

AGENDA



Napa County Resource Conservation District Regular Meeting of the Board of Directors

When: Thursday, July 9, 2020 at 8:00 A.M.

Where: Tele/videoconference

Jim
Lincoln
President

Ashley Anderson
Bennett
Vice President

Rainer
Hoenicke
Director

Jon
Kanagy
Director

Beth
Painter
Director

Bill
Pramuk
Director

Gretchen Stranzl
McCann
Director

Lucas Patzek
Executive Director

Anna Mattinson
District Secretary

Shana Bagley
District Counsel

Tracy Schulze
Auditor-Controller

GENERAL INFORMATION

The Napa County Resource Conservation District ("Napa RCD" or "District") will hold a regular meeting of its Board of Directors on Thursday, July 9, 2020 at 8:00 A.M. Under the Governor's Executive Orders N-25-20 and N-29-20, which suspend some requirements of the Brown Act (Gov. Code § 54950, et seq.) in an effort to mitigate the impact of COVID-19, this meeting will be held only via videoconference and teleconference. The public may participate in the meeting remotely via Zoom videoconference at:

<https://zoom.us/j/332821538?pwd=cmp4eUxHNEl1UGJxWFpoTG1zRENlZz09> (Meeting ID: 332 821 538, Password: 322739), or via teleconference at: 669-900-9128, Meeting ID: 332 821 538. We will only accept written public comments received by 5 P.M. on Wednesday, July 8, 2020. All comments must be sent by email to Lucas@NapaRCD.org. All comments will be considered a public record and will be put into the meeting record. Requests for disability related modifications or accommodations, aids or services must be made to the District office no less than 24 hours prior to the meeting date by contacting 707-690-3110, anna@naparc.org. All materials relating to the agenda are available for public inspection at the District office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays. The agenda is available online at: <http://naparc.org/>

1. CALL TO ORDER, ROLL CALL

- A. Roll Call** – The meeting is to be called to order by the Chair at 8:00 A.M., and the District Secretary will take attendance.
- B. Approval of the Agenda** – The Board will consider approval of the agenda for this meeting.
- C. Approval of Meeting Minutes** – The Board will consider approval of minutes from the June 11, 2020 regular meeting and the June 22, 2020 special meeting.

D. Ratification of District Bills – The Board will review and ratify bills approved by the Executive Director.

E. Approval of District Bills – The Board will review and consider approval of the District bills for June 2020.

2. PUBLIC COMMENTS

In this time-period, anyone may comment to the Board regarding any subject over which the District has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals are requested to limit their comment to three minutes. No action will be taken by the Board as a result of any item presented at this time.

2. EDUCATIONAL PRESENTATION

Anna Brittain, Executive Director of Napa Green, will present on the future direction of the program including potential collaboration with the Napa RCD. Anna has helped lead the growth of the Napa Green program for over five years and stepped into the position of Executive Director of the now independent non-profit in fall 2019.

3. CONSENT CALENDAR

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Board member may request discussion of an item on the consent calendar.

A. Authorize the President to Execute Joint Powers Agreement with County of Napa for FY2020-2021.

County of Napa's Department of Planning, Building and Environmental Services wishes to retain Napa RCD's services to assist County with implementation of groundwater monitoring and education programs, watershed and fisheries monitoring, natural resource educational programs, development and promotion of online resources, and other similar functions. The agreement totals \$222,500 and shall expire on June 30, 2021.

B. Authorize the Executive Director to Execute Agreement with California Association of Resource Conservation Districts (CARCD).

CARCD received a grant from the Bechtel Foundation to reduce the negative impacts on communities from the COVID-19 pandemic. A subaward was made to Napa RCD to purchase food for approximately 4,200 emergency meals to be served by the Community Action of Napa Valley's (CANV) Food Bank. The agreement totals \$5,000 and will likely expire on December 31, 2021.

C. Authorize the Executive Director to Execute Agreement with WRA, Inc. for 100% Design Development for the Sulphur Creek Fish Passage Improvement Project.

Napa RCD has completed its evaluation of proposals submitted in response to the RFP for 100% Design Development for the Sulphur Creek Fish Passage Improvement Project. Napa RCD staff, staff from California Trout, and the participating landowners evaluated the two proposals in accordance with the evaluation criteria set forth in the RFP. The Napa RCD chose to award the contract to WRA, Inc. This project is funded by grants from the California Department of Fish and Wildlife Fisheries Restoration Grant Program, Proposition 68 grant program, and the California State Coastal Conservancy Proposition 1 grant program. A maximum of \$300,000 is available for the agreement with WRA, Inc.

D. Ratify Agreement with American Canyon Community and Parks Foundation (ACCPF).

Napa RCD's Executive Director signed an agreement with ACCPF on June 25, 2020 for \$4,125 to deliver a series of outdoor themed environmental programs for two cohorts of youth in American Canyon during the summer. The project will end in August 2020.

E. Ratify Agreement with Marin Resource Conservation District (MRCD).

Napa RCD's Executive Director signed an agreement with MRCD on June 24, 2020 for \$3,500 to support the development of a road maintenance plan for Point Reyes National Seashore's J Ranch. The source of funding by the MRCD for this work is a 319(h) grant from the California State Water Resource Control Board.

4. OLD BUSINESS

A. Approve Corrected Amendment No. 1 to Napa RCD Budget for Fiscal Year 2019-20.

Lucas Patzek & Anna Mattinson

The Board of Directors approved Amendment No. 1 to Napa RCD Budget for Fiscal Year 2019-20 at its May 2020 meeting, but this Amendment included some errors. The corrected Amendment No. 1 reflects revenues decreasing by \$57,243 from \$2,286,572 to \$2,229,329, and expenses decreasing by \$155,644 from \$2,185,585 to \$2,029,941.

5. NEW BUSINESS

A. Review and Discuss District Financial Reports. *Anna Mattinson*

Accounts Receivable and Cash Flow Reports will be presented.

B. Discuss 1303 Jefferson Street Office Lease. *Lucas Patzek*

Napa RCD's lease with Theodore L. Edwards (LLC) for premises situated at 1303 Jefferson St., Napa terminates on November 30, 2020. Staff recommends the Napa RCD execute a new 3-year lease for this office space for a monthly lease rate of \$2,250 for full service, including utilities and janitorial.

C. Discuss Developments Related to the Huichica Creek Sustainable Vineyard & Orchard (HCV), and Appoint Public Member to the HCV Advisory Committee. *Lucas Patzek & Miguel Garcia*

Updates from the HCV Advisory Committee concerning vineyard management and grape sales. Resolution 2016-07 specifies that the Board of Directors may appoint up to

five members of the public to the Advisory Committee. Staff recommends the appointment of public member Bryan Avila to the Advisory Committee.

D. Media Updates. *Lucas Patzek*

- a. [Napa County - Planting for Resilience](#) (pg. 43), SF Estuary News, June 2020.
- b. [Cabernet With a Side of Carbon](#), Slate, June 18, 2020.
- c. ['Carbon Farming' Could Make US Agriculture Truly Green](#), Wired, June 24, 2020.

6. REPORT FROM EXECUTIVE DIRECTOR AND DISTRICT CONSERVATIONIST, AND DIRECTORS' COMMENTS

Lucas Patzek (Napa RCD Executive Director) and Wendy Rash (NRCS District Conservationist) will give an update on current Napa RCD and NRCS projects and activities. Rainer Hoenicke (RCD Director) will give an update on current CARCD projects and activities. Other Directors may also provide comments and updates.

7. ADJOURNMENT