



Napa County Resource Conservation District Regular Meeting of the Board of Directors

AGENDA

When: Thursday, November 18, 2021 at 8:00 A.M.

Where: Tele/videoconference

Jon Kanagy President	Gretchen Stranzl McCann Vice President	Bruce Barge Director	Ashley Anderson Bennett Director	Rainer Hoenicke Director	Jim Lincoln Director	Bill Pramuk Director
	Lucas Patzek Executive Director	Anna Mattinson District Secretary	Shana Bagley District Counsel	Tracy Schulze Auditor-Controller		

GENERAL INFORMATION

The Napa County Resource Conservation District ("Napa RCD" or "District") will hold a regular meeting of its Board of Directors on Thursday, November 18, 2021 at 8:00 A.M. In accordance with California Assembly Bill 361, the Governor's proclamation of a state of emergency due to COVID-19, and local officials' recommendation for continued remote attendance at public meetings, this meeting will be streamed live via Zoom links. You can participate in the meeting as follows:

Via Zoom videoconference at:

<https://zoom.us/j/332821538?pwd=cmp4eUxHNEl1UGJxWFpoTGZRENlZz09>

Meeting ID: 332 821 538, Password: 322739

Via teleconference at:

669-900-9128, Meeting ID: 332 821 538

We will accept written public comments received by 4 P.M. on Wednesday, November 17, 2021 sent by email to Lucas@NapaRCD.org, and we will provide time for oral public comments at the meeting. All comments will be considered a public record and will be put into the meeting record. Requests for disability related modifications or accommodations, aids or services must be made to the District office no less than 24 hours prior to the meeting date by contacting 707-690-3110, Anna@NapaRCD.org. All materials relating to the agenda are available for public inspection at the District office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays. The agenda is available online at: <http://naparc.org/>

1. CALL TO ORDER, ROLL CALL

- A. Roll call** – The meeting is to be called to order by the Chair at 8:00 A.M., and the District Secretary will take attendance.
- B. Approval of the agenda** – The Board will consider approval of the agenda for this meeting.
- C. Adoption of Resolution No. 2021-06** – The Board will consider approval of a resolution making findings in accordance with AB 361 and Government Code Section 54953, authorizing remote teleconference meetings of the legislative bodies of the District.
- D. Approval of meeting minutes** – The Board will consider approval of minutes from the October 14, 2021 regular meeting.
- E. Ratification of District bills** – The Board will review and ratify bills approved by the Executive Director.
- F. Approval of District bills** – The Board will review and consider approval of the District bills for October 2021.

2. PUBLIC COMMENTS

In this time-period, anyone may comment to the Board regarding any subject over which the District has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals are requested to limit their comment to three minutes. No action will be taken by the Board as a result of any item presented at this time.

3. EDUCATION PRESENTATION

Ruby Stahel, Napa RCD's Conservation Project Manager, will present on Monarch Habitat Enhancement in Napa County.

4. CONSENT CALENDAR

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Board member may request discussion of an item on the consent calendar.

A. Ratify Amendment No. 1 to Agreement No. 2021-AK-1 with Solano Resource Conservation District (SRCD).

Amendment No. 1 amends the maximum amount of the contract to \$38,680.00. The contract is a subaward for a National Association of Conservation Districts (NACD) Technical Assistance grant to support post-fire technical assistance and invasive weed

management. The Amendment was signed by Napa RCD's Executive Director on October 13, 2021.

B. Ratify Agreement No. 21-0530-000-SG with California Department of Food and Agriculture (CDFA).

CDFA desires Napa RCD to provide technical assistance to prospective applicants and awardees of CDFA's Climate Smart Agriculture programs in Napa County. The maximum amount of this agreement is \$113,625.36 and the term is October 1, 2021 through October 1, 2024. The agreement was executed by the Executive Director on October 13, 2021 so that work could begin immediately.

C. Ratify Agreement No. 220174B with Napa County.

Napa County's Wildlife Conservation Commission awarded Napa RCD with a grant to assist our Monarch butterfly habitat creation and enhancement program. The maximum amount of this agreement is \$8,000.00 and the term is October 19, 2021 through June 30, 2022. The agreement was executed by staff project lead Ruby Stahel with the Executive Director's approval.

D. Ratify Agreement No. 2021-27 with De Coninck Vineyards, Inc.

De Coninck Vineyards, Inc. desires Napa RCD to assess the natural resource features and develop LandSmart® Plans for 2 vineyard parcels, and grants permission to Napa RCD staff to enter the properties to carry out the assessment subject to the terms and conditions of this agreement. Contract value is \$2,209.00. The agreement was executed by the Executive Director on October 29, 2021.

E. Approve Executive Director to Execute Agreement with City of St. Helena.

The City of St. Helena desires to employ Napa RCD to furnish professional services in connection with the Upper York Creek Year 2 Monitoring project. This project builds on the previous environmental monitoring services that the Napa RCD has provided to the City. The maximum amount of this agreement is \$74,975.00. Work will be completed by September 30, 2022.

F. Ratify Agreement No. 2021-35 with Clark Vineyard Management.

Clark Vineyard Management desires Napa RCD to assess the natural resource features and develop LandSmart® Plans for 1 vineyard parcel, and grants permission to Napa RCD staff to enter the properties to carry out the assessment subject to the terms and conditions of this agreement. Contract value is \$985.00. The agreement was executed by the Executive Director on November 5, 2021.

G. Authorize Resolution No. 2021-05.

Napa RCD desires to submit a Whale Tail® grant application to the California Coastal Commission in 2021 to fund the Stream Watch program. The California Coastal Commission requires a resolution from the grant applicant's governing body that contains the following authorizations: authority to submit the proposal, authority to enter into a

contract with the California Coastal Commission if the grant is awarded, and designation of the applicant's authorized representative.

H. Approve Executive Director to Execute Agreement No. 2021-33 with Napa Green.

Napa RCD was awarded grant number 21-0530-000-SG by California Department of Food and Agriculture (CDFA) to provide technical assistance to prospective applicant and awardees of the CDFA's State Water Efficiency and Enhancement Program or Healthy Soils Incentive Program, and is seeking assistance from Napa Green to meet potential demand for these services. This Agreement is for \$25,000 and shall expire on October 1, 2024.

5. OLD BUSINESS

A. Governance Committee update. *Bruce Barge*

6. NEW BUSINESS

A. Review and discuss District financial reports. *Anna Mattinson*

Accounts receivable and cash flow reports will be presented.

B. Discuss and approve Executive Director to execute MOU with Napa Green. *Frances Knapczyk*

[Napa Green](#) has developed a land certification program for vineyard properties in Napa County, California that includes six key elements, the following three of which may be satisfied by growers working with Napa RCD: Carbon Farm Plans, Irrigation Assessments and Water Efficiency, and Tree & Forest Preservation and Enhancement. Napa Green and Napa RCD wish to formalize collaboration and data sharing related to these programs to efficiently provide technical and funding assistance services to land managers with whom we work. Additionally, Napa Green desires to increase the capacity of the Napa RCD to provide carbon farm plans to Napa Green clients at this time. The MOU provides for \$20,000 to the District for carbon farm planning services and shall expire on December 31, 2022.

C. Discuss 2021 Give!Guide campaign and opportunities for Board support. *Ashley Kvitek*

Napa RCD is one of the 55 organizations that will be featured in this year's [Napa Valley Give!Guide](#), a community fundraising initiative coordinated by Napa Valley CanDo. Staff will describe how they plan to promote the giving opportunity via social media, e-Newsletters, and use of incentives. Staff will also provide opportunities for Board to support the campaign.

7. REPORT FROM EXECUTIVE DIRECTOR, DISTRICT CONSERVATIONIST, AND DIRECTORS' COMMENTS

Evelyn Denzin (NRCS District Conservationist) and Lucas Patzek (Napa RCD Executive Director) will give an update on current NRCS and Napa RCD projects and activities. Rainer Hoenicke (RCD Director) will give an update on current CARCD projects and activities. Other Directors may also provide comments and updates.

8. ADJOURNMENT