



Napa County Resource Conservation District Regular Meeting of the Board of Directors

AGENDA

When: Thursday, May 11, 2023 at 8:00 A.M.

Where: NVTA Board Room at 625 Burnell St, Napa, CA, or
Tele/videoconference

Bruce Barge President	Rainer Hoenicke Vice President	Paul Asmuth Director	Jim Lincoln Director	Bill Pramuk Director	Gretchen Stranzl McCann Director	Karen Turjanis Director
	Lucas Patzek Executive Director	Anna Mattinson District Secretary	Corey Utsurogi District Counsel	Tracy Schulze Auditor-Controller		

GENERAL INFORMATION

The Napa County Resource Conservation District ("Napa RCD" or "District") will hold a regular meeting of its Board of Directors on Thursday, May 11, 2023 at 8:00 A.M. You can participate in the meeting as follows:

In person at:

NVTA Board Room at 625 Burnell St, Napa, CA 94559

Via videoconference at:

<https://us02web.zoom.us/j/82059392613?pwd=RnFMaFdML2hlUE1vNU8vcjg4SXlldz09>

Meeting ID: 820 5939 2613, Password: 422

Via teleconference at:

(669) 900-9128, Meeting ID: 820 5939 2613

We will provide time for oral public comments at the meeting. All comments will be considered a public record and will be put into the meeting record. Requests for disability related modifications or accommodations, aids or services must be made to the District office no less than 24 hours prior to the meeting date by contacting 707-690-3110, Anna@NapaRCD.org. All materials relating to the agenda are available for public inspection at the District office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays. The agenda is available online at: <http://naparc.org/>

1. CALL TO ORDER, ROLL CALL

- A. Roll call** – The meeting is to be called to order by the Chair at 8:00 A.M., and the Executive Director will take attendance.
- B. Approval of the agenda** – The Board will consider approval of the agenda for this meeting.
- C. Approval of meeting minutes** – The Board will consider approval of minutes from the April 13, 2023 regular meeting and the May 3, 2023 special meeting.
- D. Ratification of District bills** – The Board will review and ratify bills approved by the Executive Director.
- E. Approval of District bills** – The Board will review and consider approval of the District bills for April 2023.

2. PUBLIC COMMENTS

In this time-period, anyone may comment to the Board regarding any subject over which the District has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals are requested to limit their comment to three minutes. No action will be taken by the Board as a result of any item presented at this time.

3. SET ITEMS OR PUBLIC HEARINGS

8:15 A.M.

A. Presentation of draft fiscal year 2022-2023 budget. *Lucas Patzek*

Executive Director Patzek will present the draft budget, which was reviewed by the Finance Committee on May 5, 2023. The public hearing (comment period) will remain open until June 8, 2023. On this date the Board of Directors will go over any suggested changes and will consider adoption of a final budget. Budgeted revenues are \$4,959,821 (\$464,999 from taxes and interest, \$3,639,022 from intergovernmental agreements, and \$855,800 from other revenues (non-intergovernmental agreements, sales, donations, and other miscellaneous sources). Budgeted expenses are \$4,673,627 (\$1,972,940 in salaries and employee benefits, \$967,943 in services, and \$1,732,743 in supplies and other).

4. CONSENT CALENDAR

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Board member may request discussion of an item on the consent calendar.

A. Authorize Board President to execute Memorandum of Agreement (MOA) between Napa RCD and Napa County.

Napa RCD received funding from a Regional Forest and Fire Capacity (RFFC) Grant Program Block Grant and wishes to use a portion of the funds to purchase a ¾ ton rated truck to support the Napa County Fire residential chipping program, for the County to increase their capacity to support fuel reduction and vegetation management activities and in accordance with the RFFC Agreement. The MOA provides \$70,000 for this purpose.

B. Ratify Addendum to the Fuel Card Services Agreement between WEX Bank and the State of California.

Napa RCD has requested a credit account for fuel and vehicle service pursuant to the Contract No. MSA #5-19-99-01 entered into between WEX Bank and the State of California, Department of General Services. The WEX Fleet Card will allow for better savings, security, and accounting related to Napa RCD vehicle use.

C. Ratify Napa RCD's Agreement No. 2023010.

Napa RCD desires to receive professional services from LACO Associates to support grant-writing for a proposal to the USDA Forest Service's Inflation Reduction Act – Urban and Community Forestry funding opportunity. Napa RCD is coordinating with the Cities of American Canyon, Napa, and St Helena, as well as with several community-based organizations on a countywide grant proposal due June 1, 2023. Agreement No. 2023010 expires on June 30, 2023 and has a maximum funding amount of \$13,500. Funding for this Agreement is from the RFFC Grant Program Block Grant. Program Manager Ali Blodorn executed this Agreement on May 2, 2023.

D. Ratify Amendment No. 1 of Napa RCD's Agreement No. 2022-04.

Napa RCD entered in Agreement No. 2022-04 with Sonoma Ecology Center on February 14, 2022 to partner in implementing the Napa River and Sonoma Creek Vineyard General Permit Monitoring Plan. Napa RCD now desires to amend the Agreement to modify the project scope and add \$24,000 to the original maximum budget amount of \$28,000. The funding for this work is provided by the Napa and Sonoma County Farm Bureaus. Executive Director Patzek executed Amendment No. 1 on May 5, 2023.

5. BUSINESS

A. Discussion about the upcoming strategic planning process. *Bruce Barge*

Review the proposed strategic planning process and timeline. Discussion guided by the following questions:

1. What strategic questions do you want the plan to answer?
2. What other outcomes are you hoping for from this process?

B. Discuss and select recipient(s) of Napa RCD's Scholarship for Emerging Environmental Leaders. *Frances Knapczyk*

Two applicants are under consideration for the 2022-23 Emerging Environmental Leaders Scholarship. The Board of Directors typically awards two scholarships per year to students who have demonstrated exceptional interest and participation in environmental projects, activities, and vision for their future.

6. REPORT FROM EXECUTIVE DIRECTOR, DISTRICT CONSERVATIONIST, AND DIRECTORS' COMMENTS

Lucas Patzek (Napa RCD Executive Director) and Evelyn Denzin (NRCS District conservationist) will give an update on current Napa RCD and NRCS projects and activities. Rainer Hoenicke (RCD Director) will give an update on current CARCD projects and activities. Other Directors may also provide comments and updates.

7. ADJOURNMENT