



## Napa County Resource Conservation District Special Meeting of the Finance Committee

# AGENDA

**When:** Thursday, January 7, 2021 at 3:00 P.M.

**Where:** Tele/videoconference

Jim Lincoln	Rainer Hoenicke	Bob Zlomke
<b>Chair</b>	<b>Member</b>	<b>Member</b>

Lucas Patzek	Anna Mattinson	Shana Bagley	Tracy Schulze
<b>Executive Director</b>	<b>District Secretary</b>	<b>District Counsel</b>	<b>Auditor-Controller</b>

### GENERAL INFORMATION

The Napa County Resource Conservation District ("Napa RCD" or "District") will hold a special meeting of the Finance Committee of the Board of Directors on Thursday, January 7, 2021 at 3:00 P.M. Under the Governor's Executive Orders N-25-20 and N-29-20, which suspend some requirements of the Brown Act (Gov. Code § 54950, et seq.) in an effort to mitigate the impact of COVID-19, this meeting will be held only via videoconference and teleconference. You can participate in the meeting as follows:

Via Zoom videoconference at:

<https://us02web.zoom.us/j/81487949983?pwd=Nk5wdzUwb2JuYjdwYkF1WUZZlpGdz09>

Meeting ID: 814 8794 9983, Password: 154

Via teleconference at:

669-900-9128, Meeting ID: 814 8794 9983

We will accept written public comments received by 2 P.M. on Thursday, January 7, 2021 sent by email to [Lucas@NapaRCD.org](mailto:Lucas@NapaRCD.org), and we will provide time for oral public comments at the meeting. All comments will be considered a public record and will be put into the meeting record. Requests for disability related modifications or accommodations, aids or services must be made to the District office no less than 24 hours prior to the meeting date by contacting 707-690-3110, [anna@naparcd.org](mailto:anna@naparcd.org). All materials relating to the agenda are available for public inspection at the District office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays. The agenda is available online at: <http://naparcd.org/>

## 1. CALL TO ORDER, ROLL CALL

- A. Roll Call** – The meeting is to be called to order by the Chair at 3:00 P.M., and the District Secretary will take attendance.
- B. Approval of the Agenda** – The Board will consider approval of the agenda for this meeting.
- C. Approval of Meeting Minutes** – The Board will consider approval of minutes from the May 12, 2020 special meeting.

## 2. PUBLIC COMMENTS

In this time-period, anyone may provide comment to the Finance Committee, including requests for consideration of items to be placed on future agendas and announcements by District directors and staff. No action will be taken on non-agenda items.

## 3. NEW BUSINESS

### **A. Review and Discuss District Financial Reports.** *Anna Mattinson & Lucas Patzek*

The Q2 revenue and expense report will be presented, and potential budget adjustments will be discussed. The accounts receivable and cash flow reports will also be presented.

### **B. Review and Discuss the Audit for Fiscal Year 2019-2020.** *Lucas Patzek*

The audit for fiscal year 2019-2020 has been completed without any findings, and will be discussed in preparation for potential authorization to accept the audit report at the January 14<sup>th</sup> Board Meeting.

## 4. ADJOURNMENT