



REGULAR MEETING

AGENDA

NAPA COUNTY RESOURCE CONSERVATION DISTRICT

1303 Jefferson Street, Suite 500B, Napa, CA 94559, 707-252-4189

Thursday

December 14, 2017

8:00 A.M.

District President: Gretchen Stranzl McCann

Vice President: Jim Lincoln

District Directors: Ashley Anderson Bennett, Rainer Hoenicke,

Jon Kanagy, Beth Painter, Bill Pramuk

Executive Director: Leigh Sharp District Secretary: Anna Mattinson District Counsel: Susie Altman

GENERAL INFORMATION

The Napa County Resource Conservation District (RCD) will hold a regular Meeting on Thursday, December 14, 2017 at 8:00 A.M. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Secretary of the Board. Requests for disability related modifications or accommodations, aids or services must be made to the RCD office no less than 72 hours prior to the meeting date by contacting 707-252-4189, ext. 3110. Time for public commentary will be provided prior to Consent Calendar. Time limitations for individual speakers may be set at the discretion of the Chair. All materials relating to the agenda are available for public inspection at the District Office Monday through Friday, between the hours of 8:00 A.M. and 4:00 P.M., except for District Holidays.

1. WELCOME AND CALL TO ORDER BY CHAIR, 8:00 A.M. ROLL CALL. The meeting is to be called to order and roll call taken at 8:00 A.M.

A. Roll Call

The District Secretary will take attendance.

B. Approval of Meeting Minutes

The Board will consider approval of minutes from the November 9, 2017 regular meeting.

C. Ratification of District Bills

The board will review and ratify bills approved by the Executive Director.

D. Approval of District Bills

The board will review and consider approval of the District bills for November 2017.

2. PUBLIC COMMENTS

In this time period, anyone may comment to the Board regarding any subject over which the district has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals are requested to limit their comment to three minutes. No action will be taken by the Board as a result of any item presented at this time.

3. EDUCATIONAL PRESENTATION

Bill Pramuk, RCD Director and Licensed Arborist will discuss post-fire tree assessment and recovery and results of the Sudden Oak Death Blitz.

4. CONSENT CALENDAR

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Board member may request discussion of an item on the consent calendar.

There are no consent items scheduled.

5. SET ITEMS OR PUBLIC HEARINGS

There are no set items or public hearings scheduled.

6. UNFINISHED BUSINESS

A. Update and discussion about RCD and NRCS role in post-fire watershed restoration response. *RCD and NRCS staff*

B. Update from 2017 CARCD Annual Conference. *Leigh*

7. NEW BUSINESS

A. Review and Discuss District Financial Reports. *Anna*

Accounts Receivable and Cash Flow will be presented.

B. Review and approve Resolution 2017-05 to amend the District's Conflict of Interest Code, to establish a public comment period, and to deem the amendment adopted without further action if no written comments are received or public hearing requested. *Leigh*

Every two years the District has the opportunity to amend its Conflict of Interest Code to reflect any changes in staff positions and titles or other material changes. At this time, the Conflict of Interest Code is being amended to reflect current positions at the District. The amendment will delete the following positions: Accounting Technician and District

Administrator. It will add the following positions: Office Manager, Conservation Program Manager, Conservation Program Assistant, and Conservation Program Intern, and it will add General Manager to the existing Executive Director position title. The amendment and resolution have been prepared by the Executive Director and reviewed by staff at the Fair Political Practices Commission and RCD legal counsel.

C. Rescind Resolution 2015-05 and replace it with Resolution 2017-06 declaring that Governing Body Members and Volunteers shall be deemed to be employees of the District for the purpose of providing Workers' Compensation coverage for such individuals while providing their services.

In 2015, the RCD passed Resolution 2015-05 declaring volunteers to be deemed employees of the District for the purpose of providing Workers' Compensation coverage. On November 30, RCD received notification from our insurance carrier that a new and revised resolution needs to be adopted to continue covering governing body members and volunteers. The function of the two resolutions is the same, the revised resolution (2017-06) more clearly designates the categories of persons who the RCD deems to be employees for purposes of workers' compensation.

D. Certification of RCD Indirect Cost Rate Proposal for fiscal year 2018/19.

Each year the RCD develops an indirect cost rate proposal to recoup indirect costs through staff billing hours to RCD projects and programs. The indirect cost rate proposal is based upon actual costs from the most recent fiscal year. Financial consultant, Charlie Pillon, prepared the indirect cost rate proposal according to federal guidance. Federal regulations require that the indirect cost rate proposal include a certification signed by the Board of Directors. The proposed indirect cost rate will cover the term July 1, 2018 through June 30, 2019.

E. Update regarding Napa Give!Guide. *Leigh*

F. Update and Overview of Napa County Watershed and Oak Woodland Protection Initiative. *Leigh*

G. Discuss Upcoming Events and Possible Director Participation. *Leigh*

- Understanding Your Property After Fire. December 6 (Mt. Veeder), 12 (Calistoga), & 13 (Napa Valley College). 6:30 – 8:00 PM. More information at www.naparcd.org.
- Wild Napa – Climate, Forests, and Wildlife. December 13 @ Napa Library. 7:00 – 8:00 PM
- EECNC Movie – Before the Flood. December 14 @ NVC Performing Arts Center. 6:30 – 9:30.

H. Identify possible agenda/discussion items for future meeting(s).

- Cannabis growth and impact in Napa County (update Early 2018)
- Watershed and Oak Woodland Protection Initiative of 2018

- Sustainable Groundwater Management Act (Early 2018)
 - How SGMA accounts for property’s potential for groundwater recharge
- Climate Action Plan (Late 2017 or early 18)
- Garrett Allen, CDFW
- Waste Discharge Requirements for Vineyards (Periodic updates on program)
- Sonoma RCD Partnership and Programs

I. Correspondence

1. Thank you letter from Napa Valley Grapegrowers for participation in Erosion Control Community Fair.
2. SDRMA – Workers’ Compensation Resolution request
3. The Crush – California Association of Winegrape Growers
4. Management Report – Larry Bain, C.P.A.

8. REPORT FROM EXECUTIVE DIRECTOR, DISTRICT CONSERVATIONIST AND DIRECTORS’ COMMENTS Leigh and Emma will give an update on current projects and activities. Board Directors comments and updates may also be given.

9. ADJOURNMENT

FUTURE BOARD MEETING DATES:

- January 4, 2018 – Special Meeting of the HCV Advisory Committee 8:00 A.M.
- January 11, 2018 – Board Meeting 8:00 A.M.
- February 1, 2018 – Finance Committee Meeting 9:00 A.M.
- February 8, 2018 – Board Meeting 8:00 A.M.
- March 1, 2018 – HCV Advisory Committee Meeting 8:00 A.M.
- March 8, 2018 – Board Meeting 8:00 A.M.
- April 12, 2018 – Board Meeting 8:00 A.M.
- May 3, 2018 – Finance Committee Meeting 9:00 A.M.
- May 10, 2018 – Board Meeting 8:00 A.M.
- June 7, 2018 – HCV Advisory Committee Meeting 8:00 A.M.
- June 14, 2018 – Board Meeting 8:00 A.M.