends the approval of the resolution adopting the amended titles and related salary classifications.

**C. Discuss potential for outdoor volunteer programming.** *Lucas Patzek & Ashley Kvitek*

The District has experienced a large increase in requests for outdoor volunteer events including trash clean-ups, invasive weed pulling events, and native tree and plant planting and maintenance events. Staff will describe how we propose to conduct such events safely and in compliance with COVID related regulations.

**D. Update on the Huichica Creek Vineyard (HCV) planning process.** *Amy Stork*

Consultant Amy Stork will share some preliminary reflections from the HCV planning process. She will seek input on the level of financial and operational sustainability expected for a successful scenario for the use of the property. This will provide guidance to the HCV Advisory Committee as the research sub-teams explore the feasibility of different use scenarios.

**6. REPORT FROM EXECUTIVE DIRECTOR, DISTRICT CONSERVATIONIST, AND DIRECTORS' COMMENTS**

Lucas Patzek (Napa RCD Executive Director) and Evelyn Denzin (NRCS District Conservationist) will give an update on current Napa RCD and NRCS projects and activities. Rainer Hoenicke (RCD Director) will give an update on current CARCD projects and activities. Other Directors may also provide comments and updates.

**7. ADJOURNMENT**