



**Napa County Resource Conservation District  
Regular Meeting of the Board of Directors**

## **AGENDA**

**When:** Thursday, December 10, 2020 at 8:00 A.M.

**Where:** Tele/videoconference

Jim Lincoln <b>President</b>	Ashley Anderson Bennett <b>Vice President</b>	Rainer Hoenicke <b>Director</b>	Jon Kanagy <b>Director</b>	Bill Pramuk <b>Director</b>	Gretchen Stranzl McCann <b>Director</b>	Vacant <b>Director</b>
Lucas Patzek <b>Executive Director</b>	Anna Mattinson <b>District Secretary</b>	Shana Bagley <b>District Counsel</b>	Tracy Schulze <b>Auditor-Controller</b>			

### **GENERAL INFORMATION**

The Napa County Resource Conservation District ("Napa RCD" or "District") will hold a regular meeting of its Board of Directors on Thursday, December 10, 2020 at 8:00 A.M. Under the Governor's Executive Orders N-25-20 and N-29-20, which suspend some requirements of the Brown Act (Gov. Code § 54950, et seq.) in an effort to mitigate the impact of COVID-19, this meeting will be held only via videoconference and teleconference. You can participate in the meeting as follows:

Via Zoom videoconference at:

<https://zoom.us/j/332821538?pwd=cmp4eUxHNEI1UGJxWFpoTGZRENIZz09>

Meeting ID: 332 821 538, Password: 322739

Via teleconference at:

669-900-9128, Meeting ID: 332 821 538

We will accept written public comments received by 5 P.M. on Wednesday, December 9, 2020 sent by email to [Lucas@NapaRCD.org](mailto:Lucas@NapaRCD.org), and we will provide time for oral public comments at the meeting. All comments will be considered a public record and will be put into the meeting record. Requests for disability related modifications or accommodations, aids or services must be made to the District office no less than 24 hours prior to the meeting date by contacting 707-690-3110, [anna@naparc.org](mailto:anna@naparc.org). All materials relating to the agenda are available for public inspection at the District office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays. The agenda is available online at: <http://naparc.org/>

## 1. CALL TO ORDER, ROLL CALL

- A. Roll Call** – The meeting is to be called to order by the Chair at 8:00 A.M., and the District Secretary will take attendance.
- B. Approval of the Agenda** – The Board will consider approval of the agenda for this meeting.
- C. Approval of Meeting Minutes** – The Board will consider approval of minutes from the November 13, 2020 regular meeting.
- D. Ratification of District Bills** – The Board will review and ratify bills approved by the Executive Director.
- E. Approval of District Bills** – The Board will review and consider approval of the District bills for November 2020.

## 2. PUBLIC COMMENTS

In this time-period, anyone may comment to the Board regarding any subject over which the District has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals are requested to limit their comment to three minutes. No action will be taken by the Board as a result of any item presented at this time.

## 3. EDUCATIONAL PRESENTATION

Napa RCD keeps its funds in the County Treasury Pool which is responsible for investing excess funds. Bob Minahen, Napa County's Treasurer-Tax Collector, will discuss the County Treasury investment policy and portfolio.

## 4. CONSENT CALENDAR

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Board member may request discussion of an item on the consent calendar.

### **A. Ratify Agreement No. A- 2039D09 with California Department of Parks and Recreation (DPR).**

DPR seeks professional services from the Napa RCD to meet regulatory permit requirements for the Ritchey Creek Fish Passage Barrier Removal project in Bothe Napa Valley State Park. This was signed by the Executive Director on December 2, 2020. It is in the amount \$5,028.92 with an anticipated date of completion of April 1, 2021.

**B. Ratify Amendment No. 1 to Agreement No. 2019-03 with Robert Bruce Irwin dba Kaos Sheep Outfit.**

Kaos Sheep Outfit manages all aspects of sheep handling and grazing management at the Napa RCD's Huichica Creek Sustainable Vineyard & Orchard for the project entitled "Developing sustainable and climate smart vineyards through sheep integration." The funder approved an additional grazing season, so the Agreement must be amended to reflect this change in the scope of work and budget.

**5. OLD BUSINESS**

**A. Discuss Implementation of the Donor Development Campaign and Board Development.** *Lucas Patzek, Frances Knapczyk, & Rainer Hoenicke*

We will discuss the workplan for the campaign, the menu of actions, and an example case statement. We will share personal stories. We will also introduce this year's [Give!Guide campaign](#). We may also discuss board development plans.

**B. Discuss Developments Related to the Huichica Creek Sustainable Vineyard & Orchard (HCV).** *Lucas Patzek & Jim Lincoln*

We will discuss current activities and upcoming vineyard management needs at HCV, as well as about the planning process.

**6. NEW BUSINESS**

**A. Review and Discuss District Financial Reports.** *Anna Mattinson*  
Accounts Receivable and Cash Flow Reports will be presented.

**7. REPORT FROM EXECUTIVE DIRECTOR, DISTRICT CONSERVATIONIST, AND DIRECTORS' COMMENTS**

Lucas Patzek (Napa RCD Executive Director) and Drew Loganbill (NRCS Interim District Conservationist) will give an update on current Napa RCD and NRCS projects and activities. Rainer Hoenicke (RCD Director) will give an update on current CARCD projects and activities. Other Directors may also provide comments and updates.

**8. ADJOURNMENT**