



# AGENDA

## NAPA COUNTY RESOURCE CONSERVATION DISTRICT

1303 Jefferson Street, Suite 500B, Napa, CA 94559, 707-252-4188

**Thursday      October 8, 2015      8:00 A.M.**

**District President: Beth Painter**

**Vice President: Jon Kanagy**

**District Directors: Ashley Anderson Bennett, Rainer Hoenicke,**

**Gretchen Stranzl McCann, Jim Lincoln, Bill Pramuk**

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**Executive Director: Leigh Sharp   District Secretary: Kathleen Edson   District Counsel: Susie Altman**

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### GENERAL INFORMATION

The Napa County Resource Conservation District (RCD) will hold a regular Meeting on Thursday, October 10, 2015 at 8:00 A.M. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Secretary of the Board. Requests for disability related modifications or accommodations, aids or services must be made to the RCD office no less than 72 hours prior to the meeting date by contacting 707-252-4188, ext. 100 (707-252-4219 FAX). Time for public commentary will be provided prior to Consent Calendar. Time limitations for individual speakers may be set at the discretion of the Chair. All materials relating to the agenda are available for public inspection at the District Office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays.

**1. WELCOME AND CALL TO ORDER BY CHAIR, 8:00 A.M. ROLL CALL**   The meeting is to be called to order and roll call taken at 8:00 A.M.

**A. Roll Call**

The District Secretary will take attendance.

**B. Approval of Meeting Minutes.**

The Board will consider approval of minutes from the September 10, 2015 regular meeting.

**C. Ratification of District Bills.**

There are no bills for ratification this month.

**D. Approval of District Bills**

The board will review and consider approval of the District bills for September 2015.

## **2. PUBLIC COMMENTS**

In this time period anyone may comment to the Board regarding any subject over which the district has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals are requested to limit their comment to three minutes. No action will be taken by the Board as a result of any item presented at this time.

## **3. EDUCATIONAL PRESENTATION**

Eric McKee, Education Coordinator, will talk about the LandSmart for Kids programs.

**4. REPORT FROM EXECUTIVE DIRECTOR, DISTRICT CONSERVATIONIST AND DIRECTORS' COMMENTS** Leigh and Rita will give an update on current projects and activities. Board Directors comments and updates may also be given.

## **5. CONSENT CALENDAR**

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Board member may request discussion of an item on the consent calendar.

### **A. RCD Activity Report for September.**

### **B. NRCS Activity Report for September.**

### **C. Authorization for Anna Mattinson to travel to South Lake Tahoe to attend CSDA Board Secretary Conference.**

The California Special District Association (CSDA) Board Secretary/Clerk training will be held in South Lake Tahoe between October 18 and October 20. The training will cover foundations of the position, understanding Board Member and District Liability Issues, understanding fundamental laws, records retention and management, and rules of order. The estimated cost for registration, travel, and lodging is \$900 and is within the adopted budget of the District.

### **D. Authorization for Frances Knapczyk to travel to Yosemite to attend CARCD Annual Conference.**

Frances will be traveling to Tenaya Lodge at Yosemite to attend the CARCD Conference between November 18 and 21. Estimated cost for registration, travel, and lodging is \$750 and is within the adopted budget.

### **E. Authorization for President to sign Professional Services Agreement with Point Blue for implementation of the STRAW program in Sonoma County.**

This agreement provides \$15,000 to Point Blue to implement the Students and Teachers Restoring a Watershed (STRAW) program in Sonoma County and to collaborate with RCD staff implementing the LandSmart for Kids program to share best program practices. The funds for this agreement are derived from a MOU between Napa County RCD, North Bay Watershed Association, and Marin Municipal Water District (fiscal sponsor for NBWA). This agreement is consistent with the intent of the original proposal to NBWA for funding support. The term of the agreement is July 1, 2015 through June 30, 2016.

## **6. SET ITEMS OR PUBLIC HEARINGS**

There are no set items.

## **7. UNFINISHED BUSINESS**

There is no unfinished business.

## **8. NEW BUSINESS**

### **A. Review and Discussion of District Financial Reports** *Anna*

Anna will present the Accounts Receivable and Cash Flow reports.

### **B. Update on the Fiscal Year 2014/2015 Audit.** *Leigh*

### **C. Update and discussion regarding anticipated personnel changes and possible restructuring of administrative duties and positions.** *Leigh*

### **D. Update on Huichica Creek harvest.** *Charles*

### **E. Update regarding Napa Green Drinks sponsored by Thrive Napa Valley.** *Leigh*

The RCD has agreed to host Napa Green Drinks in February 2016 and the Board requested additional information about Napa Green Drinks and its sponsor, Thrive Napa Valley. Information regarding Napa Green Drinks and Thrive Napa Valley can be found at [www.thrivenapavalley.org](http://www.thrivenapavalley.org). Thrive Napa Valley encourages leadership through awareness, education, and outreach. They empower our community to connect and engage through inspired action to promote environmental sustainability, social equity and compassion. *Napa Green Drinks* is an informal monthly gathering for people interested in all things sustainable.

### **F. Discuss Upcoming Events and Possible Director Participation**

1. Monthly Wildlife Speaker Series: Mountain Lion, October 14 at Napa Bookmine
2. California Special District Association (CSDA) Legislative Tour to Huichica Creek Sustainable Demonstration Vineyard: October 19, 2015 2:15 – 4:30 (*Beth Painter confirmed*)
3. CARCD Bay Delta Meeting: October 28, 2015. Stockton
4. Napa Valley Give Guide Community Night: November 4, 2015

5. Napa Valley Grapegrowers Rootstock: November 12, Napa Valley Exposition Fairgrounds, 8:00 – 3:30
6. CARCD Annual Conference: November 18 – 21 Tenaya Lodge at Yosemite (*Jim Lincoln confirmed*)
7. Napa RCD to sponsor Napa Green Drinks on February 2, 2016! We're looking for a house to host so that we can have wine.

#### **G. Correspondence**

1. Notification of Retirement from Kathleen Edson
2. The Crush, California Association of Winegrape Growers
3. State of the Estuary 2015, Executive Summary
4. CARCD Annual Conference Agenda

### **9. ADJOURNMENT**

#### **UPCOMING DATES AND EVENTS:**

October 11 – Build Your Own Rainbarrel. American Canyon 9 – 2; Calistoga 2 – 5.

October 19 – CSDA Legislative Tour of HCV Sustainable Demonstration – afternoon TBD

November 12 – Board Meeting 8:00 A.M.

November 18 – 21 CARCD Annual Conference at Tenaya Lodge, Yosemite

December 10 – Board Meeting 8:00 A.M.