



AGENDA

NAPA COUNTY RESOURCE CONSERVATION DISTRICT

1303 Jefferson Street, Suite 500B, Napa, CA 94559, 707-252-4189

Thursday

June 8, 2017

8:00 A.M.

District President: Gretchen Stranzl McCann

Vice President: Jim Lincoln

District Directors: Ashley Anderson Bennett, Rainer Hoenicke,

Jon Kanagy, Beth Painter, Bill Pramuk

Executive Director: Leigh Sharp District Secretary: Anna Mattinson District Counsel: Susie Altman

GENERAL INFORMATION

The Napa County Resource Conservation District (RCD) will hold a regular Meeting on Thursday, June 8, 2017 at 8:00 A.M. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Secretary of the Board. Requests for disability related modifications or accommodations, aids or services must be made to the RCD office no less than 72 hours prior to the meeting date by contacting 707-252-4189, ext. 3110. Time for public commentary will be provided prior to Consent Calendar. Time limitations for individual speakers may be set at the discretion of the Chair. All materials relating to the agenda are available for public inspection at the District Office Monday through Friday, between the hours of 8:00 A.M. and 4:00 P.M., except for District Holidays.

1. WELCOME AND CALL TO ORDER BY CHAIR, 8:00 A.M. ROLL CALL. The meeting is to be called to order and roll call taken at 8:00 A.M.

A. Roll Call

The District Secretary will take attendance.

B. Approval of Meeting Minutes

The Board will consider approval of minutes from the May 11, 2017 regular meeting.

C. Ratification of District Bills

The board will review and ratify bills approved by the Executive Director.

D. Approval of District Bills

The board will review and consider approval of the District bills for May 2017.

2. PUBLIC COMMENTS

In this time period anyone may comment to the Board regarding any subject over which the district has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals are requested to limit their comment to three minutes. No action will be taken by the Board as a result of any item presented at this time.

3. EDUCATIONAL PRESENTATION

No educational presentation is scheduled.

4. CONSENT CALENDAR

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Board member may request discussion of an item on the consent calendar.

A. RCD Activity Report for April and May

B. NRCS Activity Report for May

5. SET ITEMS OR PUBLIC HEARINGS

8:30 A.M. Presentation and adoption of the Fiscal Year 2017/18 budget. *Leigh*

Leigh will present any changes to the draft budget that was presented on May 11, 2017 and public comments will be heard. The public hearing, which commenced on May 11, will be closed and the Board will be requested to adopt a budget for Fiscal Year 2017/18.

Budgeted revenues are \$1,601,310 (\$280,000 from taxes and interest, \$1,209,410 from intergovernmental agreements, and \$111,900 from other revenues (non-intergovernmental agreements, sales, donations, and other miscellaneous sources). Budgeted expenses are \$1,598,793 (\$885,238 in salaries and employee benefits, \$610,565 in services, \$70,990 in supplies and other, and \$32,000 in capital assets for possible purchase of a vehicle and trellis work in the replant block at HCV. The balance of revenue, \$2,517, will be added to the RCDs fund balance. Compared to the draft budget presented in May, revenue changed slightly (some changes in revenue sources and overall addition of \$100). Additional expenses in the amount of \$18,685 were added to the categories of agricultural services, vehicle maintenance, communications/advertising, printing & binding, other professional services, project supplies, and land improvements. \$13,000 of the additional expense is related to operations at HCV.

6. UNFINISHED BUSINESS

There is no unfinished business.

7. NEW BUSINESS

A. Review and Discuss District Financial Reports. *Anna*

Accounts Receivable and Cash Flow will be presented.

B. Adopt Resolution 2017-03 establishing committed fund balance in the amount of \$100,000 and establishing a budget stabilization cash reserve account in the amount of \$375,000. *Leigh*

In conformance with GASB 68, Resolution 2017-03 commits \$100,000 of currently unassigned RCD general fund balance for the purpose of replanting vines or making other capital improvements at the HCV property. The resolution further establishes a budget stabilization cash reserve of \$375,000 within the general fund account to ensure adequate cash flow during any given period and to protect against future uncertainties.

C. Sign Audit Engagement Letter with Larry Bain, CPA, An Accounting Corporation. *Leigh*

Pursuant to RCD Agreement No. 2014-03, the engagement letter confirms that Larry Bain, CPA will audit the financial statements of the RCD for fiscal year ending June 30, 2017 in conformity with U.S. generally accepted accounting principles and the standards for financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, and will include tests of the accounting records and other procedures considered necessary.

D. Discuss and express support for, or opposition to, the reauthorization of the imposition of assessments by the Napa County Service Area No. 4 Assessment District to provide funding for farmworker housing in Napa County. *Leigh*

As an owner of a vineyard in Napa County, the RCD has an opportunity to cast a ballot to express support for, or opposition to, reauthorization of an assessment to fund farmworker housing in Napa County for an additional five-year period (through Fiscal Year 2021/2022). The annual assessment may not exceed \$15 per planted vineyard acre. A “yes” vote expresses support for reauthorization of the assessment, a “no” vote expresses opposition. The maximum fiscal impact is approximately \$200 per year assuming that no new vineyard acreage is planted at the RCDs demonstration vineyard.

E. Discuss Upcoming Events and Possible Director Participation. *Leigh*

- Wild Napa – Tale’s from Napa’s Past. June 14 10. 7 PM at Napa Library.
- Wild American Canyon – Living with Mountain Lions. June 21. 6:30 PM at American Canyon Library. Save the Date!
- LandSmart Conservation Planning Workshop. June 28. 8:30 – 4:00. Napa Valley College Community Room.
- Environmental Education Coalition of Napa County (EECNC) Movie Night – Watermark. Thursday, July 27. 6:30 PM. Napa Valley College Performing Arts Center.

F. Identify possible agenda/discussion items for future meeting(s).

- Marijuana growth and impact in Napa County
- Land Trust of Napa County
- Watershed Initiative
- Sustainable Groundwater Management Act
- Climate Action Plan
- Garrett Allen, CDFW

G. Correspondence

1. CalPERS Employer News
2. Tuolumne Cascade: A Publication of the Tuolumne River Trust
3. 2016 Annual Report: Alameda County Resource Conservation District
4. California Rangeland News

8. REPORT FROM EXECUTIVE DIRECTOR, DISTRICT CONSERVATIONIST AND DIRECTORS' COMMENTS Leigh and Emma will give an update on current projects and activities. Board Directors comments and updates may also be given.

9. ADJOURNMENT

FUTURE BOARD MEETING DATES:

July 13 – Board Meeting 8:00 A.M.
August 3 – Finance Committee Meeting 9:00 A.M.
August 10 – Board Meeting 8:00 A.M.
September 7 – HCV Advisory Meeting 8:00 A.M.
September 14 – Board Meeting 8:00 A.M.
October 12 – Board Meeting 8:00 A.M.
November 1 – Finance Committee Meeting 9:00 A.M.
November 9 – Board Meeting 8:00 A.M.