



## Napa County Resource Conservation District Regular Meeting of the Board of Directors

# AGENDA

**When:** Thursday, October 8, 2020 at 8:00 A.M.

**Where:** Tele/videoconference

Jim Lincoln <b>President</b>	Ashley Anderson Bennett <b>Vice President</b>	Rainer Hoenicke <b>Director</b>	Jon Kanagy <b>Director</b>	Beth Painter <b>Director</b>	Bill Pramuk <b>Director</b>	Gretchen Stranzl McCann <b>Director</b>
Lucas Patzek <b>Executive Director</b>		Anna Mattinson <b>District Secretary</b>	Shana Bagley <b>District Counsel</b>	Tracy Schulze <b>Auditor-Controller</b>		

### GENERAL INFORMATION

The Napa County Resource Conservation District ("Napa RCD" or "District") will hold a regular meeting of its Board of Directors on Thursday, October 8, 2020 at 8:00 A.M. Under the Governor's Executive Orders N-25-20 and N-29-20, which suspend some requirements of the Brown Act (Gov. Code § 54950, et seq.) in an effort to mitigate the impact of COVID-19, this meeting will be held only via videoconference and teleconference. You can participate in the meeting as follows:

Via Zoom videoconference at:

<https://zoom.us/j/332821538?pwd=cmp4eUxHNEl1UGJxWFpoTGZRENlZz09>

Meeting ID: 332 821 538, Password: 322739

Via teleconference at:

669-900-9128, Meeting ID: 332 821 538

We will accept written public comments received by 5 P.M. on Wednesday, October 7, 2020 sent by email to [Lucas@NapaRCD.org](mailto:Lucas@NapaRCD.org), and we will provide time for oral public comments at the meeting. All comments will be considered a public record and will be put into the meeting record. Requests for disability related modifications or accommodations, aids or services must be made to the District office no less than 24 hours prior to the meeting date by contacting 707-690-3110, [anna@naparcd.org](mailto:anna@naparcd.org). All materials relating to the agenda are available for public inspection at the District office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays. The agenda is available online at: <http://naparcd.org/>

## 1. CALL TO ORDER, ROLL CALL

- A. Roll Call** – The meeting is to be called to order by the Chair at 8:00 A.M., and the District Secretary will take attendance.
- B. Approval of the Agenda** – The Board will consider approval of the agenda for this meeting.
- C. Approval of Meeting Minutes** – The Board will consider approval of minutes from the September 23, 2020 regular meeting.
- D. Ratification of District Bills** – The Board will review and ratify bills approved by the Executive Director.
- E. Approval of District Bills** – The Board will review and consider approval of the District bills for September 2020.

## 2. PUBLIC COMMENTS

In this time-period, anyone may comment to the Board regarding any subject over which the District has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals are requested to limit their comment to three minutes. No action will be taken by the Board as a result of any item presented at this time.

## 3. EDUCATIONAL PRESENTATION

With funding from Napa County Measure A, the permitting and environmental compliance phase of the Pope Creek Weed Management Project is now complete. Robin Hunter, Associate with Horizon Water and Environment, LLC, will discuss how the project was developed, steps recently completed to make the project shovel ready, and recommendations for implementation.

## 4. CONSENT CALENDAR

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Board member may request discussion of an item on the consent calendar.

### **A. Authorize Amended Resolution Number 2020-03-1.**

Napa RCD desires to apply to the California Department of Conservation's ("DOC's") 2020 Sustainable Groundwater Management Watershed Coordinator Program. The procedures established by DOC require an authorizing resolution from our governing body that evidences authority to submit the application and, if awarded funding, to enter into and

perform under the terms of the grant agreement. The Board of Directors authorized Resolution No. 2020-03 on September 23, 2020, but it was lacking a statement concerning how CEQA will be handled. The amended Resolution now includes this statement.

**B. Authorize Resolution Number 2020-04.**

Napa RCD is the lead agency under the California Environmental Quality Act (Pub. Resources Code, § 21000 Et Seq.) regarding the Pope Creek Weed Management Project. Resolution 2020-04 will approve the Mitigated Negative Declaration and adopt the Mitigation Monitoring and Reporting Program. All CEQA documents are available here: <https://ceqanet.opr.ca.gov/2019129040/2>

**C. Authorize the President to Execute the Amendment No. 1 to Agreement No. 2018-07.**

Napa RCD entered into Agreement No. 2018-07 with Horizon Water & Environment to assist implementing a project entitled "Pope Creek Weed Management." Napa RCD desires to extend the expiration date of the Agreement so that Horizon Water & Environment may have additional time to meet the project deliverables.

**D. Authorize President to Sign the Letter to Napa Valley CanDo Concerning Handling of Donations Made Through the 2020 Napa Valley Give!Guide.**

RCD must authorize Napa Valley CanDo to hold donations made to the RCD through the 2020 Napa Valley Give!Guide until the end of January 2021.

## **5. OLD BUSINESS**

**A. Discuss Developments Related to the Huichica Creek Sustainable Vineyard & Orchard (HCV).** *Miguel Garcia & Jim Lincoln*

Updates from the HCV Advisory Committee concerning vineyard management and grape sales.

**B. Discuss Implementation of the 2020-2025 Strategic Plan.** *Rainer Hoenicke & Lucas Patzek*

We will discuss different aspects of implementing the Napa RCD's new Strategic Plan, including community needs assessment, Board development, and the donor development campaign.

## **6. NEW BUSINESS**

**A. Review and Discuss District Financial Reports.** *Anna Mattinson*  
Accounts Receivable and Cash Flow Reports will be presented.

**B. Discuss Newsletter & Social Media Best Practices.** *Ashley Kvitek*

Ashley Kvitek, Napa RCD's Volunteer & Outreach Coordinator, will discuss how the organization is leveraging its newsletter and social media in new and innovative ways, and will provide ideas for how the Board of Directors can have a role in our outreach and engagement strategies.

**C. Discuss Upcoming Events and Possible Director Participation.** *Lucas Patzek*

- a. [WILD Napa: Fire in Our Ecosystems](#), Oct. 14, 2020 at 7:00 P.M., fully online.
- b. [Water-Wise Workshop Series: Greywater Systems](#), Oct. 21, 2020 at 6:30-8:30 P.M., fully online.
- c. [Watershed Information and Conservation Council \(WICC\) Quarterly Meeting](#), Oct. 22, 2020 at 3:00-5:00 P.M., fully online.
- d. [2020 CARCD Virtual Conference](#), Nov. 12-24, 2020, fully online.

## **7. REPORT FROM EXECUTIVE DIRECTOR, DISTRICT CONSERVATIONIST, AND DIRECTORS' COMMENTS**

Lucas Patzek (Napa RCD Executive Director) and Wendy Rash (NRCS District Conservationist) will give an update on current Napa RCD and NRCS projects and activities. Rainer Hoenicke (RCD Director) will give an update on current CARCD projects and activities. Other Directors may also provide comments and updates.

## **8. ADJOURNMENT**