

# AGENDA



## **Napa County Resource Conservation District Regular Meeting of the Board of Directors**

**When:** Thursday, March 12, 2020 at 8:00 A.M.

**Where:** 1303 Jefferson St., Suite 500B, Napa, CA  
& California Polytechnic State University, Landscape  
Architecture Department, Building 34 - Dexter Library,  
Room 217, San Luis Obispo, CA

Jim  
Lincoln  
**President**

Ashley Anderson  
Bennett  
**Vice President**

Rainer  
Hoenicke  
**Director**

Jon  
Kanagy  
**Director**

Beth  
Painter  
**Director**

Bill  
Pramuk  
**Director**

Gretchen Stranzl  
McCann  
**Director**

Lucas Patzek  
**Executive Director**

Anna Mattinson  
**District Secretary**

Shana Bagley  
**District Counsel**

Tracy Schulze  
**Auditor-Controller**

### **GENERAL INFORMATION**

The Napa County Resource Conservation District (RCD or District) will hold a regular meeting of its Board of Directors on Thursday, March 12, 2020 at 8:00 A.M. at 1303 Jefferson St., Suite 500B, Napa, CA. Additionally, a meeting room out of the District located at the following location will be used: California Polytechnic State University, Landscape Architecture Department, Building 34 - Dexter Library, Room 217, San Luis Obispo, CA 93405. The meeting rooms are wheelchair accessible. Assistive listening devices and interpreters are available through the Secretary of the Board. Requests for disability related modifications or accommodations, aids or services must be made to the District office no less than 72 hours prior to the meeting date by contacting 707-690-3110, [anna@naparcd.org](mailto:anna@naparcd.org). Time for public commentary will be provided prior to Consent Calendar. Time limitations for individual speakers may be set at the discretion of the Chair. All materials relating to the agenda are available for public inspection at the District office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays. The agenda is available online at: <http://naparcd.org/>.

### **1. CALL TO ORDER, ROLL CALL**

- A. Roll Call** – The meeting is to be called to order by the Chair at 8:00 A.M., and the District Secretary will take attendance.
- B. Approval of the Agenda** – The Board will consider approval of the agenda for this meeting.

- C. Approval of Meeting Minutes** – The Board will consider approval of minutes from the February 13, 2020 regular meeting.
- D. Ratification of District Bills** – The Board will review and ratify bills approved by the Executive Director.
- E. Approval of District Bills** – The Board will review and consider approval of the District bills for February 2020.

## **2. PUBLIC COMMENTS**

In this time-period, anyone may comment to the Board regarding any subject over which the District has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals are requested to limit their comment to three minutes. No action will be taken by the Board as a result of any item presented at this time.

## **3. EDUCATIONAL PRESENTATION**

Presentation about the Napa Farmers Market by Director Dave Layland.

## **4. CONSENT CALENDAR**

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Board member may request discussion of an item on the consent calendar.

### **A. Authorize President to Sign LandSmart Agreement with Clark Vineyard Management.**

Clark Vineyard Management desires RCD to assess the natural resource features and develop LandSmart® Plans for 11 vineyard properties (total of 410 acres), and grants permission to RCD staff to enter the Subject Properties to carry out the assessment subject to the terms and conditions of this Agreement. Contract value is \$12,006. Term is through July 31, 2020, will be automatically renewed for 2 consecutive years.

### **B. Authorize President to Sign Vineyard Management Contract with Oak Knoll Farming Corporation (OKFC).**

RCD desires to continue to receive vineyard management services from the OKFC, and desires to enter into Agreement No. 2020-09 for these services. This Agreement commences on January 1, 2020 and is automatically renewed annually at the end of each calendar year, not to exceed three years. A new agreement or an extension of this agreement is possible at the end of the three-year term. Under this agreement OKFC will provide general farming services (e.g., pruning, tying, mowing, cultivation, pest control, weed control, fertilization, mildew preventing, harvesting) for the vineyard and apple orchard.

## 5. NEW BUSINESS

**A. Review and discuss District financial reports.** *Anna Mattinson*

Accounts Receivable and Cash Flow Reports will be presented.

**B. Update from Friends of the Napa River (FONR).** *Bob Zlomke*

Associate Director Bob Zlomke serves on FONR's Board of Directors, and he will provide an update on the organization, including its ongoing relationship with the RCD.

**C. Update on the RCD's Strategic Planning Process.** *Lucas Patzek*

Discussion about the draft strategic plan and next steps for the strategic planning process.

**D. Update on the CARCD Strategic Planning Process.** *Rainer Hoenicke*

Director Rainer Hoenicke serves as the Bay-Delta region representative on the CARCD Board of Directors, and in this position has been involved in CARCD's strategic planning process. He will provide an update on key features of that planning process.

**E. Discuss Upcoming Events and Possible Director Participation.** *Lucas Patzek*

- a. March 25, 2020 – [Housing, Open Space and Ag Land: Strategies for Successful Stewardship](#) – COPIA, 500 1<sup>st</sup> St., Napa.
- b. March 28, 2020 – [American Canyon Community & Parks Foundation's 5th Anniversary Open House](#) – Boys & Girls Club, 60 Benton Way, American Canyon.
- c. April 3, 2020 – [North Bay Watershed Association Conference](#) – Sheraton Petaluma, 745 Baywood Drive, Petaluma.
- d. May 31, 2020 – [Bay-friendly Garden Tour](#) – Napa region.

**F. Identify possible agenda/discussion items for future meeting(s).** *Lucas Patzek*

- a. Presentation about oaks, including North Bay ReOaking Strategy.
- b. Presentation about forest health and wildfire preparedness.
- c. Presentation on urban forestry issues in local municipalities.
- d. A presentation about policy and natural resource program developments occurring in neighboring counties around cannabis. Look at developments in Sonoma County.
- e. More presentations on climate change related activities within local government.
- f. More presentations by RCD staff to highlight specific program and project outcomes.

**G. Correspondence.** *Lucas Patzek*

- a. Napa County Property Tax Administrative Fee Cost Allocation Report FY 19-20.
- b. CSDA's 2020 Special District Leadership Academy Conference.

## **6. REPORT FROM EXECUTIVE DIRECTOR AND DISTRICT CONSERVATIONIST, AND DIRECTORS' COMMENTS**

Lucas Patzek (RCD Executive Director) and Wendy Rash (NRCS District Conservationist) will give an update on current RCD and NRCS projects and activities. Rainer Hoenicke (RCD Director) will give an update on current CARCD projects and activities. Other Directors may also provide comments and updates.

## **7. ADJOURNMENT**