



## Napa County Resource Conservation District Regular Meeting of the Board of Directors

# AGENDA

**When:** Thursday, September 9, 2021 at 8:00 A.M.

**Where:** Tele/videoconference

Jon Kanagy <b>President</b>	Gretchen Stranzl McCann <b>Vice President</b>	Ashley Anderson Bennett <b>Director</b>	Rainer Hoenicke <b>Director</b>	Jim Lincoln <b>Director</b>	Bill Pramuk <b>Director</b>	Vacant <b>Director</b>
	Lucas Patzek <b>Executive Director</b>	Anna Mattinson <b>District Secretary</b>	Shana Bagley <b>District Counsel</b>	Tracy Schulze <b>Auditor-Controller</b>		

### GENERAL INFORMATION

The Napa County Resource Conservation District ("Napa RCD" or "District") will hold a regular meeting of its Board of Directors on Thursday, September 9, 2021 at 8:00 A.M. Under the Governor's Executive Orders N-25-20 and N-29-20, which suspend some requirements of the Brown Act (Gov. Code § 54950, et seq.) in an effort to mitigate the impact of COVID-19, this meeting will be held only via videoconference and teleconference. You can participate in the meeting as follows:

Via Zoom videoconference at:

<https://zoom.us/j/332821538?pwd=cmp4eUxHNEl1UGJxWFpoTGZRENlZz09>

Meeting ID: 332 821 538, Password: 322739

Via teleconference at:

669-900-9128, Meeting ID: 332 821 538

We will accept written public comments received by 5 P.M. on Wednesday, September 8, 2021 sent by email to [Lucas@NapaRCD.org](mailto:Lucas@NapaRCD.org), and we will provide time for oral public comments at the meeting. All comments will be considered a public record and will be put into the meeting record. Requests for disability related modifications or accommodations, aids or services must be made to the District office no less than 24 hours prior to the meeting date by contacting 707-690-3110, [anna@naparcd.org](mailto:anna@naparcd.org). All materials relating to the agenda are available for public inspection at the District office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays. The agenda is available online at: <http://naparcd.org/>

## 1. CALL TO ORDER, ROLL CALL

- A. Roll call** – The meeting is to be called to order by the Chair at 8:00 A.M., and the District Secretary will take attendance.
- B. Approval of the agenda** – The Board will consider approval of the agenda for this meeting.
- C. Approval of meeting minutes** – The Board will consider approval of minutes from the August 12, 2021 regular meeting and the August 17, 2020 special meeting.
- D. Ratification of District bills** – The Board will review and ratify bills approved by the Executive Director.
- E. Approval of District bills** – The Board will review and consider approval of the District bills for August 2021.

## 2. PUBLIC COMMENTS

In this time-period, anyone may comment to the Board regarding any subject over which the District has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals are requested to limit their comment to three minutes. No action will be taken by the Board as a result of any item presented at this time.

## 3. CONSENT CALENDAR

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Board member may request discussion of an item on the consent calendar.

### **A. Approve the Statement of Work and authorize the Executive Director to execute the USDA-NRCS Unfunded Cooperative Agreement for Vehicle and Space Sharing.**

The Unfunded Cooperative Agreement for Vehicle and Space Sharing between USDA-NRCS and Napa RCD supplements the Memorandum of Agreement (MOA) between the two agencies and specifies the transfer of resources between them to accomplish delivery of USDA-NRCS programs and mutual conservation priorities. The Cooperative Agreement is called unfunded because USDA-NRCS is offering the use of government vehicles and office space at no cost to Napa RCD. The Cooperative Agreement period of performance will be on a calendar year and run for 6 years starting on in 2021 and ending on December 31, 2027. The Napa RCD Board of Directors accepts the Statement of Work and authorize the Executive Director to execute the Cooperative Agreement.

**B. Authorize the Executive Director to appoint staff as members to the Napa Weed Management Area (NWMA) and to execute the Memorandum of Understanding (MOU).**

The purpose of this MOU is to establish the NWMA so that Members can work together within the scope of their respective authorities toward a common goal of excluding, detecting, eradicating, and suppressing noxious weeds and invasive exotic plants in Napa County using an integrated approach. Through the MOU the Members commit to work towards this goal by coordinating efforts to advance knowledge and skills, implement good land stewardship practices, and raise public awareness of invasive plants and their impact on local ecosystems and the economy. Napa RCD staff have been coordinating the NWMA as it relaunches after about a decade of inactivity. The Napa RCD Board of Directors authorizes the Executive Director to appoint staff to serve as Members of the NWMA and to execute the MOU.

**C. Authorize the Executive Director to execute Agreement No. 2021-16 with Napa County.**

Napa County entered into Agreement No. D2012307 with the California State Water Resources Control Board for the purpose of implementing the Napa River Restoration Oakville to Oak Knoll, Group D, Phase II, and Napa County desires to contract with Napa RCD to receive specialized environmental monitoring and reporting services for this project. Maximum compensation for this Agreement is \$37,000 and the Agreement shall expire on April 30, 2024.

**D. Authorize the Executive Director to finalize and execute Right of Entry and Right of Construction Agreements for State Coastal Conservancy Agreement 20-115.**

Napa RCD entered into Agreement 20-115 with State Coastal Conservancy to conduct the Demonstrating Wildfire Resilience in Napa County's Wildland-Urban Interface Project. The Project will improve forest health, reduce extreme wildfire behavior, and enhance wildlife habitat on properties owned by Pacific Union College, Land Trust of Napa County, Napa County Regional Park and Open Space District, and the Suscol Intertribal Council. Napa RCD wishes to execute Right of Entry and Right of Construction Agreements Nos. 2021020, 2021021, 2021022, and 2021023 with the four property owners to implement the Project.

**E. Ratify Amendment No. 1 of Contract Number SCAPOSD RCPP NCRCD-001 with Sonoma Resource Conservation District (SRCD).**

This Amendment increases the not-to-exceed budget to \$9,000. This agreement provides for Napa RCD to assist SRCD with the preparation and verification of Carbon Farm or LandSmart Farm Plans in Sonoma County. The amendment was executed by the Executive Director on August 31, 2021.

**F. Ratify Agreement No. 2021-26 with Temple Family Vineyards.**

Temple Family Vineyards desires Napa RCD to assess the natural resource features and develop LandSmart® Plans for 1 vineyard parcel, and grants permission to Napa RCD staff to enter the properties to carry out the assessment subject to the terms and conditions of this agreement. Contract value is \$957.00. The agreement was executed by the Executive Director on September 2, 2021.

#### 4. OLD BUSINESS

##### A. Governance Committee items.

- a. **Update about filling Director vacancy and discussion about selection process.**  
*Lucas Patzek & Rainer Hoenicke*
- b. **Presentation and possible action on revised Policy No. 5010: Board Meetings.**  
*Lucas Patzek*

##### B. Huichica Creek Sustainable Vineyard & Orchard (HCV) Advisory Committee items. *Lucas Patzek & Dave Holt*

We will discuss current activities and upcoming vineyard management needs at HCV, and consultant Dave Holt will present on vineyard lease options.

#### 5. NEW BUSINESS

##### A. Review and discuss District financial reports. *Anna Mattinson*

Accounts receivable and cash flow reports will be presented.

##### B. One Million Trees Initiative. *Frances Knapczyk & Tom Gamble*

Napa RCD has been working with a group of community members to launch a new initiative to inspire people in Napa County to value and protect mature native trees and to plant new trees. Specifically, the initiative would help people take actions that nurture and protect individual and mature stands of healthy trees, especially oaks. We would also help people plant native tree species in appropriate locations.

#### 6. REPORT FROM EXECUTIVE DIRECTOR, DISTRICT CONSERVATIONIST, AND DIRECTORS' COMMENTS

Evelyn Denzin (NRCS District Conservationist) and Lucas Patzek (Napa RCD Executive Director) will give an update on current NRCS and Napa RCD projects and activities. Rainer Hoenicke (RCD Director) will give an update on current CARCD projects and activities. Other Directors may also provide comments and updates.

#### 7. ADJOURNMENT

