



Napa County Resource Conservation District Regular Meeting of the Board of Directors

AGENDA

When: Thursday, August 13, 2020 at 8:00 A.M.

Where: Tele/videoconference

Jim Lincoln President	Ashley Anderson Bennett Vice President	Rainer Hoenicke Director	Jon Kanagy Director	Beth Painter Director	Bill Pramuk Director	Gretchen Stranzl McCann Director
	Lucas Patzek Executive Director	Anna Mattinson District Secretary	Shana Bagley District Counsel	Tracy Schulze Auditor-Controller		

GENERAL INFORMATION

The Napa County Resource Conservation District ("Napa RCD" or "District") will hold a regular meeting of its Board of Directors on Thursday, August 13, 2020 at 8:00 A.M. Under the Governor's Executive Orders N-25-20 and N-29-20, which suspend some requirements of the Brown Act (Gov. Code § 54950, et seq.) in an effort to mitigate the impact of COVID-19, this meeting will be held only via videoconference and teleconference. You can participate in the meeting as follows:

Via Zoom videoconference at:

<https://zoom.us/j/332821538?pwd=cmp4eUxHNEl1UGJxWFpoTGZRENlZz09>

Meeting ID: 332 821 538, Password: 322739

Via teleconference at:

669-900-9128, Meeting ID: 332 821 538

We will accept written public comments received by 5 P.M. on Wednesday, August 12, 2020 sent by email to Lucas@NapaRCD.org, and we will provide time for oral public comments at the meeting. All comments will be considered a public record and will be put into the meeting record. Requests for disability related modifications or accommodations, aids or services must be made to the District office no less than 24 hours prior to the meeting date by contacting 707-690-3110, anna@naparcd.org. All materials relating to the agenda are available for public inspection at the District office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays. The agenda is available online at: <http://naparcd.org/>

1. CALL TO ORDER, ROLL CALL

- A. Roll Call** – The meeting is to be called to order by the Chair at 8:00 A.M., and the District Secretary will take attendance.
- B. Approval of the Agenda** – The Board will consider approval of the agenda for this meeting.
- C. Approval of Meeting Minutes** – The Board will consider approval of minutes from the July 9, 2020 regular meeting and the August 5, 2020 special meeting.
- D. Ratification of District Bills** – The Board will review and ratify bills approved by the Executive Director.
- E. Approval of District Bills** – The Board will review and consider approval of the District bills for July 2020.

2. PUBLIC COMMENTS

In this time-period, anyone may comment to the Board regarding any subject over which the District has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals are requested to limit their comment to three minutes. No action will be taken by the Board as a result of any item presented at this time.

3. EDUCATIONAL PRESENTATION

A presentation by Amanda Benton, Napa RCD Forestry Program Manager, entitled “What are Forest Management Plans and why do we need them?” She’ll describe the basics of what she’s looking for in a forest setting, the different aspects of forested areas in Napa County, and how she assists landowners with managed their forested lands better.

4. CONSENT CALENDAR

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Board member may request discussion of an item on the consent calendar.

A. Authorize the Executive Director to Execute Professional Services Agreement with City of St Helena for York Creek Project Year 1 Monitoring.

The City desires to contract with Napa RCD for professional services to support the implementation of the Geomorphic and Restoration Monitoring and Adaptive Management Plan for the Upper York Creek Ecosystem Restoration Project. The contract amount will total around \$120,000 and the term will be August 1, 2020 to September 30,

2021. The Executive Director still needs to finalize the details of the agreement with City officials and the work needs to begin quickly.

B. Authorize the Executive Director to Execute Professional Services Agreement with Sonoma Resource Conservation District.

Sonoma RCD desires to contract with Napa RCD for professional services to unpaved road improvement projects in the Kincade Fire impacted areas. The contract amount will total around \$14,580 and the term will be August 10, 2020 until February 28, 2021. The source of funding is a federal grant to Sonoma RCD from the Environmental Protection Agency that is administered through the CA State Water Resources Control Board. The Executive Director still needs to finalize the details of the agreement with Sonoma RCD officials, and the work needs to be completed before the rainy season.

C. Authorize the President to Execute Right of Entry Agreement with Treasury Wine Estates American Company for Fish Trap.

Napa RCD desires to gain access to property owned by Treasury Wine Estates for the purpose of installing and operating its fish trap in the Napa River for the purpose of fish population monitoring. Napa RCD also desires to store the fish trap and related equipment on the property in between field surveys.

D. Authorize the President to Execute Right of Entry Agreement with Treasury Wine Estates American Company for York Creek Work.

Napa RCD desires to gain access to property owned by Treasury Wine Estates to conduct stream channel assessments and topographic surveys of York Creek under our agreement with the City of St. Helena.

E. Ratify the Right of Entry Agreement with C. Mondavi and Sons Inc. DBA Charles Krug Winery.

Napa RCD desires to gain access to the Charles Krug Winery property to conduct stream channel assessments and topographic surveys of York Creek under our agreement with the City of St. Helena. The Executive Director approved the agreement so that Napa RCD could access the property prior to this meeting.

F. Ratify City of Calistoga Purchase Order # 20-21 13 for the Berry Street Bridge Shrimp Survey Project.

City of Calistoga desires to contract with Napa RCD for environmental monitoring services related to freshwater shrimp at Berry Street Bridge. The PO amount is \$3,869.00. The PO was signed by the Executive Director on July 20, 2020.

5. OLD BUSINESS

A. Reflecting on the Donor Development Campaign. *Rainer Hoenicke & Lucas Patzek*

We will reflect on the outcomes of the August 5th Special Board Meeting and explore next steps for the Napa RCD-CARCD donor development campaign.

B. Discuss Developments Related to the Huichica Creek Sustainable Vineyard & Orchard (HCV). *Lucas Patzek & Miguel Garcia*

Updates from the HCV Advisory Committee concerning vineyard management and grape sales.

6. NEW BUSINESS

A. Review and Discuss District Financial Reports. *Anna Mattinson*

Accounts Receivable and Cash Flow Reports will be presented.

B. Updates from the Groundwater Sustainability Plan Advisory Committee (GSPAC). *Bob Zlomke & Jim Lincoln*

The Napa County Groundwater Sustainability Agency (NCGSA) appointed the GSPAC on June 9, 2020, to advise the NCGSA Board of Directors on the preparation of a Groundwater Sustainability Plan (GSP), with policies and recommendations to manage the groundwater within the Napa Valley Groundwater Subbasin to ensure its long-term protection and availability. Bob Zlomke and Jim Lincoln were appointed as GSPAC members.

C. Discuss and Potentially Take Action on the NRCS/RCD Local Work Group Process.

Lucas Patzek & Wendy Rash

USDA-NRCS Local Work Groups focus on identifying agricultural and natural resource issues existing in our communities and provide information and feedback to direct NRCS programs. This is an opportunity for Napa RCD to collaborate with NRCS to advance Local Work Group goals and execute a portion of Napa RCD's community needs assessment. We will discuss process and timeline details. The Board of Directors may wish to form a Temporary Committee to make recommendations on the Napa RCD community needs assessment, as well as the related issues of diversity, equity, and inclusion.

7. REPORT FROM EXECUTIVE DIRECTOR, DISTRICT CONSERVATIONIST, AND DIRECTORS' COMMENTS

Lucas Patzek (Napa RCD Executive Director) and Wendy Rash (NRCS District Conservationist) will give an update on current Napa RCD and NRCS projects and activities. Rainer Hoenicke (RCD Director) will give an update on current CARCD projects and activities. Other Directors may also provide comments and updates.

8. ADJOURNMENT