



REGULAR MEETING AGENDA

NAPA COUNTY RESOURCE CONSERVATION DISTRICT

1303 Jefferson Street, Suite 500B, Napa, CA 94559

Phone: 707-252-4189, Website: <http://naparcd.org/>

Thursday, October 11, 2018 at 8:00 A.M.

District President: Gretchen Stranzl McCann **District Vice President:** Jim Lincoln
District Directors: Ashley Anderson Bennett, Rainer Hoenicke, Jon Kanagy, Beth Painter, Bill Pramuk

Executive Director: Lucas Patzek **District Secretary:** Anna Mattinson **District Counsel:** Shana Bagley

GENERAL INFORMATION

The Napa County Resource Conservation District (RCD or District) will hold a regular Meeting on Thursday, October 11, 2018 at 8:00 A.M. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Secretary of the Board. Requests for disability related modifications or accommodations, aids or services must be made to the District office no less than 72 hours prior to the meeting date by contacting 707-252-4189, ext. 3110. Time for public commentary will be provided prior to Consent Calendar. Time limitations for individual speakers may be set at the discretion of the Chair. All materials relating to the agenda are available for public inspection at the District office Monday through Friday, between the hours of 8:00 A.M. and 4:00 P.M., except for District Holidays.

1. WELCOME, CALL TO ORDER, ROLL CALL

The meeting is to be called to order and roll call taken at 8:00 A.M.

A. Roll Call

The District Secretary will take attendance.

B. Approval of the Agenda

The Board will consider approval of the agenda for this meeting.

C. Approval of Meeting Minutes

The Board will consider approval of minutes from the September 13, 2018 regular meeting.

D. Ratification of District Bills

The Board will review and ratify bills approved by the Executive Director.

E. Approval of District Bills

The Board will review and consider approval of the District bills for September 2018.

2. PUBLIC COMMENTS

In this time-period, anyone may comment to the Board regarding any subject over which the District has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals are requested to limit their comment to three minutes. No action will be taken by the Board as a result of any item presented at this time.

3. EDUCATIONAL PRESENTATION

No educational presentation.

4. CONSENT CALENDAR

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Board member may request discussion of an item on the consent calendar.

A. RCD Activity Report for August.

B. NRCS Activity Report for August.

C. Ratify Agreement between RCD and NRCS for the 2018 Conservation Innovation Grant.

RCD signed a grant agreement with NRCS for an award of \$389,431.00 to support the CA North Coast Soil Health Hub project. Specifically, the grant will support soil health assessments and field trial monitoring to support soil health management system adoption in vineyards in Napa, Sonoma, and Mendocino Counties. Due to the closure of the federal fiscal year on Sept. 30th and the fast turn-around time required by the USDA, the RCD signed the grant agreement on Sept. 28th.

D. Authorize President to Sign the Right-of-Entry Agreement with Rick Schubert for the Pope Creek Weed Management Project.

RCD seeks to arrange access for Horizon Water & Environment to conduct biological and cultural surveys on Rick Schubert's property for the Measure A funded Pope Creek Weed Management project. The purpose of this project is to: 1) Complete environmental review and permitting for control of problematic weeds along a 2.7-mile reach of Pope Creek, 2) Suppress invasive plant species populating the project focus area and replace them with

native species, and 3) Monitor/maintain the site habitat for 5 years after selective species introduction.

E. Ratify Two Agreements with the Culinary Institute of America for Hosting the 2019 Watershed Symposium.

RCD signed two agreements with the Culinary Institute of America (CIA) to secure the Watershed Symposium on May 16, 2019 at CIA – Copia. The agreements commit the CIA to provide their event space, as well as audio-visual support and meals. No deposit is required at this time. This expense will be covered by event registration fees collected once the registration process commences.

F. Authorize President to Sign Agreement with Solid Ground Consulting to Develop a Storytelling Training for RCD Staff.

RCD seeks to enter into a contract with Solid Ground Consulting for \$14,000 plus travel expenses to provide a storytelling training for staff from Bay-Delta and North Coast RCDs. This expense will be charged to the Dept. of Conservation Capacity Building grant. The goal of the training is to help individuals who've generally had little or no formal communications training become more confident and skillful in their use of storytelling in their jobs. Solid Ground Consulting is a leadership, strategy, and organizational development consulting firm based in Portland and working nationally, with a focus on conservation and community development organizations (including an ongoing multi-year, statewide capacity-building program for CARCD).

G. Authorize Lucas Patzek to Travel to Washington D.C. to Attend an NRCS Conservation Innovation Grant Orientation.

NRCS Conservation Innovation Grant recipients are required to attend an orientation meeting to learn about grant reporting, requesting modifications, and public affairs and communications, and to network with other grant recipients. The orientation meeting is occurring on October 24-25, 2018, unless otherwise specified by NRCS.

5. SET ITEMS OR PUBLIC HEARINGS

There are no set items.

6. UNFINISHED BUSINESS

A. RCD and NRCS Providing Input During the County’s Strategic Planning

Process. *Lucas Patzek and Wendy Rash*

Lucas and Wendy will provide an update on how the RCD and NRCS have been participating in Strategic Plan community meetings and will lead a discussion with the Board of Directors about the possibility of drafting a letter to the County CEO to elaborate on some of the key challenges and potential solutions to natural resource concerns that the agencies have observed on private and public lands across the county.

7. NEW BUSINESS

A. Review and Discuss District Financial Reports. *Anna Mattinson*

Accounts Receivable and Cash Flow Reports were presented.

B. Update on the Hiring for New Positions and a Discussion of Future Personnel

Needs. *Lucas Patzek*

Lucas will provide an update on the hiring process for the Volunteer & Outreach Coordinator and Sustainable Agriculture Program Manager positions and will lead a discussion with the Board of Directors about future personnel needs.

C. Update on Huichica Creek Vineyard Projects and Activities. *Lucas Patzek*

Lucas will provide an update on projects being undertaken at the HCV property, as well as on fall-winter management plans.

D. Discussion and Possible Action to Support or Comment on Five CARCD

Resolutions. *Lucas Patzek*

The CARCD Board is proposing that the CARCD membership approve five resolutions at the 2018 Annual Business Meeting. The purpose of these resolutions is to correct some of the challenges that keep the board from fully functioning to represent and support RCDs. The resolutions are summarized as follows:

- Resolution No. 18-01 – This resolution would allow CARCD to add up to three stakeholders to the CARCD Board.
- Resolution No. 18-02 – This resolution would create three new seats on the CARCD Board to be filled by RCD District Managers/Executive Directors elected at large by their peers.
- Resolution No. 18-03 – This resolution would allow RCD District Managers/Executive Directors to serve as Regional Chairs or Vice-Chairs if no RCD Director was willing to serve in this capacity.

- Resolution No. 18-04 – This resolution would provide a seat on the CARCD Board for the CARCD Executive Director.
- Resolution No. 18-05 – This resolution would substitute three RCD Directors elected at-large for the current ten Regional Chairs serving on the CARCD Board.

E. Designate Voting Delegates to the CARCD Annual Conference. *Lucas Patzek*

The Board must designate a Director to serve as its primary and alternate voting delegate at the 2018 CARCD Annual Conference. As a full dues-paying member of the CARCD, the RCD may vote on CARCD business matters at the Annual Conference. This year's conference theme is "Celebrating Resilient Landscapes and Adaptive Communities," so we will dive into strategies, ideas, and on-the-ground action that is succeeding at creating the adaptable communities and resilient landscapes we need to address our collective future.

There will also be a major focus on RCD capacity building. More information at:

<https://carcd.memberclicks.net/2018-annual-conference>

H. Discussion and Possible Action to a Contribute to the CARCD Contract with an RCD Advocacy Consultant. *Lucas Patzek*

CARCD wishes to continue its contract with a consulting firm specializing in environmental and natural resources strategy and advocacy. CARCD has been contracting with a firm with the support of RCDs to: bring in funding both directly to RCDs and through grant programs to our partners; make agency partners aware of RCDs to bring in contracts and make it easier for us to do our work; and solve problems that keep us from being able to do our job.

Suggested donation amounts are: \$1,000/year – RCDs with an annual budget around \$150,000/year or \$3,000/year – RCDs with an annual budget of over \$500,000/year.

F. Discuss Upcoming Events and Possible Director Participation. *Lucas Patzek*

- a. Napa Valley Cannabis Association, Educational Seminar with Dr. Donald Land, Oct. 29 at 5-7 P.M. at the Archer Hotel in Napa, CA.
- b. CARCD Conference, Nov. 14-17 in San Diego, CA.

G. Identify possible agenda/discussion items for future meeting(s). *Lucas Patzek*

There was interest in scheduling the following three public presentations in the near future:

- a. Cannabis Industry Growth and Impact in Napa County
- b. Re-oaking Initiative – Robin Grossinger

These are other potential agenda/discussion items for future meetings:

- a. Napa Valley Community Foundation activities
- b. Sustainable Groundwater Management Act (Early 2018)

- c. How SGMA accounts for property's potential for groundwater recharge
- d. Climate Action Plan
- e. Waste Discharge Requirements for Vineyards (Periodic updates on program)
- f. Sonoma RCD Partnership and Programs
- g. Forest Management – cost of tree removal – Possible NRCS Assistance
- h. Backyard Pet Waste Composting – Eric McKee
- i. Land Trust of Napa County – Stewardship Program – Mike Palladini

H. Correspondence.

- a. California Special Districts, Volume 13, Issue 5.
- b. American Forests informational packet.

8. REPORT FROM EXECUTIVE DIRECTOR AND DISTRICT CONSERVATIONIST, AND DIRECTORS' COMMENTS

Lucas Patzek and Wendy Rash will give an update on current projects and activities. Board Directors comments and updates may also be given.

9. ADJOURNMENT

UPCOMING DATES AND EVENTS:

- November 8 – Board Meeting 8:00 A.M.
- November 14-17 – Annual CARCD Conference, San Diego