



AGENDA

Napa County Resource Conservation District Regular Meeting of the Board of Directors

When: Thursday, December 12, 2019 at 8:00 A.M.

Where: 1303 Jefferson St., Suite 500B, Napa, CA

Jim
Lincoln
President

Ashley Anderson
Bennett
Vice President

Rainer
Hoenicke
Director

Jon
Kanagy
Director

Beth
Painter
Director

Bill
Pramuk
Director

Gretchen Stranzl
McCann
Director

Lucas Patzek
Executive Director

Anna Mattinson
District Secretary

Shana Bagley
District Counsel

GENERAL INFORMATION

The Napa County Resource Conservation District (RCD or District) will hold a regular meeting of its Board of Directors on Thursday, December 12, 2019 at 8:00 A.M. at 1303 Jefferson St., Suite 500B, Napa, CA. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Secretary of the Board. Requests for disability related modifications or accommodations, aids or services must be made to the District office no less than 72 hours prior to the meeting date by contacting 707-690-3110, anna@naparcd.org. Time for public commentary will be provided prior to Consent Calendar. Time limitations for individual speakers may be set at the discretion of the Chair. All materials relating to the agenda are available for public inspection at the District office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays. The agenda is available online at: <http://naparcd.org/>.

1. CALL TO ORDER, ROLL CALL

- A. Roll Call** – The meeting is to be called to order by the Chair at 8:00 A.M., and the District Secretary will take attendance.
- B. Approval of the Agenda** – The Board will consider approval of the agenda for this meeting.
- C. Approval of Meeting Minutes** – The Board will consider approval of minutes from the November 14, 2019 regular meeting.
- D. Ratification of District Bills** – The Board will review and ratify bills approved by the Executive Director.

- E. Approval of District Bills** – The Board will review and consider approval of the District bills for November 2019.

2. PUBLIC COMMENTS

In this time-period, anyone may comment to the Board regarding any subject over which the District has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals are requested to limit their comment to three minutes. No action will be taken by the Board as a result of any item presented at this time.

3. EDUCATIONAL PRESENTATION

Presentation about Napa Valley Streamflow Watch, a new citizen-science project to guide local stream enhancement projects, by RCD Senior Hydrologist Paul Blank.

4. CONSENT CALENDAR

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Board member may request discussion of an item on the consent calendar.

A. Authorize President to Sign Amendment No. 1 of City of St. Helena Contract No. 2019-036.

On October 16, 2018, the RCD and City entered into an Agreement for RCD to provide a range of professional services related to assessing and offsetting the environmental effects of the dam removal work on York Creek. This amendment provides additional funding and expands the scope of services for the RCD.

B. Authorize President to Sign LandSmart Agreement with Jackson Family Wines, Inc.

The RCD desires to enter into a Professional Services and Right-Of-Entry Agreement with Jackson Family Wines, Inc. to prepare 11 LandSmart Plans for \$11,440. This dollar amount exceeds the threshold of \$10,000 under which the Executive Director is authorized by Resolution 2019-03 to enter into such agreements on behalf of the RCD.

C. Remove Vehicle from the Fixed Asset List.

The RCD traded in its 1999 GMC Sierra Truck, which was a fully depreciated asset, for the purchase of its new pickup. Because it is no longer owned by the RCD, this GMC Truck must be removed from the RCD's fixed asset list.

D. Authorize Executive Director to Request Auditing Services Through Napa County.

The RCD was included in Napa County's overall contract for auditing services to be provided by the Brown Armstrong Accountancy Corporation beginning in Fiscal Year 2015-16. To date, the RCD has not received auditing services through this contract, as we have contracted directly with Larry Bain, CPA to meet our annual audit requirements.

RCD's contract with Larry Bain, CPA expires this year without the possibility of an extension. The RCD desires to proceed with the contracting process with Brown Armstrong for the Fiscal Year 2019-20 audit.

5. UNFINISHED BUSINESS

There is no unfinished business.

6. NEW BUSINESS

A. Review and Discuss District Financial Reports. *Anna Mattinson*

Q1 Revenue and Expense, Accounts Receivable, and Cash Flow Reports will be presented.

B. Discussion About and Possible Action on a Climate Resolution. *Lucas Patzek*

Discuss and possibly take action on developing a resolution to acknowledge climate change as a major risk to local communities and to commit to specific actions supporting climate resiliency.

C. Identify possible agenda/discussion items for future meeting(s). *Lucas Patzek*

- a. More presentations by RCD staff to highlight specific program and project outcomes.
- b. Cannabis in Napa County – the latest policy developments and potential land use impacts.
- c. Napa Communities Firewise Foundation – Countywide CWPP and new strategic direction.
- d. Sustainable Solano efforts related to urban agriculture, permaculture, farm-to-market connectivity, etc.
- e. City of Napa's efforts related to updating its General Plan including adding a new social equity element.

7. REPORT FROM EXECUTIVE DIRECTOR AND DISTRICT CONSERVATIONIST, AND DIRECTORS' COMMENTS

Lucas Patzek (RCD Executive Director) will give an update on current RCD projects and activities. Rainer Hoenicke (RCD Director) will give an update on current CARCD projects and activities. Other Directors may also provide comments and updates.

8. ADJOURNMENT