



AGENDA

NAPA COUNTY RESOURCE CONSERVATION DISTRICT

1303 Jefferson Street, Suite 500B, Napa, CA 94559, 707-252-4188

Thursday January 14, 2016 8:00 A.M.

District President: Beth Painter Vice President: Jon Kanagy

**District Directors: Ashley Anderson Bennett, Rainer Hoenicke,
Gretchen Stranzl McCann, Jim Lincoln, Bill Pramuk**

Executive Director: Leigh Sharp District Secretary: Anna Mattinson District Counsel: Susie Altman

GENERAL INFORMATION

The Napa County Resource Conservation District (RCD) will hold a regular Meeting on Thursday, January 14, 2016 at 8:00 A.M. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Secretary of the Board. Requests for disability related modifications or accommodations, aids or services must be made to the RCD office no less than 72 hours prior to the meeting date by contacting 707-252-4188, ext. 100 (707-252-4219 FAX). Time for public commentary will be provided prior to Consent Calendar. Time limitations for individual speakers may be set at the discretion of the Chair. All materials relating to the agenda are available for public inspection at the District Office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays.

1. WELCOME AND CALL TO ORDER BY CHAIR, 8:00 A.M. ROLL CALL. The meeting is to be called to order and roll call taken at 8:00 A.M.

A. Roll Call

The District Secretary will take attendance.

B. Approval of Meeting Minutes.

The Board will consider approval of minutes from the December 10, 2015 regular meeting.

C. Ratification of District Bills.

There are no bills for ratification this month.

D. Approval of District Bills

The board will review and consider approval of the District bills for December 2015.

2. PUBLIC COMMENTS

In this time period anyone may comment to the Board regarding any subject over which the district has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals are requested to limit their comment to three minutes. No action will be taken by the Board as a result of any item presented at this time.

3. EDUCATIONAL PRESENTATION

There is no educational presentation.

4. REPORT FROM EXECUTIVE DIRECTOR, DISTRICT CONSERVATIONIST AND DIRECTORS' COMMENTS Leigh and Rita will give an update on current projects and activities. Board Directors comments and updates may also be given.

5. CONSENT CALENDAR

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Board member may request discussion of an item on the consent calendar.

A. RCD Activity Report for December.

B. NRCS Activity Report for November and December

C. Approve mileage reimbursement rate to match IRS rate of \$0.54

6. SET ITEMS OR PUBLIC HEARINGS

There are no set items.

7. UNFINISHED BUSINESS

There is no unfinished business.

8. NEW BUSINESS

A. Review and Discussion of District Financial Reports *Anna*

Anna will present the Accounts Receivable and Cash Flow reports.

B. Nomination and election for the positions of President and Vice President of the Board. *Anna*

C. Approval of Associate Director Slate. *Anna*

The slate of Associate Directors for consideration includes Joan Bennett, Dennis Bowker, John Nogue, Joseph Nordlinger, Mayacamas Olds, Heather Paige, Margaret Woodbury, and Robert Zlomke.

D. Appoint members of the Technical Erosion Control Plan Review Committee pursuant to Resolution 2012-01. *Leigh*

Staff recommends appointment of the following individuals to serve as members of the Technical Erosion Control Plan Review Committee:

1. Jon Kanagy (Director)
2. Gretchen Stranzl McCann (Director)
3. Jim Lincoln (Director)
4. Ashley Anderson (Director)
5. Joan Bennett (Associate Director)
6. Dennis Bowker (Associate Director)
7. John Nogue (Associate Director)
8. Joseph Nordlinger (Associate Director)
9. Mayacamas Olds (Associate Director)
10. Bill Pramuk (Director)
11. Bill Birmingham (RCD Employee, Conservation Project Manager, CPESC)
12. Charles Sembre (RCD Employee, Vineyard Conservation Coordinator)
13. Leigh Sharp (RCD Employee, Executive Director)
14. Paul Blank (RCD Employee, Sr. Hydrologist)
15. Jonathan Koehler (RCD Employee, Sr. Biologist)

E. Discussion and possible direction regarding selection of management services for Huichica Creek Sustainable Demonstration Vineyard. *Charles and Leigh*

Four vineyard management companies were contacted to solicit their potential interest in partnering with the RCD to provide vineyard management services at Huichica Creek Sustainable Demonstration Vineyard. RCD staff met at the vineyard with all of the interested parties and ultimately three companies expressed interest and two provided written estimated budgets for services. Staff discussed options with a subcommittee of Directors and Associate Directors and will provide an update to the Board regarding the process.

F. Authorization for President to sign a Grant Agreement with the State Water Resources Control Board and an associated authorizing resolution for the project entitled, “Bale Slough/Bear Creek Sediment Reduction and Habitat Enhancement Plan.” *Leigh*

This project will support habitat and restoration planning for the Bale Slough/Bear Creek watershed. Tasks include project management; development of a technical advisory committee; landowner coordination; geomorphic, fisheries, habitat, and vegetation field

surveys; and conceptual project design. Maximum compensation is \$170,280 and we will be hiring a subcontractor for geomorphic design services. The term of the grant agreement is December 1, 2015 through final payment plus seven years. All work under the project must be completed by June 30, 2018.

G. Update on Fund Development activities. *Leigh Sharp*

H. Review of requirement to file a form 700 pursuant to Fair Political Practices Commission (FPPC).

Every Director and Associate Director is required to complete and return to the RCD a Statement of Economic Interests - Form 700. Information and directions related to completing Form 700, and Form 700, can be found at <http://www.fppc.ca.gov/Form700.html>. Form 700 is due to the RCD by March 10, 2016.

I. Reminder about required trainings: harassment prevention and ethics. *Leigh*

J. Discuss Upcoming Events and Possible Director Participation. *Leigh*

1. Napa RCD Municipal Service Review and Sphere of Influence Report presented to Napa LAFCO. February 1, 2016. 4 PM at County Board Chambers.

K. Correspondence

1. CSDA Publication. November-December Issue

9. ADJOURNMENT

UPCOMING DATES AND EVENTS:

February 5 – Finance Meeting TBD

February 11 – Board Meeting 8:00 A.M.

March 10 – Board Meeting 8:00 A.M.

April 14 – Board Meeting 8:00 A.M.

May 12 – Board Meeting 8:00 A.M.