



REGULAR MEETING AGENDA

NAPA COUNTY RESOURCE CONSERVATION DISTRICT

1303 Jefferson Street, Suite 500B, Napa, CA 94559

Phone: 707-252-4189, Website: <http://naparcd.org/>

Thursday, September 13, 2018 at 8:00 A.M.

District President: Gretchen Stranzl McCann **District Vice President:** Jim Lincoln
District Directors: Ashley Anderson Bennett, Rainer Hoenicke, Jon Kanagy, Beth Painter, Bill Pramuk

Executive Director: Lucas Patzek **District Secretary:** Anna Mattinson **District Counsel:** Shana Bagley

GENERAL INFORMATION

The Napa County Resource Conservation District (RCD or District) will hold a regular Meeting on Thursday, September 13, 2018 at 8:00 A.M. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Secretary of the Board. Requests for disability related modifications or accommodations, aids or services must be made to the District office no less than 72 hours prior to the meeting date by contacting 707-252-4189, ext. 3110. Time for public commentary will be provided prior to Consent Calendar. Time limitations for individual speakers may be set at the discretion of the Chair. All materials relating to the agenda are available for public inspection at the District office Monday through Friday, between the hours of 8:00 A.M. and 4:00 P.M., except for District Holidays.

1. WELCOME, CALL TO ORDER, ROLL CALL

The meeting is to be called to order and roll call taken at 8:00 A.M.

A. Roll Call

The District Secretary will take attendance.

B. Approval of Meeting Minutes

The Board will consider approval of minutes from the August 9, 2018 regular meeting and August 20, 2018 special meeting.

C. Ratification of District Bills

The Board will review and ratify bills approved by the Executive Director.

D. Approval of District Bills

The Board will review and consider approval of the District bills for August 2018.

2. PUBLIC COMMENTS

In this time-period, anyone may comment to the Board regarding any subject over which the District has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals are requested to limit their comment to three minutes. No action will be taken by the Board as a result of any item presented at this time.

3. EDUCATIONAL PRESENTATION

Eric McKee will provide an overview of the RCD's primary youth and community education and outreach programs. For each program he will discuss: (1) the goals, objectives, and scope of the program; (2) notable partnerships, activities, and challenges; (3) how it's typically funded; and (4) future opportunities.

4. CONSENT CALENDAR

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Board member may request discussion of an item on the consent calendar.

A. RCD Activity Report for August.

B. NRCS Activity Report for August.

C. Authorize President to Sign the Agreement with the City of St. Helena for the Mitigation Monitoring for Upper York Creek Dam Removal Project.

This Agreement provides maximum compensation of up to \$17,800.00 to RCD to assist the City of St. Helena with their dam removal effort on Upper York Creek. Specifically, the RCD will support the City with input on and technical review of the Mitigation and Monitoring Plan, participate in meetings with permitting agencies and the City's consultants, and conduct preliminary and/or pre-construction monitoring surveys as needed.

D. Ratify Agreement with the Sonoma Resource Conservation District for Conservation Farm Planning Services.

This Agreement provides maximum compensation of up to \$5,000.00 to RCD to assist the Sonoma Resource Conservation District with the completion of Carbon Farm and LandSmart Plans in Sonoma County. Executive Director Lucas Patzek

signed the agreement on Aug. 20, 2018 under the authority conferred to him by Resolution No. 2013-08.

E. Authorize President to Sign the Right-of-Entry Agreement with John Odbert and Chris Harney for the Pope Creek Weed Management Project.

RCD seeks to arrange access for Horizon Water & Environment to conduct biological and cultural surveys on John Odbert's property and Chris Harney's property for the Measure A funded Pope Creek Weed Management project. The purpose of this project is to: 1) Complete environmental review and permitting for control of problematic weeds along a 2.7-mile reach of Pope Creek, 2) Suppress invasive plant species populating the project focus area and replace them with native species, and 3) Monitor/maintain the site habitat for 5 years after selective species introduction.

F. Authorize President to Sign the Letter to Napa Valley CanDo Concerning Handling of Donations Made Through the 2018 Napa Valley Give!Guide.

RCD must authorize Napa Valley CanDo to hold donations made to the RCD through the 2018 Napa Valley Give!Guide until the end of January 2019.

G. Authorize Lucas Patzek and Frances Knapczyk to attend the 2018 CARCD Conference held Nov. 14-17 in San Diego, CA.

This year's conference theme is "Celebrating Resilient Landscapes and Adaptive Communities," so we will dive into strategies, ideas, and on-the-ground action that is succeeding at creating the adaptable communities and resilient landscapes we need to address our collective future. There will also be a major focus on RCD capacity building. More information at: <https://carcd.memberclicks.net/2018-annual-conference>

5. SET ITEMS OR PUBLIC HEARINGS

There are no set items.

6. UNFINISHED BUSINESS

A. Forming a Policy Advisory Committee. *Lucas Patzek*

Lucas will set up a Policy Advisory Committee to make recommendations to the RCD Board of Directors on revisions to existing, and the development of new, agency policies. Priority will be given to policies that are likely out of compliance with state or federal law, or that deviate substantially from the norms and best practices of similar public agencies.

7. NEW BUSINESS

A. Review and Discuss District Financial Reports. *Anna Mattinson*

Accounts Receivable and Cash Flow Reports were presented.

B. Discuss Plan for New Sustainable Agriculture Manager Position. *Lucas Patzek*

Lucas Patzek will provide an update on the search process for the new Sustainable Agriculture Project Manager position to head the RCD's agriculture program. Staff requests that the Board authorize amending the approved FY 2018-19 Level and Step Schedule such that the position title "Vineyard Conservation Coordinator" is replaced with "Sustainable Agriculture Project Manager" with no other changes being made to salary step levels.

C. Discuss USDA NRCS Civil Rights and Equal Opportunity Requirements and Information. *Wendy Rash*

NRCS has a responsibility to deliver USDA Civil Rights and Equal Opportunity requirements and information with partners who maintain the responsibility to follow USDA civil rights regulations in program delivery because they are recipients of Federal assistance. In accordance with GM 230 Part 405.8A, "The NRCS policy is to encourage, support, provide training, and assist all conservation boards, councils, and committees to achieve diverse representation of customer groups on such boards, councils, and committees. It is the responsibility of NRCS managers and supervisors to provide support, training, and assistance to Agency employees that identify and assist with this diversity effort."

D. Discuss Upcoming Events and Possible Director Participation.

- a. International Oak Society Conference, Oct. 21-24 at UC Davis.
- b. CDFA's Annual FREP/WHPA Conference, Oct. 23-24 in Seaside, CA.
- c. CARCD Conference, Nov. 14-17 in San Diego, CA.

E. Identify possible agenda/discussion items for future meeting(s).

There was interest in scheduling the following three public presentations in the near future:

- a. Re-oaking Initiative – Robin Grossinger

These are other potential agenda/discussion items for future meetings:

- a. Cannabis Industry Growth and Impact in Napa County
- b. Napa Valley Community Foundation activities
- c. Sustainable Groundwater Management Act (Early 2018)
- d. How SGMA accounts for property's potential for groundwater recharge

- e. Climate Action Plan
- f. Garrett Allen, CDFW
- g. Waste Discharge Requirements for Vineyards (Periodic updates on program)
- h. Sonoma RCD Partnership and Programs
- i. Forest Management – cost of tree removal – Possible NRCS Assistance
- j. Backyard Pet Waste Composting – Eric McKee
- k. Land Trust of Napa County – Stewardship Program – Mike Palladini

F. Correspondence.

- a. Dispatch newsletter of the California Invasive Plant Council, Summer 2018, Volume 26, Number 2.
- b. In Good Tilth magazine, Summer 2018, Volume 29 ii.
- c. Riverside-Corona Resource Conservation District newsletter.

8. REPORT FROM EXECUTIVE DIRECTOR AND DISTRICT CONSERVATIONIST, AND DIRECTORS' COMMENTS

Lucas Patzek and Wendy Rash will give an update on current projects and activities. Board Directors comments and updates may also be given.

9. ADJOURNMENT

UPCOMING DATES AND EVENTS:

- September 15 – Coastal Clean-Up Day, contact guadalupe@naparcd.org for more information
- October 11 – Board Meeting 8:00 A.M.
- November 8 – Board Meeting 8:00 A.M.
- November 14-17 – Annual CARCD Conference, San Diego