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| A close up of a sign  Description automatically generated | Napa County Resource Conservation District  Regular Meeting of the Board of Directors |
| AGENDA  When: Thursday, May 13, 2021 at 8:00 A.M.  Where: Tele/videoconference | |
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| |  |  |  |  | | --- | --- | --- | --- | | Lucas Patzek | Anna Mattinson | Shana Bagley | Tracy Schulze | | Executive Director | District Secretary | District Counsel | Auditor-Controller | | |

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| **GENERAL INFORMATION**  The Napa County Resource Conservation District (“Napa RCD” or “District”) will hold a regular meeting of its Board of Directors on Thursday, May 13, 2021 at 8:00 A.M. Under the Governor’s Executive Orders N-25-20 and N-29-20, which suspend some requirements of the Brown Act (Gov. Code § 54950, et seq.) in an effort to mitigate the impact of COVID-19, this meeting will be held only via videoconference and teleconference. You can participate in the meeting as follows:  Via Zoom videoconference at:  <https://zoom.us/j/332821538?pwd=cmp4eUxHNEl1UGJxWFpoTGIzRENlZz09> Meeting ID: 332 821 538, Password: 322739  Via teleconference at:  669-900-9128, Meeting ID: 332 821 538  We will accept written public comments received by 5 P.M. on Wednesday, May 12, 2021 sent by email to [Lucas@NapaRCD.org](mailto:Lucas@NapaRCD.org), and we will provide time for oral public comments at the meeting. All comments will be considered a public record and will be put into the meeting record. Requests for disability related modifications or accommodations, aids or services must be made to the District office no less than 24 hours prior to the meeting date by contacting 707-690-3110, [anna@naparcd.org](mailto:anna@naparcd.org). All materials relating to the agenda are available for public inspection at the District office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays. The agenda is available online at: <http://naparcd.org/> |

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| 1. | CALL TO ORDER, ROLL CALL |

1. Roll call **–** The meeting is to be called to order by the Chair at 8:00 A.M., and the District Secretary will take attendance.
2. Approval of the agenda **–** The Board will consider approval of the agenda for this meeting.
3. Approval of meeting minutes **–** The Board will consider approval of minutes from the April 8, 2021 regular meeting.
4. Ratification of District bills **–** The Board will review and ratify bills approved by the Executive Director.
5. Approval of District bills **–** The Board will review and consider approval of the District bills for April 2021.

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| 2. | PUBLIC COMMENTS |

In this time-period, anyone may comment to the Board regarding any subject over which the District has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals are requested to limit their comment to three minutes. No action will be taken by the Board as a result of any item presented at this time.

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| 3. | SET ITEMS OR PUBLIC HEARINGS |

8:15 A.M.

1. Presentation of draft fiscal year 2021-2022 budget. *Lucas Patzek*

Lucas will present the draft budget, which was reviewed by the Finance Committee on April 29, 2021. The public hearing (comment period) will remain open until June 10, 2021. On this date the Board of Directors will go over any suggested changes and will consider adoption of a final budget. Budgeted revenues are $3,098,582 ($399,500 from taxes and interest, $2,412,182 from intergovernmental agreements, and $286,900 from other revenues (non-intergovernmental agreements, sales, donations, and other miscellaneous sources). Budgeted expenses are $2,682,379 ($1,342,037 in salaries and employee benefits, $1,243,552 in services, and $96,790 in supplies and other).

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| 4. | CONSENT CALENDAR |

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Board member may request discussion of an item on the consent calendar.

1. Authorize Resolution No. 2021-01.

Napa RCD submitted a grant application to the State Coastal Conservancy’s (Conservancy’s) Forest Health and Wildfire Resilience Program for the project titled “Demonstrating Wildfire Resilience in Napa County’s Wildland-Urban Interface.” The Conservancy requires a resolution from Napa RCD’s board approving the filing of an application for a grant for the project, and designating persons to negotiate and execute the grant agreement and any amendments.

1. Ratify Agreement No. 2021-09 with Marlene Cerchi.

Marlene Cerchi desires Napa RCD to assess the natural resource features and develop a LandSmart® Plans for 1 vineyard parcels, and grants permission to Napa RCD staff to enter the properties to carry out the assessment. Contract value is $1,054.00. The agreement was executed by the Executive Director on May 6, 2021.

1. Ratify Agreement No. 2021-10 with Pina Vineyard Management.

Pina Vineyard Management desires Napa RCD to assess the natural resource features and develop a LandSmart® Plans for 2 vineyard parcels, and grants permission to Napa RCD staff to enter the properties to carry out the assessment. Contract value is $1,909.00. The agreement was executed by the Executive Director on May 7, 2021.

1. Authorize President to sign California Trout Agreement No. 21-107NCR.

Napa RCD partnered with California Trout to deliver the project called “Sulphur Creek

Fish Passage Improvement Project” with the goal of developing 100% design plans for remediation of a defunct fishway at a private bridge crossing over Sulphur Creek

in St. Helena. Agreement No. 21-107NCR delineates the budget commitments of California Trout and Napa RCD to this project, as well as the roles and responsibilities of each party.

1. Authorize President to sign Amendment No. 1 to Agreement No. 2020-46 with WRA, Inc.

Napa RCD entered into Agreement No. 2020-46 with WRA, Inc. on July 9, 2020 to receive services for the project entitled “Sulphur Creek Fish Passage Restoration Project Design.” Napa RCD wishes to amend this agreement to expand the activities and deliverables to be supported by the consultant. The not-to-exceed budget will be increased from $297,120 to $449,020. These additional activities will be funded by CDFW Agreement No. Q199606.

1. Authorize President to sign Agreement with National Association of Conservation Districts (NACD).

Napa RCD was awarded a 2021 Technical Assistance grant on behalf of a joint proposal by Napa and Lake County RCDs for $216,285. This grant will provide an additional year of funding for forestry specialist positions in the two counties and will also provide for some technical assistance to grape growers in Napa County. Napa RCD will administer the grant and subcontract with Lake RCD. Napa RCD’s portion of this grant is $153,885.

1. Ratify Agreement with California Association of Resource Conservation Districts (CARCD).

CARCD was awarded a grant from the National Fish and Wildlife Foundation to support monarch habitat restoration on working lands, and CARCD put out a Request for Proposals to the state’s RCDs, which Napa RCD responded to in order to provide technical assistance to land managers in Napa County. Contract value shall not exceed $14,933.60. The agreement was executed by the Executive Director on April 13, 2021.

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| 5. | OLD BUSINESS |

1. Update on the open Director position from the ad hoc committee.*Gretchen Stranzl McCann & Rainer Hoenicke*
2. Discuss developments related to the Huichica Creek Sustainable Vineyard & Orchard (HCV).*Lucas Patzek*

We will discuss current activities and upcoming vineyard management needs at HCV, and provide updates on the planning process.

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| 6. | NEW BUSINESS |

1. Review and discuss District financial reports.*Anna Mattinson*

Q3 revenue and expense, accounts receivable, and cash flow reports will be presented.

1. Discuss and select recipient(s) of Napa RCD’s Scholarship for Emerging Environmental Leaders.*Eric McKee*

Napa RCD has dedicated scholarship funds in the amount of $1,000 to celebrate the contributions of young leaders who have partnered with it to voluntarily care for Napa County’s land, water, soil, wildlife, and people. This scholarship is open to students graduating from any high school in Napa County who also satisfy certain requirements defined in the scholarship application. This year there were 12 scholarship applicants.

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| 7. | REPORT FROM EXECUTIVE DIRECTOR, DISTRICT CONSERVATIONIST, AND DIRECTORS’ COMMENTS |

Lucas Patzek (Napa RCD Executive Director) and Evelyn Denzin (NRCS District Conservationist) will give an update on current Napa RCD and NRCS projects and activities. Rainer Hoenicke (RCD Director) will give an update on current CARCD projects and activities. Other Directors may also provide comments and updates.

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| 8. | ADJOURNMENT |