



# AGENDA

## Napa County Resource Conservation District Regular Meeting of the Board of Directors

When: Thursday, July 11, 2019 at 8:00 A.M.  
Where: 1303 Jefferson St., Suite 500B, Napa, CA

Jim Lincoln  
President

Ashley Anderson Bennett  
Vice President

Rainer Hoenicke  
Director

Jon Kanagy  
Director

Beth Painter  
Director

Bill Pramuk  
Director

Gretchen Stranzl McCann  
Director

Lucas Patzek  
Executive Director

Anna Mattinson  
District Secretary

Shana Bagley  
District Counsel

### GENERAL INFORMATION

The Napa County Resource Conservation District (RCD or District) will hold a regular meeting of its Board of Directors on Thursday, July 11, 2019 at 8:00 A.M. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Secretary of the Board. Requests for disability related modifications or accommodations, aids or services must be made to the District office no less than 72 hours prior to the meeting date by contacting 707-690-3110, [anna@naparcd.org](mailto:anna@naparcd.org). Time for public commentary will be provided prior to Consent Calendar. Time limitations for individual speakers may be set at the discretion of the Chair. All materials relating to the agenda are available for public inspection at the District office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays. The agenda is available online at: <http://naparcd.org/>.

#### 1. CALL TO ORDER, ROLL CALL

- A. **Roll Call** – The meeting is to be called to order by the Chair at 8:00 A.M., and the District Secretary will take attendance.
- B. **Approval of the Agenda** – The Board will consider approval of the agenda for this meeting.
- C. **Approval of Meeting Minutes** – The Board will consider approval of minutes from the June 13, 2019 regular meeting.
- D. **Ratification of District Bills** – The Board will review and ratify bills approved by the Executive Director.
- E. **Approval of District Bills** – The Board will review and consider approval of the District bills for June 2019.

#### 2. PUBLIC COMMENTS

In this time-period, anyone may comment to the Board regarding any subject over which the District has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals are requested to limit their comment to three minutes. No action will be taken by the Board as a result of any item presented at this time.

### 3. EDUCATIONAL PRESENTATION

There is no educational presentation scheduled.

### 4. CONSENT CALENDAR

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Board member may request discussion of an item on the consent calendar.

**A. Authorize President to Sign the Letter to Napa Valley CanDo Concerning Handling of Donations Made Through the 2018 Napa Valley Give!Guide.**

RCD must authorize Napa Valley CanDo to hold donations made to the RCD through the 2019 Napa Valley Give!Guide until the end of January 2020.

**B. Approval for Rainer Hoenicke, Lucas Patzek, and Eric McKee to register for and attend the 2019 CARCD Conference held Nov. 12-15 in Redding, CA.**

This year's conference theme is "Increasing Pace and Scale: Local Action for Water, Soil, and Forest Resilience." Rainer is the Bay-Delta representative for CARCD and will participate in the CARCD business meeting. Lucas and Eric submitted abstracts for presentations to be made at the conference conferencing RCD soil health and environmental education programs.

**C. Approval for Frances Knapczyk to register for and attend the International Sustainable Winegrowing Summit held Nov 11-13 in San Luis Obispo, CA.**

The Summit provides an opportunity to learn about the latest in international farming research, resource issues and business trends related to sustainable winegrowing.

### 5. SET ITEMS OR PUBLIC HEARINGS

There are no set items or public hearings scheduled.

### 6. UNFINISHED BUSINESS

**A. Presentation and Adoption of Resolution 2019-02. *Lucas Patzek***

By this resolution the Board of Directors agrees to adopt the final budget of the District for Fiscal Year 2019-2020.

### 7. NEW BUSINESS

**A. Review and Discuss District Financial Reports. *Anna Mattinson***

Accounts Receivable, Cash Flow and Quarterly Reports will be presented.

**B. Meet Ashley Kvitek. *Lucas Patzek & Ashley Kvitek***

Ashley was recently hired by the RCD as its new Volunteer & Outreach Coordinator.

**C. Presentation and Adoption of Resolution 2019-03. *Lucas Patzek***

By this resolution the Board of Directors agrees to delegate the authority to enter into and execute Professional Services and Right-Of-Entry Agreements on behalf of the RCD for the Landsmart® Program that do not exceed \$10,000 to the Executive Director.

**D. Presentation and Adoption of the Annual Plan for Fiscal Year 2019-2020.** *Lucas Patzek*

RCD staff prepared an annual work plan for Fiscal Year 2019-2020 that is consistent with the RCD's Strategic Plan and the adopted annual budget. The annual work plan identifies significant tasks that are expected to occur through the year and provides a short summary of new and/or discontinued work as compared to the previous fiscal year.

**E. Presentation of Revamped RCD Scholarship for Youth.** *Lucas Patzek*

RCD is working to improve its existing youth scholarship program to more effectively celebrate the contributions of young leaders who have partnered with the RCD and wish to pursue an environmental major or course of study.

**F. Discuss Upcoming Events and Possible Director Participation.** *Lucas Patzek*

- a. BC Wine Grape Council's 17th Enology & Viticulture Conference, July 15-17, 2019 in Penticton BC, Canada.
- b. Joint Meeting of the American Fisheries Society and The Wildlife Society, Sept. 29-Oct. 3, 2019 in Reno, NV.
- c. Sustainable Ag Expo & International Sustainable Winegrowing Summit, Nov. 11-12, 2019 in San Luis Obispo, CA.
- d. 74th Annual CARCD Conference, Nov. 12-15, 2019 in Redding, CA.

**G. Identify possible agenda/discussion items for future meeting(s).** *Lucas Patzek*

- a. Napa Communities Firewise Foundation – Countywide CWPP and new strategic direction.
- b. Sustainable Solano efforts related to urban agriculture, permaculture, farm-to-market connectivity, etc.
- c. City of Napa's efforts related to updating its General Plan including adding a new social equity element.
- d. RCD's work to reduce road-related sediment delivery via the LandSmart program.
- e. Update on Napa County's Climate Action Plan efforts.

**H. Correspondence.** *Lucas Patzek*

- a. Farm Bureau Grower Advocate (Soil Hub article).
- b. CARCD Annual Report.

**8. REPORT FROM EXECUTIVE DIRECTOR AND DISTRICT CONSERVATIONIST, AND DIRECTORS' COMMENTS**

Lucas Patzek (RCD Executive Director) and Justin Smith (NRCS Acting District Conservationist) will give an update on current projects and activities. Directors may also provide comments and updates.

**9. CLOSED SESSION**

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)**

Title: Napa County Resource Conservation District Executive Director.

**10. ADJOURNMENT**

