



AGENDA

Napa County Resource Conservation District Regular Meeting of the Board of Directors

When: Thursday, April 11, 2019 at 8:00 A.M.

Where: 1303 Jefferson St., Suite 500B, Napa, CA

Jim
Lincoln
President

Ashley Anderson
Bennett
Vice President

Rainer
Hoenicke
Director

Jon
Kanagy
Director

Beth
Painter
Director

Bill
Pramuk
Director

Gretchen Stranzl
McCann
Director

Lucas Patzek
Executive Director

Anna Mattinson
District Secretary

Shana Bagley
District Counsel

GENERAL INFORMATION

The Napa County Resource Conservation District (RCD or District) will hold a regular meeting of its Board of Directors on Thursday, April 11, 2019 at 8:00 A.M. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Secretary of the Board. Requests for disability related modifications or accommodations, aids or services must be made to the District office no less than 72 hours prior to the meeting date by contacting 707-690-3110, anna@naparc.org. Time for public commentary will be provided prior to Consent Calendar. Time limitations for individual speakers may be set at the discretion of the Chair. All materials relating to the agenda are available for public inspection at the District office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays. The agenda is available online at: <http://naparc.org/>.

1. CALL TO ORDER, ROLL CALL

- A. Roll Call** – The meeting is to be called to order by the Chair at 8:00 A.M., and the District Secretary will take attendance.
- B. Approval of the Agenda** – The Board will consider approval of the agenda for this meeting.
- C. Approval of Meeting Minutes** – The Board will consider approval of minutes from the March 14, 2019 regular meeting.
- D. Ratification of District Bills** – The Board will review and ratify bills approved by the Executive Director.

- E. Approval of District Bills** – The Board will review and consider approval of the District bills for March 2019.

2. PUBLIC COMMENTS

In this time-period, anyone may comment to the Board regarding any subject over which the District has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals are requested to limit their comment to three minutes. No action will be taken by the Board as a result of any item presented at this time.

3. EDUCATIONAL PRESENTATION

There is no educational presentation.

4. CONSENT CALENDAR

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Board member may request discussion of an item on the consent calendar.

A. Authorize the Executive Director to Execute Agreements with Subrecipients of USDA Conservation Innovation Grant

RCD and USDA-NRCS entered into Agreement No. NR183A750008G015 for the purpose of implementing a project entitled “CA North Coast Soil Health Hub: Soil Health Assessments and Field Trial Monitoring to Support Soil Health Management System Adoption in California North Coast Vineyards.” Sonoma RCD, Gold Ridge RCD, Mendocino County RCD, and Oregon State University were identified as subrecipients of NRCS Agreement funds for the purpose of implementing some aspects of the project. The RCD Executive Director wishes to develop and execute subcontracts with these subrecipients in accordance with requirements specified in the NRCS Agreement.

B. Authorize President to Sign Agreement with the North Bay Watershed Association (NBWA) to Support 2020 NBWA Conference Planning.

RCD seeks to enter into a contract with NBWA for a not-to-exceed amount of \$12,000 in order to support event logistics coordination for the 2020 NBWA Conference. The NBWA Board approved a Budget for 2019-2020 which included funds for the 2020 NBWA Conference, including an event logistics coordinator. The Marin Municipal Water District is the fiscal agent for NBWA and will disburse funds to RCD under this agreement.

C. Authorize President to Sign Agreement with Napa County for the H2O Superheroes Project.

Napa County wishes to obtain specialized services from the RCD in order to carry out the H2O Superheroes project, which is a series of outreach and education activities for Napa Valley families emphasizing ways residents can maintain watershed health and how

Napa River conditions impact San Francisco Bay and the ocean. RCD seeks to enter into a contract with Napa County for a not-to-exceed amount of \$13,685 to deliver these services. Funding comes from a Whale Tail grant to Napa County from the California Coastal Commission.

D. Authorize President to Sign the Right-of-Entry and Right-of-Construction Agreement with City of American Canyon for the Newell Preserve Roads Improvement Project.

The City seeks RCD's assistance with reducing road-related sediment delivery through unpaved road improvements on its Newell Preserve property. In order to conduct this work RCD requires a right-of-entry and right-of-construction agreement with the City of American Canyon. This project is being conducted under Agreement D1513202 with the State Water Resources Control Board.

E. Authorize President to Sign the Construction Contract with Bohan & Canelis General Engineering, Inc. for the Newell Preserve Roads Improvement Project.

The RCD wishes to obtain specialized construction services to implement the Newell Preserve Roads Improvement Project. The RCD selected Bohan & Canelis General Engineering, Inc. for this task through a Request for Proposals conducted according to granting agency requirements. RCD seeks to enter into a contract with Bohan & Canelis General Engineering, Inc. for a not-to-exceed amount of \$87,618 to deliver these services. This project is being conducted under Agreement D1513202 with the State Water Resources Control Board.

F. Authorize President to Sign Right-of-Entry Agreements with Landowners for the Sulphur Creek Fish Passage Improvement Project.

The Napa RCD is submitting a grant application to the California Department of Fish and Wildlife's Fisheries Restoration Grant Program (FRGP) to complete 100% level design plans for remediation of a fish passage barrier on Sulphur Creek. The FRGP grant application requires "Provisional Landowner Access Agreements" be provided for all properties involved in the project. The four landowners are Pat Kenealy, Diana Stockton, Roger Trincherro, and David Garden. This grant would pay for RCD staff time to continue coordinating/managing this project and to subcontract with an engineering design firm to conduct additional surveys, develop final construction designs, and complete environmental review for the site.

G. Authorize President to Sign Audit Agreement with Larry Bain, CPA.

Approval of and authorization for the President to sign agreement with Larry Bain, CPA in the amount of \$8,500 to complete the RCD's audit for the fiscal year ending June 30, 2019.

5. SET ITEMS OR PUBLIC HEARINGS

There are no set items or public hearings scheduled.

6. UNFINISHED BUSINESS

A. Update on the Collaboration with the Friends of the Napa River (FONR). *Lucas Patzek*

An update on the FONR-RCD collaboration will be presented.

B. Update on the County's Water Quality and Tree Protection Ordinance. *Lucas Patzek*

An update on the ordinance and RCD's input on it will be presented.

7. NEW BUSINESS

A. Review and Discuss District Financial Reports. *Anna Mattinson*

Accounts Receivable and Cash Flow Reports will be presented.

B. Discuss and Select a Recipient of the RCD Directors' Environmental Conservation Scholarship. *Eric McKee and Lucas Patzek*

The RCD has dedicated scholarship funds in the amount of \$500 to assist a graduating student from a Napa County high school or a junior college student going on to a four-year college to continue studies in the field of natural resource management or related environmental field. Consideration will be given to students who have participated in district volunteer activities, such as Earth Day, creek cleanups, water quality monitoring, serving as student intern, etc. This year there were three scholarship applicants.

C. Discuss Upcoming Events and Possible Director Participation. *Lucas Patzek*

- a. WILD Napa on Falconry, Apr. 17 at 6:30-7:30 PM at the American Canyon Library, 300 Crawford Way, American Canyon, CA.
- b. Measure A Celebration, Apr. 22 at 11 AM at the Oxbow Commons, Napa, CA.
- c. 37th Annual Salmonid Restoration Conference, Apr. 23-26, 2019 in Santa Rosa, CA.
- d. Napa Sudden Oak Death Blitz, Apr. 26, 2019 at Napa UCCE Classroom, 1710 Soscol Ave., Napa, CA.
- e. Napa County Watershed Symposium, May 16, 2019 in Napa, CA.
- f. Bay-Friendly Garden Tour, June 2, 2019 in Napa, Yountville, or St. Helena, CA.

D. Identify possible agenda/discussion items for future meeting(s). *Lucas Patzek*

There was interest in scheduling the following public presentations in the near future:

- a. Humberto Izquierdo, Napa County's new Agricultural Commissioner
- b. Congressman Mike Thompson's office concerning his post Measure C efforts.
- c. PG&E's vegetation management strategy in Napa County
- d. Re-oaking Initiative – Robin Grossinger

8. REPORT FROM EXECUTIVE DIRECTOR AND DISTRICT CONSERVATIONIST, AND DIRECTORS' COMMENTS

Lucas Patzek (RCD Executive Director) and Wendy Rash (NRCS District Conservationist) will give an update on current projects and activities. Directors may also provide comments and updates.

9. ADJOURNMENT